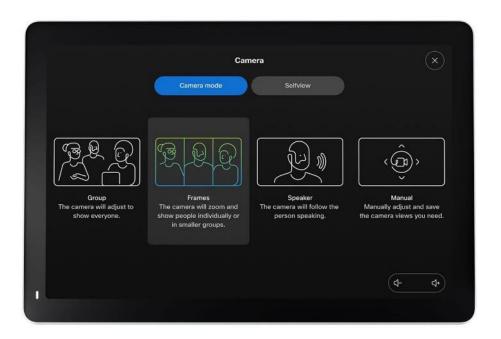
# Level up your hybrid meetings

A clear and optimal viewing experience for all participants is crucial for effective communication, especially in today's hybrid work environment. Use these resources to help create the best visual setup for both in-room and remote attendees.



# Optimal meeting room view for remote attendees

# Choose the best camera mode for your meeting and device

To effectively communicate, it's key that remote attendees <a href="have the best">have the best</a> view of those in the meeting room. Your Cisco Device camera can switch between speakers, auto-center, group participants, or be manually adjusted. Select the mode specific to your meeting type.

### Further customize your in-meeting experience

Use the right swipe control panel to <u>tailor your in-meeting experience</u>, including self-view options, background selections, standby mode, and volume settings.

# Optimal view for in-room attendees

## Customize your meeting view in Microsoft Teams

Clearly seeing meeting participants enhances communication and builds trust. Familiarize yourself with <a href="https://example.com/how-to-customize-your meeting-view">how to customize your meeting view</a> in Microsoft Teams meetings.

## Pin a video

Pin a video to keep it in <u>view and maintain focus</u> on a specific participant or content, regardless of who's speaking.

## Spotlight someone's video in Microsoft Teams meetings

Spotlighting a video is like pinning it for everyone in the meeting. Organizers can <u>highlight up to seven video feeds</u>, including their own. It's easy to keep the main speaker visible, enhancing focus and clarity for important announcements or presentations with this feature.



