

How to Connect Your Accounts

Click Here: <http://www.stantoncarpet.com/digitalco-op/>

DIGITAL CO-OP SIGN UP

Last Step!

Connect Your Social Profiles

If you have chosen the **Silver Package**, please only connect your Facebook/Instagram profiles.
If you have chosen the **Gold Package** you may connect all 3 (Facebook/Instagram/Google My Business)



Connect Facebook Page



Connect Instagram Business



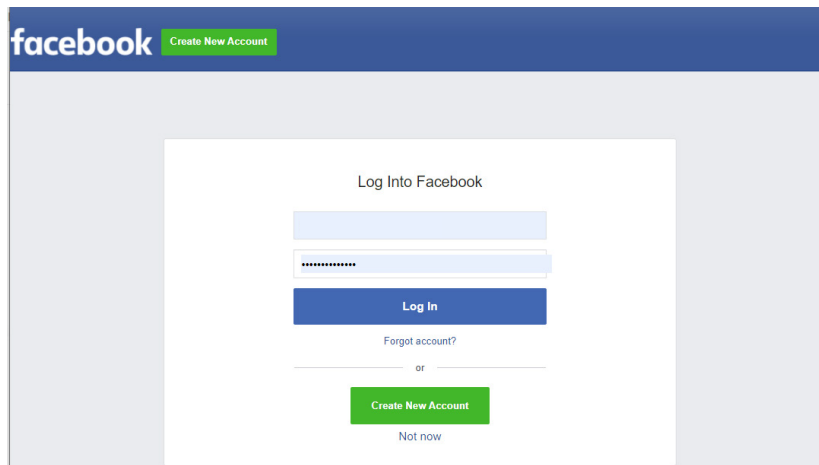
Connect Google My Business

How to Connect a Facebook Account



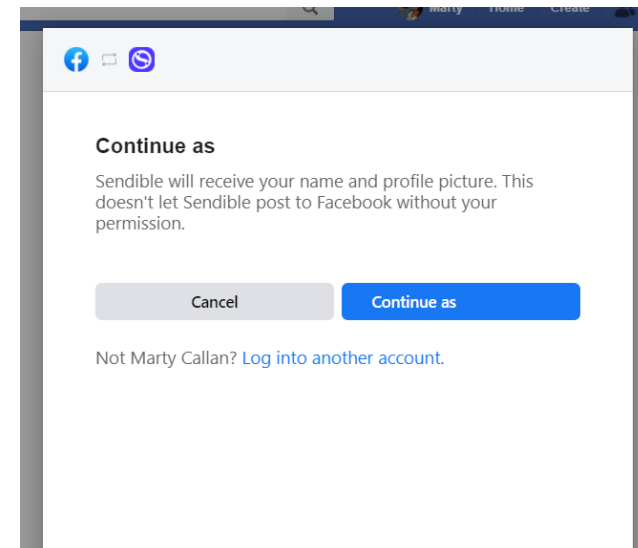
1

Click the Facebook Icon to start and a pop up window will appear. If you are not already logged into Facebook, it will prompt you to enter an email and password.



2

Once logged in, you will see "Continue as YOUR NAME". Click the corresponding blue button to continue.



How to Connect a Facebook Account Continued



3 Select the Facebook page that represents your brand/store/etc. and click “next”.

What Pages do you want to use with Sendible?

In the next step, you will determine what Sendible can do with the Pages you selected.

All Pages (34) Select All

| | |
|---|-------------------------------------|
| G | <input type="checkbox"/> |
| S | <input checked="" type="checkbox"/> |
| I | <input type="checkbox"/> |
| M | <input type="checkbox"/> |
| M | <input type="checkbox"/> |

Cancel Next

4 When asked what is “Sendible allow to do” make sure all selections are set to “yes” and click “done”

What is Sendible allowed to do?

