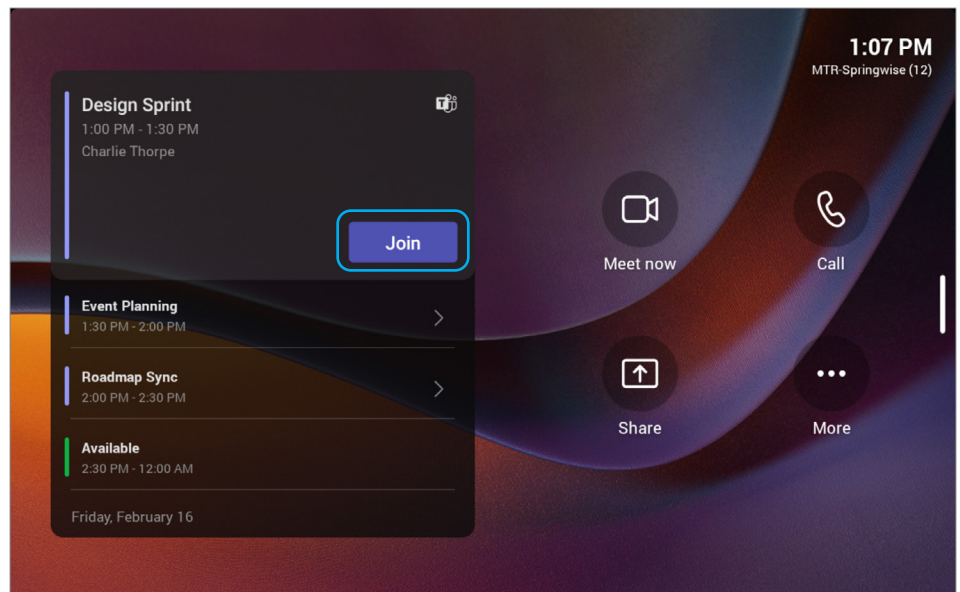


How to join a Microsoft Teams Rooms meeting with a Cisco Device

Dive into a seamless meeting experience with Microsoft Teams Rooms. This guide ensures smooth entry into meetings, whether via invite or meeting ID.

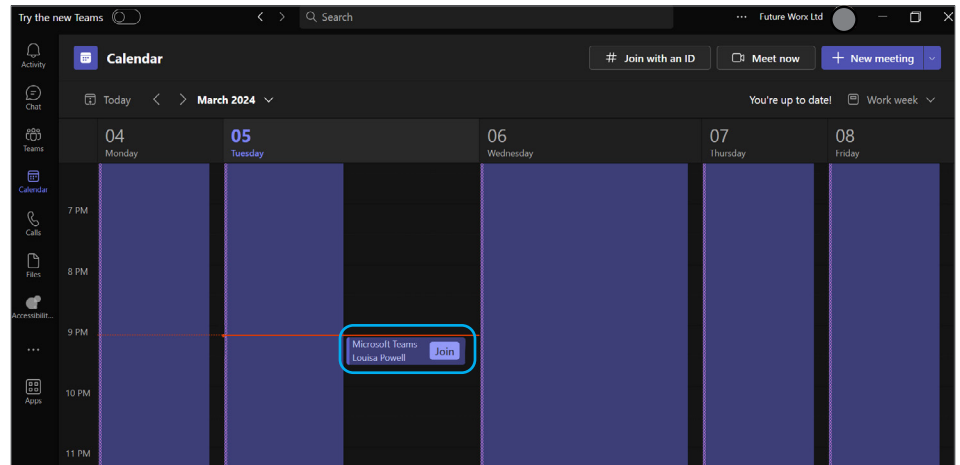
Joining a meeting from your navigator

1. To join a meeting from your navigator simply locate the **'Join'** option next to the meeting you wish to attend.
2. Tap the **'Join'** option.
3. You will then join the meeting.
4. If the meeting hasn't been started yet you will see the message **'When the meeting starts, we'll let people know you're waiting in the lobby'**. Once the meeting starts you will join the meeting.



