

Grants & Awards Program

FREQUENTLY ASKED QUESTIONS (FAQS)

Last updated June 22, 2026

How can I determine if I am eligible to apply for a grant or award? 4

Do I need ASCO membership to apply for a Conquer Cancer grant? 4

Can I submit more than one application for the same grant in a given funding cycle?..... 4

Does Conquer Cancer fund international applicants and institutions? 4

Does Conquer Cancer fund unsolicited proposals?..... 4

Are indirect costs supported by Conquer Cancer grants? 4

What are Conquer Cancer's Intellectual Property and sharing policies? 4

What is the Physician Payments Sunshine Act?..... 4

If I receive a grant or award from Conquer Cancer, will I be reported to CMS Open Payments? 5

Where can I find the list of past recipients and projects that have been funded by Conquer Cancer? 5

Who should I contact for further information regarding the Grants and Awards Program? 5

What is EveryGrant? 5

Can I apply for funding opportunities under EveryGrant? 5

Can I hold a Conquer Cancer grant and apply for a grant under EveryGrant?..... 5

Who should I contact for further information regarding EveryGrant?..... 5

ELIGIBILITY CRITERIA 5

I am on a visa at a U.S. academic institution. Can I apply for a Conquer Cancer grant?..... 5

I am currently enrolled in a PhD program. Can I apply for a YIA? 6

I am enrolled in the ABIM Research Pathway. Can I apply for a YIA? 6

I do not have an active medical license yet. Can I apply for a YIA or CDA? 6

Can I request an exception to the 10-year post medical degree policy for the YIA? 6

Can I apply for a YIA if my protected research year falls outside the final two years of my training program?..... 6

Am I eligible for a YIA if I start a faculty role at the time of submission? 7

I have a federal career development award. Can I apply for a CDA?..... 7

I have an institutional career development award. Can I apply for a YIA or CDA? 7

I have a private foundation grant. Can I apply for a YIA or CDA? 7

I have a CDA and I received a concurrent career development award. Should I disclose this to Conquer Cancer?... 7

Does the required percentage of effort apply only to the Conquer Cancer-funded project? 7

PROPOSAL DEVELOPMENT AND APPLICATION REQUIREMENTS 7

Are co-Principal Investigators allowed in a YIA or CDA application? 7

What biosketch form is required? 7

Who should be a grant mentor? 7

How many mentors are allowed in a YIA or CDA application? 8

Can I have a mentor from outside my institution? 8

Can my mentor write both the mentorship plan and the institutional letter of support? 8

Can my sponsor be the same person who writes my institutional letter of support? 8

Who writes the mentorship plan? 8

The mentorship plan must be jointly prepared, signed and dated by the applicant and mentor(s). 8

Is there a required citation style for proposals? 8

Should I use the NIH salary cap when budgeting for salary support? 8

Are GAEL insurance costs allowable budget expenses?..... 8

Who qualifies as a patient advocate?..... 8

What format should the patient advocate’s Letter of Support follow? 9

My institution does not have research patient advocates. Can you recommend any external resources? 9

What documents are accepted as “Post Submission Materials”? 9

What grant writing resources are available to applicants? 10

Can applicants use LLMs and AI tools to write their proposal? 10

APPLICATION SUBMISSION, REVIEW AND RESUBMISSION 10

Where do I submit my application? 10

My submission was delayed due to technical issues. Will you accept a late application? 10

Can I make changes to my grant application after it has been submitted? 10

I submitted an application that was not funded. May I submit the same proposal? 11

How do I withdraw my application? 11

Who will review my grant application? 11

Do I receive reviewer feedback on my application? 11

Does the Grants Selection Committee use LLMs and AI tools when reviewing applications? 11

AWARD ACCEPTANCE & TERMS AND CONDITIONS 12

Where can I find the general terms and conditions of an award? 12

Do I need ASCO membership to accept a Conquer Cancer grant? 12

Can I accept multiple awards from Conquer Cancer? 12

I applied to both the general competition and a special competition; can I receive both grants?..... 12