1 Sendible may not work properly if you turn off these options.

Manage and access Page conversations in Messenger YES

Show a list of the Pages you manage YES

Access your Page and App insights YES

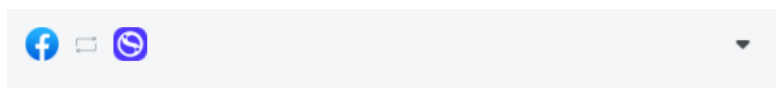
Read content posted on the Page YES

Manage accounts, settings, and webhooks for a Page YES

Read user content on your Page YES

Cancel Back Done

5 You will get a message stating your account is connected however there are a few more steps.



You've now linked Sendible to Facebook

You can update what Sendible can do in your [Business Integrations Settings](#). To finish setup, Sendible may require additional steps.

OK

6 After clicking “Ok” you will be presented with one final settings selection. The first questions is “Email address” - add the BEST email to reach out to you There is a drop down under “Facebook Page”, click and select yours Lastly click the orange button “Save Settings”

Email address

Enter your email so that we can contact you in case your account needs to be reconnected.

Description

This is for your own reference.

Facebook Page

Automatically generate link previews

If you select yes, links will be extracted from your posts and a link preview with caption and image will be posted below your Facebook update.

What my posts will look like

8 hours ago via Sendible · Like · Comment

Geotargeting

Use geotargeting to personalize and segment content to different audiences. To target different fans of the same page, you can add the same fan page profile as many times as you like and just change the geotargeting settings.

Post as full-sized image

Set this option to 'Yes' to have full-sized images posted to Facebook when attaching a link preview.

Receive alerts for new activity

Receive alerts whenever there is new activity on this account.

SAVE SETTINGS SWITCH FACEBOOK USER CANCEL

How to Connect Your Instagram Account



Most Instagram accounts are connected to a FB page so after following the FB directions, Instagram should be easy!

DIGITAL CO-OP SIGN UP

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Connect Facebook Page



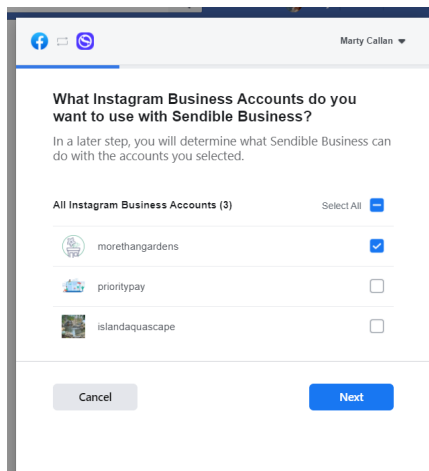
Connect Instagram Business



Connect Google My Business

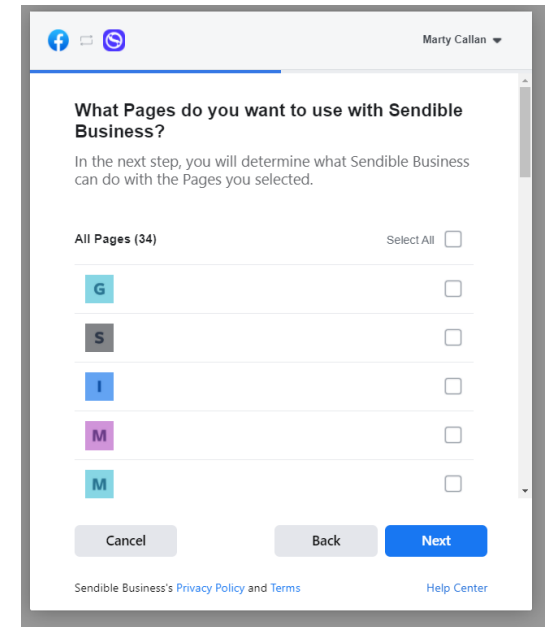
1

Click the Instagram Icon to start and a pop up window will appear. If you have not logged into your accounts you will be prompted to do so. *Please note* that if you have connected your Instagram to your Facebook it will prompt you to log into your Facebook account. Select the Instagram business account for your brand/store/etc. and click "next"



2

You may be asked to select the corresponding Facebook page once again. If so select it and click next



How to Connect an Instagram Account Continued



3

When asked what is “Sendible allow to do” make sure all selections are set to “yes” and click “done”

What is Sendible Business allowed to do?

Sendible Business may not work properly if you turn off these options.