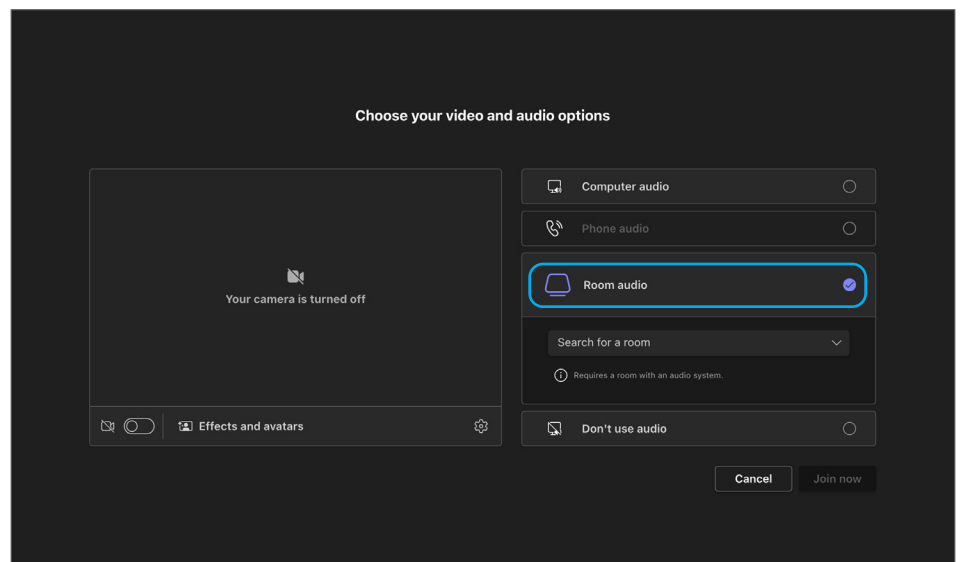
Joining a meeting from your Teams app calendar

1. To join a meeting from your Teams app calendar simply locate the **‘Join’** option next to the meeting you wish to attend.
2. Tap the **‘Join’** option.

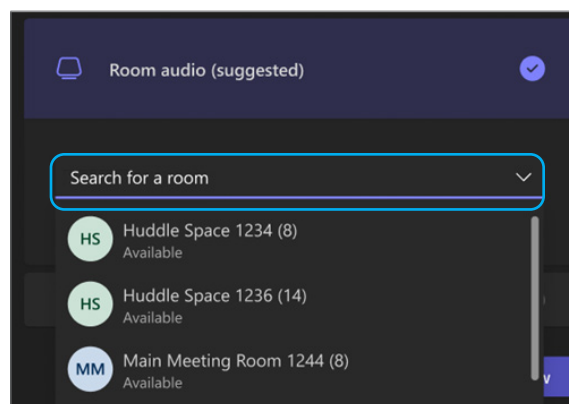


3. When you're choosing your audio and video settings, you'll have the option to add a room and use that room's audio and video equipment. Your personal device may even detect a nearby room using Bluetooth.

If it does, you'll see **‘suggested’** next to Room audio. If the nearby room has already joined the meeting, just select **Audio** off to join with your audio off and avoid disrupting the meeting.

