

# Using voicemail in Webex App



## Never miss an important call.

### Create your voicemail PIN

The first time you check your voicemail in Webex App, you may be prompted for a PIN. Create your PIN or change it at any time from **My Profile** under **Webex Settings**.

[Learn more](#)

### Listen to your messages




When you have a new voicemail, you'll see a notification icon next to your Voicemail  or Calls  icon letting you know how many messages you have waiting.

[Get started](#)

### Manage your voicemail settings

You can adjust your settings from the Webex App (desktop or phone) or the Webex settings user portal—and your settings will sync across all devices.

To access your voicemail settings in the desktop Webex App:

1. Click **Call settings**  in the app footer.
2. Click **Open call preferences**.
3. Under **Calling** , select **Advanced call settings**.
4. Click **Voicemail** .