Using Slido with Webex and a PowerPoint presentation

You can add Slido to your PowerPoint presentation while making Slido available in Webex for your participants.

1. Prepare your slido and presentation

To make sure you can integrate Slido polls and Q&A with your PowerPoint presentation, see the list of requirements below.

Essential requirements for Slido integration with PowerPoint on Windows:

- Windows 10 22H2 or later
- Microsoft PowerPoint 2016 or later
- <u>Slido for PowerPoint app</u>

Essential requirements for Slido integration with PowerPoint on macOS:

- macOS 12.0 or later
- Microsoft PowerPoint 2021 October 2023 update (16.78) or newer
- <u>Slido for PowerPoint app</u>

To use Slido in PowerPoint:

- Add Slido to your <u>PowerPoint</u> presentation.
- Make sure to **sign into Slido with Webex credentials** in your presentation deck.
- Create your polls directly in the Slido sidebar within PowerPoint, then add them to your presentation.
 You can also add Slido Q&A slides.
- When setting up your polls, don't forget to decide whether you want to show the poll results to your participants on click or display them right away as people are voting.
- You can also turn on Q&A moderation and adjust other settings, and <u>have a Slido co-host help you</u> approve submitted questions.

2. Add Slido co-hosts

If you need someone to help you activate polls and manage Q&A during your meeting or event, add a Slido co-host.

Check the list of current limitations to make sure you can leverage co-hosts during your Webex meeting or webinar (see the next page).



Current limitations of the Webex and Slido integration:

- The host in Webex Webinars needs to add Slido first - before any co-host can access the Slido panel in the Webex sidebar.
- Slido co-hosts in Webex Meetings don't need to have a Webex co-host role. Co-hosts in Webex Webinars have to be a panelist to see the Apps button.

If the Webex integration is not available for your Slido co-host, they can go to <u>slido.com</u>, sign in with their Webex credentials and manage Slido from there.

3. Run a Webex meeting or webinar with Slido

Using Slido with Webex integration

On the day of your meeting, you'll need to open Slido in Webex for the integration to work for your audience:

 <u>Click the Apps icon and open Slido</u> or go to three dots and click Slido (polling and Q&A) if you use Webex Suite meeting platform. Select your slido from the list.

If you have a Slido co-host, they'll also need to open Slido via Apps or three dots to be able to help you with polls and Q&A. Note that as the host in Webex Webinars, you should be the first one to open Slido.

- Make sure to select the same slido you've linked to your slides. Unless you want to create another poll on-the-go, that's all you need to do in the Webex sidebar during the meeting.
- Screen-share your PowerPoint presentation during the Webex meeting. While navigating through the slides, your polls will be automatically activated and Q&A will be displayed, once you reach the respective Slido interaction slide.

Who can use the Webex and Slido integration?

The integration is currently available in Webex Meetings, Webex Webinars and Webex Suite meeting platform:

- Webex Suite meeting platform version 43.5
- Webex Meetings (includes Webinars) version 43.6

Current limitations of the Webex and Slido integration:

- Available for hosts on Webex Meetings, Webex Webinars and Webex Suite meeting platform desktop apps only.
- Webcast view for more than 10,000 attendees only supports multiple choice poll, rating poll and Q&A.
- Cisco shared devices, and personal devices for hosts are not yet supported.
- Space meetings and end-to-end encrypted meetings are not supported.
- Internet Explorer 11 is not supported.

Using Slido without the Webex integration

In cases where Slido isn't supported yet (see below), you can use Slido as a standalone solution:

- When you have end-to-end encrypted meetings or
- When using a Cisco shared device. If you, as a host, don't use a Cisco device, you can use the integration, but your participants joining on a shared device would need to join Slido outside of Webex. Personal devices for participants are supported.

Host perspective

- Start the meeting and share your presentation with your attendees.
- The polls in PowerPoint presentation will automatically activate once you get to the Slido interaction slides.



 During the meeting, sharing <u>Slido Present mode</u> is also a great way to keep the joining instructions visible for the audience whenever suitable.

Important:

For participants joining outside of Webex, share the Slido joining instructions in advance. You can include a direct link to Slido, event code or QR code in the meeting invite.

For slidos created directly in Webex, don't forget to also share the **slido passcode** with your attendees.

Participant perspective

If participants cannot use the direct integration in Webex, for example when they are joining on a Cisco shared device or are in a hybrid setup without being connected to Webex, they can join Slido either by:

- Entering the event code # at <u>slido.com</u>,
- Scanning the QR code, or
- Clicking the slido link.

Anyone can launch Slido in Webex Meetings

Please note that <u>anyone in the Webex Meeting can</u> <u>launch Slido</u> now. When referring to host competencies in this guide, they also apply to a co-host or a participant, if they launch Slido before the host.

Help us improve Slido

We would love to hear your feedback on how we can make using Slido easier and more useful for you. Please, share your thoughts via email at <u>experience@slido.com</u>.

If you are looking to get help or want to report a technical issue, go to <u>help.webex.com/contact</u>.

