

Related Learning Center Material:

Guide students to the [Learning Center homepage](#) and encourage them to explore the different sections to support their exploration.

Activity-Specific Notes:

Students will be guided through the workflow in the *Lab* by following a series of prompts.

Check for understanding by noting each of these areas:

- ‘Build’ allows you to add documents to a Content Set, either by searching *Gale Primary Sources* or uploading files.
- ‘Clean’ helps you configure the removal of unwanted words and characters from OCR text.
- ‘Analyze’ provides six digital tools to investigate your Content Set.
- ‘My Research’ is where all your saved work—Content Sets, Notebooks, and Projects—is stored.

If you plan to work with your own plain text data in class:

- Show students where they can upload texts and highlight the importance of adding metadata to these documents. The digital tools pull from this metadata to generate analysis results, so it’s important to be consistent and standardized in completing metadata fields.

How to cite material from this course

“Introduction to Digital Humanities”, *Gale Digital Scholar Lab* [Gale, part of Cengage Group]. June 2025.
[<https://go.gale.com/ps/helpCenter?userGroupName=webdemo&nspage=true&prodId=DSLAB&docId=V-JWVZS717322017&title=Home&sid=bookmark-DSLAB&asid=7728de08>]