Can I transfer my grant before the term starts? 12

Can I defer or delay my grant’s start date? 12

What are the guidelines for grant press announcements?..... 13

POST-AWARD 13

Is the grant paid directly to the recipient or Principal Investigator (PI)? 13

Where can I find my progress and budget reporting schedule? 13

Where do I submit my progress and budget reports? 13

Can I transfer my grant to a new institution? 13

How will my remaining grant funding move to my new institution? 13

I am leaving my institution and will not take the grant with me. What happens to the funding? 13

Can I transfer my grant to a co-Investigator or another Principal Investigator (PI)? 14

Can I rebudget my grant funds? 14

Can I change the aims of my project? 14

How do I request more time to complete my project?? 14

Do I need to inform Conquer Cancer if I plan to go on sabbatical or take a leave of absence? 14

How do I acknowledge funding and support from Conquer Cancer? 14

How do I report a publication resulting from my grant? 15

How do I return unused grant funds to Conquer Cancer? 15

APPLICATION PORTAL & TECHNICAL SUPPORT 15

May I submit my application directly to Conquer Cancer via mail or email? 15

How do I log in to the ASCO and Conquer Cancer Application Portal? 15

The sections in my Applicant Information form are blank. How do I fix this? 15

The details in my Applicant Information form are not current. How do I update them? 15

Can I download a copy of my application after submission? 15

Which web browsers are supported by the Application Portal? 15

I'm experiencing a technical issue in the Application Portal. How do I get support? 16

GENERAL QUESTIONS, PROGRAM INFORMATION AND POLICIES

How can I determine if I am eligible to apply for a grant or award?

Eligibility details vary by program. To check if you qualify for a Conquer Cancer grant or award, please visit our [Funding Opportunities page](#) and review the specific Request for Proposals (RFP) for your program of interest. Each RFP outlines detailed eligibility criteria, required application components, submission instructions and key deadlines.

Do I need ASCO membership to apply for a Conquer Cancer grant?

Yes. Non-members must have submitted a membership application with the grant application. To apply for new membership, or to renew an existing membership, please visit asco.org/membership.

Can I submit more than one application for the same grant in a given funding cycle?

Yes, eligible applicants may apply to both the general and special competitions. However, applicants are strictly limited to submitting a single application for each individual competition; multiple applications within the same competition are not permitted.

Does Conquer Cancer fund international applicants and institutions?

Yes. Majority of our programs are open to international applicants and institutions holding a non-profit status. Please visit our [Funding Opportunities page](#) to view the specific geographic eligibility for each award.

Does Conquer Cancer fund unsolicited proposals?

No. We do not accept, review, or consider unsolicited proposals.

Are indirect costs supported by Conquer Cancer grants?

Yes. Conquer Cancer allows indirect costs unless explicitly stated otherwise in the Request for Proposal (RFP). The maximum allowable overhead or indirect cost percentage will be detailed within that program's RFP.

What are Conquer Cancer's Intellectual Property and sharing policies?

Discoveries and related regulatory approvals made through the research project funded by Conquer Cancer are the property of the Sponsoring Institution or Principal Investigator conducting the research. The Principal Investigator and Sponsoring Institution are responsible for notifying Conquer Cancer of the filing of any letters patent for any discovery, invention, or intellectual property made on research funded by Conquer Cancer.

What is the Physician Payments Sunshine Act?

The Physician Payments Sunshine Act, or "Sunshine Act", is part of the Patient Protection and Affordable Care Act (health care reform) that passed in 2010. The law is designed to bring transparency to financial relationships between physicians, teaching hospitals, and healthcare companies. The Sunshine Act requires manufacturers of pharmaceutical drugs and devices, as well as group purchasing organizations, to report payments or transfers of value made to U.S. physicians and teaching hospitals. Reports are made to the Centers for Medicare and Medicaid Services (CMS), a government agency. [Learn more about the Sunshine Act.](#)

If I receive a grant or award from Conquer Cancer, will I be reported to CMS Open Payments?

Some Conquer Cancer grants and awards are supported by companies required to report to the CMS under the Physician Payments Sunshine Act. Each of the supporting companies must make its own determination of what it must report to comply with the Sunshine Act. Those payments that are determined to be reportable will be published on the public [Open Payments](#) website, including the name of the physician recipient and each payment associated with the total amount of the grant.

