

# Set up OBTP to make joining meetings faster

Schedule with	Set it up
<p>Users can schedule meetings and include Cisco devices and Boards that display the Join button using Webex or other types of meetings.</p> <p><b>Webex App</b></p> <ul style="list-style-type: none"><li>From <a href="#">spaces</a> or the <a href="#">calendar</a>.</li></ul> <p><b>Webex Meetings</b></p> <ul style="list-style-type: none"><li>From the calendar by entering a <a href="#">scheduling keyword or URL</a>, using <a href="#">Webex Productivity tools</a>, or the Webex <a href="#">Meeting Scheduler for Google Chrome</a>.</li></ul> <p><b>Other meetings</b></p> <p>From the calendar, by <a href="#">entering a supported video address format</a>.</p>	<p>To provide One Button to Push on video devices, you must deploy the Webex Hybrid Calendar.</p> <p>The process is dependent on the type of calendar environment the user has and on the type of device.</p> <p>Learn more about deploying the <a href="#">Hybrid Calendar</a>.</p>
<p><b>Microsoft Exchange</b></p> <p>With MS Exchange, users can schedule meetings using keywords or video addresses.</p> <p>For Webex meetings, the Hybrid Calendar Service retrieves the join details from the Webex cloud and updates the meeting invitation.</p> <p>Just before the meeting time, cloud-registered devices receive OBTP information from the cloud, and the Join button appears.</p> <p><a href="#">View the reference guide</a></p>	<p><b>Setup and flow:</b></p> <ol style="list-style-type: none"><li><a href="#">Deploy Expressway calendar connector</a>.</li><li>Add the Hybrid Calendar to Workspaces with Cisco Room, Desk, and Board devices.</li><li>Test OBTP with Room devices and Webex Boards.</li><li>Set up OBTP for premises-registered devices.</li><li>Troubleshoot the Join button.</li></ol>
<p><b>Office 365</b></p> <p>The Office 365 integration allows users to schedule a collaboration meeting with any calendar client connected to Office 365 without plug-ins or extensions. Users can type a keyword into the Location field to schedule (for example, @webex or @meet) or put a video address URI or meeting address into the meeting body.</p>	<p><b>Setup and flow:</b></p> <ol style="list-style-type: none"><li><a href="#">Deploy Expressway calendar connector</a></li><li>Add the Hybrid Calendar to Workspaces with Cisco Room, Desk, and Board devices.</li><li>Associate Webex Personal Rooms with the Webex App.</li><li>Test OBTP with Room devices and Boards.</li><li>Set up OBTP for premises-registered devices.</li></ol>
<p><b>Google Calendar</b></p> <p>The Google Calendar Hybrid Service provides a rich collaboration experience for users and rooms between Webex Meetings and the Webex App with Google’s G Suite Calendar.Similar to other hybrid service integrations, users can schedule and join meetings without installing plugins.</p>	<p><b>Setup and flow:</b></p> <ol style="list-style-type: none"><li><a href="#">Deploy the Hybrid Calendar</a></li><li>Enable Calendar Resource access.</li><li>Add the Hybrid Calendar to Workspaces with Cisco Room, Desk, and Board devices.</li><li>Associate Personal rooms with the Webex App.</li><li>Test OBTP for Room Devices and Boards.</li><li>Set up OBTP for premises-registered devices.</li></ol>

## One Button to Push

OBTP lets users join scheduled meetings from Cisco video devices and Cisco Boards with the tap of a Join button. Learn how users can schedule OBTP-enabled meetings and how you can set up OBTP for your organization.

[Read the full setup guide](#)