Access profile and posts from the Instagram account connected to your Page morethangardens YES

Upload media and create posts for the Instagram account connected to your Page morethangardens YES

Manage comments for the Instagram account connected to your Page morethangardens YES

Show a list of the Pages you manage More Than Gardens YES

Read content posted on the Page More Than Gardens YES

Cancel Back Done

Sendible Business's [Privacy Policy and Terms](#) [Help Center](#)

4

After clicking “Ok” you will be presented with one final settings selection. The first question is “Email address” - add the BEST email to reach out to you. There is a drop down under “Instagram Business Profile”, click and select yours. Lastly click the orange button “Save Settings”

Email address youremail@email.com

Enter your email so that we can contact you in case your account needs to be reconnected.

Description (for your own reference) Marty Callan

Please note: Direct Publishing to Instagram is currently in Beta on Facebook's end. If you encounter issues connecting your account, [please refer to this article for troubleshooting steps.](#)

Receive alerts for new activity Priority Inbox Only

Receive alerts whenever there is new activity on this account.

Instagram Business Profile

Select a profile to manage...
Select a profile to manage...
More Than Gardens

SAVE SETTINGS CANCEL

How to Connect Your Google My Business Account



This is **ONLY** for **Gold Package Members** and should not be chosen if you are on the silver package

DIGITAL CO-OP SIGN UP

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Connect Facebook Page



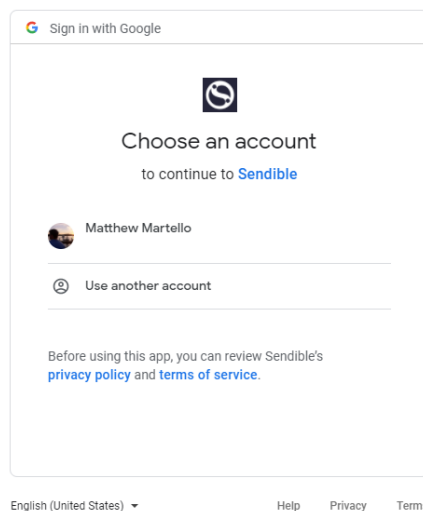
Connect Instagram Business



Connect Google My Business

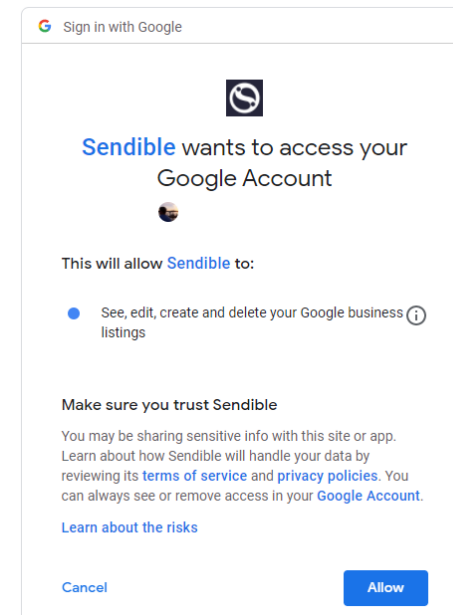
1

Click the Google My Business Icon and a pop up window will appear. Whatever gmail account is associated with your Google My Business listing will need to be logged in, otherwise you will be prompted to do so. After you are logged in, choose the account by clicking on it



2

You will see "Sendible wants to access your Google Account", click the blue button "allow"



How to Connect a Google My Business Account Continued



3

On the final settings selection page, the first question is “Email address” - add the BEST email to reach out to you. Under Google My Business account choose your account (this should be the name on the gmail account) . Once that is chosen under “My Business Location” click on the dropdown menu and select your location (there should only be one selection available). Lastly click the orange button “Save Settings”

Email address

Enter your email so that we can contact you in case your account needs to be reconnected.

Description

This is for your own reference.

Google My Business Account

Select the Google My Business Account you wish to manage

My Business Location

Select a location...
More Than Gardens (US, Westbury, 11590)
La Novella (US, East Meadow, 11554)
solved social media (US, Westbury, 11590-2265)

ates, please ensure that your Google My Business location has

SAVE SETTINGS SWITCH GOOGLE MY BUSINESS USER CANCEL