The Sunshine Act requires that all reportable payments or transfers made starting August 1, 2013 be reported to CMS. To assist Conquer Cancer in complying with its reporting obligations to its supporters, grant recipients will be asked to provide the following information to Conquer Cancer: State of License; State License Number; and National Provider Identifier (NPI) Number. The obligation of Conquer Cancer is to provide this data to the supporting companies based on language in the letters of agreement for this support.

Where can I find the list of past recipients and projects that have been funded by Conquer Cancer?

Visit the [Grants & Awards section](#) in ASCO.org and go to “View All Recipients”. Please note that the institution listed for each recipient reflects their Sponsoring Institution at the time of award.

Who should I contact for further information regarding the Grants and Awards Program?

For grant management, application requirements, or program-related inquiries, please contact the Grants and Award Program staff via phone at 571-483-1700 or email at grants@conquer.org.

What is EveryGrant?

EveryGrant is a comprehensive, end-to-end grant management service provided by Conquer Cancer to external private foundations, healthcare corporations, and non-healthcare entities. Grant mechanisms administered under the EveryGrant umbrella are strictly owned, directed, and funded by these third-party organizations, rather than by Conquer Cancer itself.

Can I apply for funding opportunities under EveryGrant?

Yes. Prospective applicants may apply to these grant programs by reviewing the specific eligibility criteria, components, and deadlines listed in each program's Request for Proposals (RFP) on the [EveryGrant Funding Opportunities](#) page.

Can I hold a Conquer Cancer grant and apply for a grant under EveryGrant?

Yes. Active Conquer Cancer grant holders are fully eligible to apply for EveryGrant opportunities if they meet the program-specific criteria.

Who should I contact for further information regarding EveryGrant?

For all inquiries regarding application requirements or administration, email programs@everygrant.org.

ELIGIBILITY CRITERIA

I am on a visa at a U.S. academic institution. Can I apply for a Conquer Cancer grant?

Yes. Most Conquer Cancer grants do not have citizenship or geographic restrictions unless explicitly

stated in the program's RFP. However, by submitting an application from an institution outside your country of citizenship or permanent residency, you guarantee that your visa status provides sufficient time to successfully complete the project and the full grant term at that institution.

I am currently enrolled in a PhD program. Can I apply for a YIA?

Yes, under specific conditions. If your PhD is part of your MD/PhD program, you must submit an official letter from your Program Director confirming the structure of your curriculum. This letter must be on official letterhead and emailed as a PDF to grants@conquer.org prior to submitting your application. Otherwise, for standard PhD tracks, you must fully complete your degree requirements before the designated grant period starts.

I am enrolled in the ABIM Research Pathway. Can I apply for a YIA?

Yes. However, you must include an official letter from your Program Director as a supporting document within your application. This letter should describe the structure of the pathway at your institution and explicitly confirm that you will be granted the required protected research time.

I do not have an active medical license yet. Can I apply for a YIA or CDA?

Yes. You may apply for a YIA or CDA on the condition that you provide an official letter from your Program Director. This letter must confirm that you will have the appropriate medical licensure required to conduct your study by the start of the grant period. This letter must be on institutional letterhead and emailed as a PDF to grants@conquer.org prior to submitting your full application.

Can I request an exception to the 10-year post medical degree policy for the YIA?

Applicants are evaluated on an individual, case-by-case basis and may be granted an eligibility exception if their professional history reflects any of the scenarios below. Applicants must email grants@conquer.org with a detailed justification explaining how their career path aligns with one of the following criteria:

- A fellow or trainee who obtained their MD and PhD in a foreign country under an academic framework requiring completion of the MD before commencing doctoral PhD training.
- A foreign medical graduate who completed a clinical residency program in the U.S. and is submitting an application from a US-based sponsoring institution.
- A physician who chose a PhD after earning their medical degree but prior to entering specialized oncology training.
- An MD or MD/PhD graduate who initially worked in a non-academic setting (e.g., private practice, corporate industry, or federal government agency) but has formally returned to an academic medical track to pursue a career in oncology research.
- An MD or MD/PhD who completed a standard oncology fellowship and elected to pursue an additional, specialized advanced oncology fellowship.
- An MD or MD/PhD whose career has been sidetracked due to health, personal issues, or other obligations.

