

# SMARTSHEET FOR ARMED FORCES LEAVERS PROGRAMME FAOS

### WHO IS ELIGIBLE?

The initiative is aimed at UK Regular Armed Forces leavers within 6 months of leaving and up to 6 months after leaving in good standing to help them with their transition to a civilian role. It is not open to reservists in the UK Armed Forces on the basis they will have had access to civilian employment and therefore the resettlement transition is lesser.

#### WHO WILL IT BE USEFUL FOR?

The aim of the initiative is to assist those seeking management roles after they have left regular service in the UK Armed Forces by providing some useful templates specifically designed with Armed Forces leavers to manage their job search and networking. It also provide access to a globally recognised leading Collaboration Work Management tool that is also a leading project management software platform. Given many Armed Forces leavers consider roles in project management (PM) and do lots of PM-related training courses, but never get to use any PM software, this will change that and better equip them to hit the ground running.

### WHAT DO YOU GET?

Eligible registrants will be granted 3x Smartsheet business licences on a 12-month promotional account, and Prodactive will provide specific onboarding, online events, and access to a series of templates specifically designed with Armed Forces leavers in mind, and well as access to Smartsheet's free template set available in its Solution Center.

#### WHAT IS INVOLVED?

Ultimately, as much or as little as people wish. You could simply sign up for the licences and up-skill yourself using materials made available, or you can get involved in our onboarding cohorts, where we trust you will collaborate with others at similar stages in their resettlement and learning journey, and ideally you will then help mentor others through the same process.

### WHAT IS SMARTSHEET?

Have a look at the short video below for a brief overview – or look around our website. We've also got a YouTube channel where we showcase a wide range of what you can achieve with Smartsheet.

### WHO IS PRODACTIVE?

Prodactive is an award-winning Smartsheet-aligned consultancy that helps organisations around the world unlock value and potential in their organisations and people by leveraging technology and helping them execute with excellence through empowered collaboration, visibility and efficiency. Prodactive was founded in 2016 by Rich Coles, a former Infantry officer, who has over 20 years experience running projects, programmes and portfolios in multinational companies.

### **HOW DO I SIGN UP?**

Fill out the registration form. Please note you will also need to register with TechVets if not already registered, as they are validating eligibility for all registrations. They are part of the Forces Employment Charity (FEC) and there's a whole host of reasons why you'll also benefit from being registered with them. You will have two weeks to complete your registration with TechVets or the FEC, but if you do not register within that time, we will not be able to process your registration and you will need to start over



#### DO I HAVE TO REGISTER WITH TECHVETS OR THE FORCES EMPLOYMENT CHARITY?

Yes. They are validating the eligibility of all registrants and so you must be registered with either one of the organisations. Prodactive is not able to validate eligibility directly.

#### WHAT IF I'M NOT ELIGIBLE?

If you have already successfully made the transition to the civilian workforce and have been out for more than 6 months, many congratulations. We are looking at other ways we can support Forces Veterans, but to start with our focus is on Forces Leavers. If you're just looking for more information on Smartsheet and project management, have a good look around our website, get in touch directly or you could even sign up for a free 30-day trial if you wanted to try it out

### WHY IS IT NOT OPEN TO UK RESERVISTS?

It is not open to reservists in the UK Armed Forces on the basis they will have had access to civilian employment and therefore the resettlement transition is lesser.

### AM I ELIGIBLE IF I SERVED WITH THE ARMED FORCES OF ANOTHER COUNTRY?

At this time, the programme is exclusive to the UK, but we are looking to extend this in the future once we have established it successfully in the UK and gathered learnings.

#### WHAT HAPPENS AFTER I REGISTER?

We will validate your eligibility and once confirmed, you will be requried to agree to some general terms before we issue you with your licences and onboarding materials..

## WHAT HAPPENS TO MY DATA?

We need to collect limited information about you in order to validate your eligibility. We only share your name and email with TechVets and Smartsheet and will safeguard your data in line with our privacy policy. Additional general information you provide on registration will only be used to help us better understand registrants background and aims so we can better support you with this initiative.