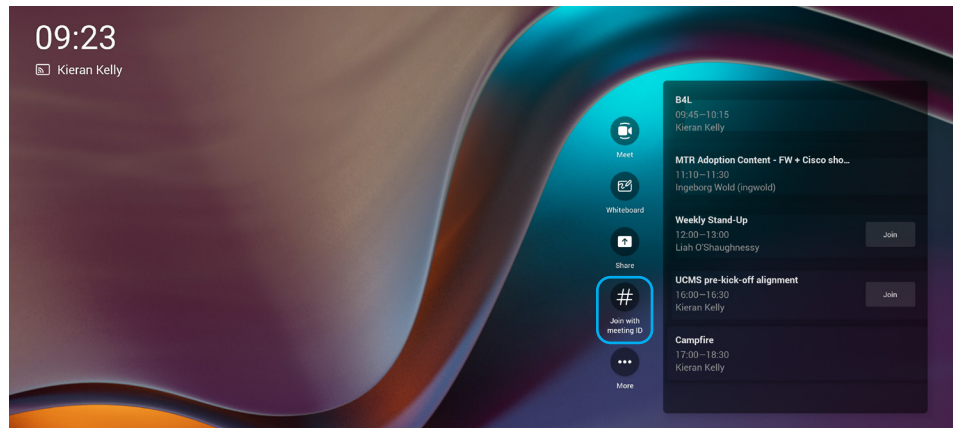


4. If your device doesn't detect the room nearby, select the **‘Room audio’** option, search for a room.
5. Then, the room will ring. To join the meeting, select **‘Accept’** on the room console.

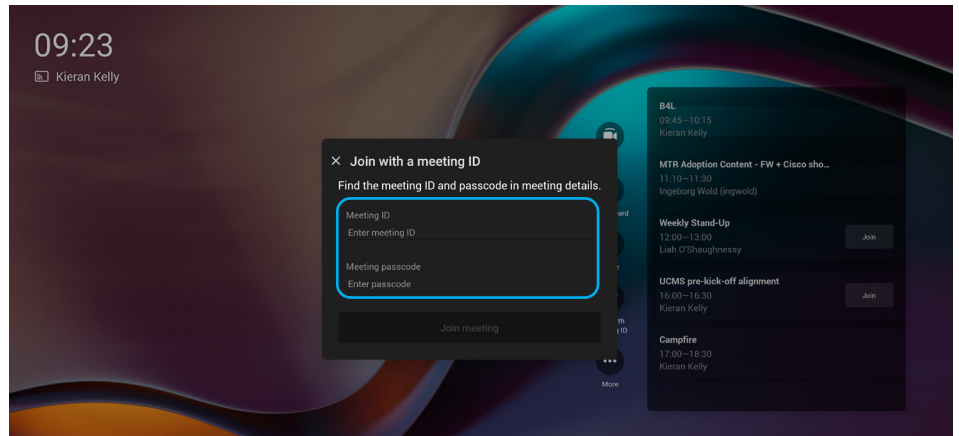


Joining a meeting via 'Join with an ID'

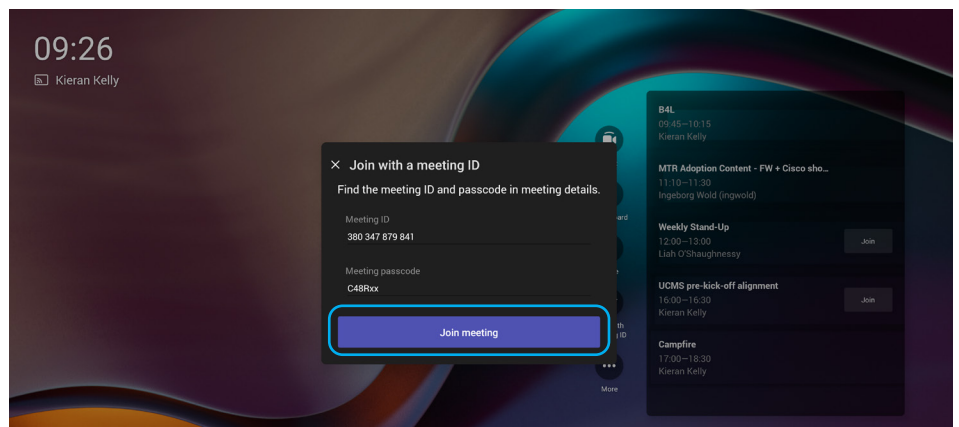
1. If you haven't been invited to a meeting but wish to join tap **'Join with meeting ID'** on your navigator. If you don't have Join with meeting ID tap **'More'** and then tap the **'Join with meeting ID'** icon.



2. You will then be prompted to input your details.
3. Enter your credentials into the **'Meeting ID'** and **'Passcode'** fields when they appear.



4. Review your details to ensure they are correct and confirm by tapping the **'Join Meeting'** option.
5. You will then join the meeting.



Your journey to effortless and impactful meetings begins and ends with Microsoft Teams Rooms.