Can I apply for a YIA if my protected research year falls outside the final two years of my training program?

Yes. Applicants whose dedicated research year falls outside of their last two years of oncology subspecialty training can apply for a YIA. The Institutional Letter of Support must confirm the structure of the training program and that the applicant will have protected research time during the grant period.

Am I eligible for a YIA if I start a faculty role at the time of submission?

Yes. Applicants in their first year of full-time faculty appointment are eligible to apply.

I have a federal career development award. Can I apply for a CDA?

Applicants with concurrent federal career development awards (e.g., K23, K08, or any other type of career development award) are eligible to apply provided there are no scientific and budgetary overlaps with your proposed research.

I have an institutional career development award. Can I apply for a YIA or CDA?

Applicants with institutional career development awards and training grants (e.g., T32, KL2, K12 or equivalent) are eligible to apply provided there are no scientific and budgetary overlaps with your proposed research.

I have a private foundation grant. Can I apply for a YIA or CDA?

Applicants with career development awards from private foundations are eligible to apply provided there are no scientific and budgetary overlaps with your proposed research and the existing award's funding must be comparable to—and not substantially exceed—YIA and CDA levels.

I have a CDA and I received a concurrent career development award. Should I disclose this to Conquer Cancer?

Yes. CDA recipients must immediately notify Conquer Cancer if they receive any external career development awards during the term of the CDA. Conquer Cancer reserves the right to determine whether the CDA may be held concurrently with other funding sources. Recipients must submit the specific aims and detailed budget for scientific overlap review to grants@conquer.org.

Does the required percentage of effort apply only to the Conquer Cancer-funded project?

No. The required percentage effort applies to your total research activities overall, not just the time spent on the Conquer Cancer project. This commitment must be explicitly stated and confirmed within your institutional letter of support.

PROPOSAL DEVELOPMENT AND APPLICATION REQUIREMENTS

Are co-Principal Investigators allowed in a YIA or CDA application?

No. The YIA and CDA are designed as individual career development awards. Each application must designate only one primary applicant who will serve as the sole Principal Investigator. You may include co-investigators, mentors, or collaborators on the project, but they cannot hold the title or status of co-PI.

What biosketch form is required?

Applicants can use either the latest NIH biosketch [template](#) (must not exceed five (5) pages) or a single digitally certified PDF biosketch generated directly in [SciENCv](#) (if available). SciENCv biosketch documents do not have a page limit.

Who should be a grant mentor?

A mentor is an investigator who will guide your research and help you with your professional development

and advancement. The primary mentor must be an ASCO member and must be in the same institution as the applicant. Applicants may have an additional mentor who is from another institution. Visit the [Application Resources](#) page for points to consider when choosing a mentor.

How many mentors are allowed in a YIA or CDA application?

Applicants may have a maximum of two mentors. The primary mentor must be from the same institution as the applicant. Each mentor must submit their biosketch and write an individual letter of support for the applicant. The mentorship plan must be signed by both mentors and the applicant.

Can I have a mentor from outside my institution?

Yes. Applicants must have a primary mentor from their home institution; a secondary mentor from an outside institution is permitted. The mentorship plan must outline the structure of the collaborative arrangement.

Can my mentor write both the mentorship plan and the institutional letter of support?

No. If the mentor is the Department Chair, the Institutional Letter of Support must come from the Division Head, Dean, or an equivalent institution leader who can assure commitment to the applicant and the proposed research.

Can my sponsor be the same person who writes my institutional letter of support?

While the sponsor can write both the Sponsor Letter of Support and the Institutional Letter of Support, these must remain two separate documents. The sponsor should distinctively draft each letter to align with the specific RFP requirements.

Who writes the mentorship plan?

The mentorship plan must be jointly prepared, signed and dated by the applicant and mentor(s).

Is there a required citation style for proposals?

No specific citation style is required. You may use any standard academic format as long as your referencing remains consistent across all application documents.

Should I use the NIH salary cap when budgeting for salary support?

Yes. Applicants can use the latest [NIH Salary Cap](#).

Are GAEL insurance costs allowable budget expenses?

General Auto and Employment Liability (GAEL) insurance assessments are not allowable expenses. Travel costs are restricted exclusively to those directly related and essential to conducting the research project, as well as attendance at the ASCO Annual Meeting.

Who qualifies as a patient advocate?

A patient advocate is a survivor of or person living with cancer, a family member, or a primary caregiver of a person living with cancer, or anyone with a strong personal connection or experience with cancer. Ideal patient advocates possess a dedicated interest in cancer research (preferably within the specific cancer type being studied) and survivorship. They must be able to effectively represent the perspectives of

patients with cancer, survivors, and co-survivors throughout the development and execution of the project.

What format should the patient advocate's Letter of Support follow?

The letter should be written on the patient advocate's official organizational letterhead (if affiliated with an organization) or personal letterhead. If letterhead is unavailable, the document must include the advocate's full name, mailing address, and email address. Finally, the letter must be signed by the patient advocate; digital signatures are acceptable.

My institution does not have research patient advocates. Can you recommend any external resources?

Please visit the [Application Resources](#) page on asco.org for the most up-to-date listings. If you need to secure external advocate partnerships, consider exploring the following established oncology research advocacy networks:

National Clinical Trials Networks (NCTN) Advocate Committees

- Alliance for Clinical Trials in Oncology
- ECOG-ACRIN Cancer Research Group
- SWOG Cancer Research Network
- NRG Oncology
- NCI Patient Advocate Steering Committee

Independent Advocacy & Training Organizations

- Research Advocacy Network
- National Breast Cancer Coalition's Project LEAD
- AACR Scientist↔Survivor Program®
- NCI's Office of Advocacy Relations
- ICAN – International Cancer Advocacy Network

Disease-Specific Advocate Networks (this is not a complete list)

- Susan G. Komen Advocates in Science
- Bladder Cancer Advocacy Network
- Blood Cancer United
- International Myeloma Foundation (IMF)
- Pancreatic Cancer Action Network (PanCAN)
- Colorectal Cancer Alliance / Fight Colorectal Cancer (Fight CRC)
- Melanoma Research Foundation
- Prostate Cancer Foundation (PCF)
- GO2 for Lung Cancer
- National Brain Tumor Society (NBTS) / American Brain Tumor Association (ABTA)
- Sarcoma Foundation of America (SFA)
- Cholangiocarcinoma Foundation

What documents are accepted as "Post Submission Materials"?

Applicants may submit supplementary documentation after the initial deadline only under specific circumstances. Permissible post-submission materials include:

- Documentation proving receipt of a drug from a company

- Formal letters of support from a pharmaceutical company confirming that they will provide the investigational drug
- Letters of support for investigational agents
- Letters of collaboration from an external laboratory providing specialized expertise for the project
- Letters confirming resource availability for necessary materials (e.g., tissue samples)
- Institutional Review Board (IRB) approvals and clinical protocols for all human-subject research, if applicable
- Final accepted publications that were initially “under review” at the time of initial application submission
- If transferring institutions, you must submit a new mentor letter of support, an institutional letter of support, and a new mentorship plan

What grant writing resources are available to applicants?

Please visit the [Application Resources](#) page on [asco.org](#) to access a comprehensive library of preparatory materials. Available resources include educational webinars covering essential grant writing skills, strategies for collaborating with biostatisticians and patient advocates, and tutorials on completing a biosketch. Additionally, applicants can sign up for **Virtual Office Hours** and review samples of both successfully funded and unfunded applications.

Can applicants use LLMs and AI tools to write their proposal?

No. AI tools cannot write the application. Applicants must remain the sole authors of their project proposals and are fully accountable for the accuracy and originality of all content. While the use of Large Language Models (LLMs) and Artificial Intelligence (AI) tools are permitted exclusively for copyediting, grammar refinement, and basic text formatting, these tools must not be used to generate substantive narrative content, hypotheses, or study designs.

APPLICATION SUBMISSION, REVIEW AND RESUBMISSION

Where do I submit my application?

Applications for Conquer Cancer grants and awards must be electronically submitted through the **ASCO and Conquer Cancer Application Portal** at [awards.asco.org](#).

Applications for EveryGrant must be electronically submitted through the **EveryGrant Application Portal** at [everygrant.smapply.us](#).

My submission was delayed due to technical issues. Will you accept a late application?

Only under highly exceptional, documented circumstances (e.g., a verified system outage or a federal disaster), but minor internal institutional delays or missing letters of support are rarely accepted as valid reasons for a late submission.

Can I make changes to my grant application after it has been submitted?

Generally, modifications are not allowed after submission. However, you must notify Conquer Cancer **immediately** by emailing grants@conquer.org if any of the following conditions occur between your application submission and the award notification period:

1. **Withdrawal of Application**. Send an email containing the following details: the applicant’s full name, the

title of the submitted proposal, and a brief explanation detailing the reason(s) for withdrawing the application.

2. Change of Institution Status or Position. The applicant has a career plan change, leaves their current position in the institution, or becomes unable to meet the RFP eligibility requirements. If the applicant has already been selected to receive an award, Conquer Cancer reserves the right, at its sole discretion, to withdraw the award.
3. Mentor or Co-Mentor Change of Institution. If the applicant's mentor or co-mentor leaves their current position or institution, the applicant is required to identify a new mentor and submit updated documents.
4. Change in Proposal (Scope, Timeline, Budget, etc.). If an applicant makes significant changes to their submitted proposal—including modifications to the specific aims, research strategy, timeline, or budget—they must report these updates immediately. Should Conquer Cancer be notified of these changes after the applicant has been notified of an award, Conquer Cancer reserves the right, at its sole discretion, to withdraw the award.

Any changes to the institution, position, mentor, or project scope after an award notification will require the submission of additional documentation and are subject to formal review and approval by Conquer Cancer. Conquer Cancer reserves the right, in its sole discretion, to withdraw the award if these changes are not approved.

[I submitted an application that was not funded. May I submit the same proposal?](#)

Yes. You may apply again to the same funding opportunity, provided you still meet the program's eligibility criteria. Applicants "resubmitting" a prior application are required to upload a one-page introduction addressing the reviewer feedback and critiques provided during the previous application cycle.

[How do I withdraw my application?](#)

Please email grants@conquer.org to officially request the withdrawal of your application.

[Who will review my grant application?](#)

All Conquer Cancer research grant applications are carefully reviewed and evaluated by an independent Grants Selection Committee (Committee) using consistent criteria across all applications for each grant or award type. The Committee scores and ranks the applications, and the highest-scoring applications are funded. The applications are evaluated and scored using the 1-9 NIH scoring scale.

[Do I receive reviewer feedback on my application?](#)

Conquer Cancer provides qualitative reviewer feedback for full applications submitted to the following programs: Research Professorship, Advanced Clinical Research Award (ACRA), Career Development Award (CDA), Global Oncology Young Investigator Award (GOYIA), International Innovation Grant (IIG), Long-term International Fellowship (LIFe), and Young Investigator Award (YIA). Please note that numerical scores are not provided.

[Does the Grants Selection Committee use LLMs and AI tools when reviewing applications?](#)

No. Grant reviewers are not permitted to use Large Language Models (LLMs) and Artificial Intelligence (AI) tools to analyze, score and critique applications.

AWARD ACCEPTANCE & TERMS AND CONDITIONS

Where can I find the general terms and conditions of an award?

The general terms and conditions are outlined in the Request for Proposals (RFP). The “Terms and Conditions” section of the RFP contains selected provisions that both the applicant and their Sponsoring Institution should review carefully before submitting an application. Please note that the RFP does not contain the complete Terms and Conditions document. Conquer Cancer reserves the right to modify any provisions before the final agreement is executed by the applicant and the Sponsoring Institution.

Do I need ASCO membership to accept a Conquer Cancer grant?

Yes. Recipients must be active ASCO members. For multi-year grants, recipients are required to maintain their ASCO membership for the entire duration of the funding period. Please visit [ASCO Membership](#) to join or renew online.

Can I accept multiple awards from Conquer Cancer?

Grant recipients are allowed to hold only one active grant from Conquer Cancer at a time and one award for each specific program including YIA, CDA, GOYIA, ACRA, LIFe, and Research Professorship.. YIA recipients may accept a Merit Award while their YIA is still active. However, YIA recipients are permitted to accept a Merit Award while their YIA is active.

I applied to both the general competition and a special competition; can I receive both grants?

No. While eligible applicants may apply for both the general and special competitions, they must accept the first formal grant offered. This acceptance will necessitate the withdrawal of any other pending applications.

Can I transfer my grant before the term starts?

Yes. You may still accept the grant, provided you continue to meet the required percentage commitment for total research activities and all other award eligibility requirements. To process this change, you must submit the following:

- Your start date at the new institution
- Your new mentor biosketch and letter of support (applicable to mentored awards)
- A new mentorship plan (applicable to mentored awards)
- A new institutional letter of support
- A proposed budget at the new institution (if different from the approved application budget)
- A brief summary of changes to the research project (if different from the original proposal)

Depending on the scope of the proposed changes, you may be required to submit a revised research plan, biostatistical plan, and project timeline. Conquer Cancer will review these updated materials and reserves the right, at its sole discretion, to withdraw the award if the updates are not approved.

Can I defer or delay my grant's start date?

Conquer Cancer does not allow automatic delays. You must submit a formal request to delay the start date of your grant, detailing the exact operational or administrative reason for the delay (e.g., delayed institutional contracting, delayed transfer of a PI to a new institution, or maternity/paternity leave). These requests are subject to review and will be approved or disapproved by Conquer Cancer at its sole

discretion. Conquer Cancer typically allows no more than 3 to 6 months of delay. Shifting a start date beyond this window may require the grant to be formally forfeited or re-reviewed by Conquer Cancer.

What are the guidelines for grant press announcements?

Conquer Cancer encourages institutions to share news of their awards but requires adherence to official media policies. Please send all draft announcements, press inquiries, or questions regarding publicity guidelines to mediateam@asco.org.

POST-AWARD

Is the grant paid directly to the recipient or Principal Investigator (PI)?

No. All funds are paid directly to the recipient/PI's sponsoring institution (e.g., university, agency, or NGO), which is responsible for managing and administering the funds on behalf of the PI.

Where can I find my progress and budget reporting schedule?

Your specific reporting schedule is located as an Exhibit within your official award agreement.

Where do I submit my progress and budget reports?

All reports must be submitted electronically through the Application Portal at awards.asco.org.

Can I transfer my grant to a new institution?

Yes. If you have accepted a position at a different institution, you may transfer your grant provided you continue to meet the award's required percentage commitment for research activities and all other eligibility requirements. Additionally, your new institution must formally approve and accept the primary terms and conditions of the grant agreement.

You can initiate an institution transfer by submitting a request through the Application Portal. Depending on your award type, you may be required to submit the following:

- Mentored Awards: A new mentor biosketch, letter of support, and mentorship plan
- A new institutional letter of support and a proposed budget for the new institution (if it differs from your most recently approved budget)
- A final expenditure report (for active grants)
- A summary of your ongoing role and contribution to the project

Conquer Cancer will review your submission and provide a decision within 10 business days of receiving the request. If approved, additional requirements must be completed by the new institution.

How will my remaining grant funding move to my new institution?

Your original sponsoring institution must submit a final expenditure report detailing the remaining grant balance. The remaining funds must be remitted back to Conquer Cancer, the ASCO Foundation. Please contact grants@conquer.org for the payment method. Once the institution transfer is formally approved and the returned funds are received, Conquer Cancer will issue a new grant agreement and send the payment to your new institution.

I am leaving my institution and will not take the grant with me. What happens to the funding?

Except for the International Innovation Grant (IIG), all other grant recipients must relinquish the grant and return all unexpended funds to Conquer Cancer.

Can I transfer my grant to a co-Investigator or another Principal Investigator (PI)?

No. ACRA and mentored grants such as the YIA, CDA, LIFe, and Global Oncology YIA cannot be transferred to another PI, co-investigator, or to a mentor. In this scenario, the recipient must relinquish the grant and return all unexpended funds to Conquer Cancer.

Can I rebudget my grant funds?

You can reallocate up to 5% of the total annual budget across categories without prior approval from Conquer Cancer. Any budget changes exceeding 5% per year must be submitted through the Application Portal and approved by Conquer Cancer prior to the expenditure of those funds.

Can I change the aims of my project?

Significant changes in the specific aims of the research project will not be allowed without a formal Change of Scope request and prior written consent from Conquer Cancer. Any such requests must be made through the Application Portal prior to making any changes to the research project.

How do I request more time to complete my project??

You can request a No-Cost Extension (NCE) to extend your project period beyond its original project end date without receiving additional funding. All NCE requests must be made through the Application Portal. Conquer Cancer approves extensions in **six-month** increments. If granted, you will be required to submit additional progress reports and financial expenditure reports every six months throughout the extension term. Please note that these NCE updates are required in addition to the standing reporting schedule outlined in your original award agreement.

Do I need to inform Conquer Cancer if I plan to go on sabbatical or take a leave of absence?

Yes, prior approval from Conquer Cancer is required. Please email grants@conquer.org and include the following details:

- A statement outlining the reason for and nature of the leave of absence.
- A brief description of the activities you will perform while on leave and how they relate to the grant.
- The extent to which research on the grant will continue at the Sponsoring Institution during your absence.
- The name and email of the individual proposed to oversee day-to-day activities while you are away.

How do I acknowledge funding and support from Conquer Cancer?

Recipients must acknowledge Conquer Cancer and the funder of their grant (if applicable) when they submit the results of their research project for publication, presentation (including posters), or other public release. In the event the recipients' results are published or otherwise publicly released either during or after the grant period, the recipient will provide Conquer Cancer with a copy of such publication or public release. All publications and public releases must include the following statement: *"This work was funded by a Conquer Cancer [name of grant]. Any opinions, findings, and conclusions expressed in this material are those of the author(s) and do not necessarily reflect those of the American Society of Clinical Oncology® or Conquer Cancer® [or funder name if applicable]."*

Additionally, recipients are encouraged to use the official emblem for the program on posters, presentations, and similar items produced for scientific meetings and conference alongside this acknowledgment

language. Recipients can request the emblem by emailing grants@conquer.org.

How do I report a publication resulting from my grant?

Please notify Conquer Cancer by sending a copy of the publication or public release to grants@conquer.org. Alternatively, you can log in and complete the Publications Form directly within the Application Portal.

How do I return unused grant funds to Conquer Cancer?

Any unused funds must be returned to Conquer Cancer. The check should be made payable to “Conquer Cancer, the ASCO Foundation” and mailed to this address:

Conquer Cancer, the ASCO Foundation
PO Box 1925, Merrifield, VA 22116-9649
Attn: RGF0000000

APPLICATION PORTAL & TECHNICAL SUPPORT

May I submit my application directly to Conquer Cancer via mail or email?

No. All applications must be submitted electronically through the ASCO and Conquer Cancer [Application Portal](#). Please do not mail or email any materials directly to Conquer Cancer, as they will not be accepted.

How do I log in to the ASCO and Conquer Cancer Application Portal?

An ASCO user account is required to log in. If you do not have an existing ASCO account, please visit the [ASCO Sign In page](#) and click ‘Create an Account’. For further login assistance, please contact [ASCO Customer Service](#).

The sections in my Applicant Information form are blank. How do I fix this?

The form automatically populates information pulled directly from your ASCO profile. To update or fill in blank fields, please visit profile.asco.org. Please note that profile updates do not sync to the application form in real-time, but they will be reflected before you submit your full application. If you experience significant delays, contact grants@conquer.org for assistance.

The details in my Applicant Information form are not current. How do I update them?

To update or fill in blank fields, please visit profile.asco.org.

Can I download a copy of my application after submission?

Yes. To download a copy of the application, click “My Applications”. Click the ellipsis (...) on the specific application and click “Download”. The application will be downloaded as a zip file.

Which web browsers are supported by the Application Portal?

The Application Portal supports Chrome, Firefox, Safari, and Microsoft Edge. For the best performance and compatibility, it is recommended to use the most up-to-date version of these browsers with cookies and JavaScript enabled.

I'm experiencing a technical issue in the Application Portal. How do I get support?

If you are currently logged in, you can find a dedicated "Help" widget at the top of the Application Portal page. Alternatively, you can reach out directly to Conquer Cancer's Grants & Awards team by emailing grants@conquer.org. Please provide specific details about the technical issue you are experiencing (e.g., error messages, screenshots, or the specific grant application you are working on) so we can assist you as quickly as possible.