

Gale Research Showcase FAQs

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About the Showcase

1. What is Gale Research Showcase?

Gale Research Showcase is an open-access repository of student-authored digital scholarship. All projects are submitted through [Gale Digital Scholar Lab](#), Gale's text and data mining platform, and reviewed to provide feedback on their methodology.

Alongside amplifying great student work, the Showcase aims is to give researchers inspiration and guidance in expanding their horizons and developing their own digital scholarship projects.

2. Who can submit a project to Gale Research Showcase?

Any undergraduate student, postgraduate student or early-career researcher studying at an institution that subscribes to *Gale Digital Scholar Lab*.

3. How do I know if my institution has access to *Gale Digital Scholar Lab*?

Your library is always a great resource to understand which research tools you have access to. You can also search for your institution [here](#), then authenticate as a member of that institution to get a list of the Gale archives, databases and tools to which you have access through your institution.

4. My institution doesn't subscribe to *Gale Digital Scholar Lab*. Can I get access?

Access to Gale tools, archives and databases is on an institutional basis. Speak to a librarian if you wish to trial *Gale Digital Scholar Lab*.

Alternatively, if you are a member of an institution's library, faculty or academic staff, you can request a trial [here](#).

5. What subjects does Gale Research Showcase cover?

Projects are welcomed on any topic, and from any subject discipline. The only requirement to submit to the Showcase is that the project must make use of one of the tools within *Gale Digital Scholar Lab*.

Project Requirements

6. What should a project include?

A project is the write-up of a research project or investigation of a research question, using *Gale Digital Scholar Lab*.

If you are developing a project for an assignment, your instructor or lecturer will be able to provide more context about style, format and content.

7. What will reviewers be looking for when evaluating a project for inclusion in the Showcase?

Gale Digital Scholar Lab encourages researchers to think critically about their data, methodologies and tools. Critical reflection is an excellent focus for any research project that features digital archives and tools.

Reviewers for the Showcase will be looking for certain elements to understand your research, which are listed below. You do not have to include all of these elements (meeting your course requirements takes priority), but a successful project might include:

- An **introduction** that presents your argument, thesis, or research question(s).
- Where applicable, an outline of the **roles and responsibilities** of the research team.
- A clear explanation of the **research methodology**, including reasons for making certain choices.

The *Lab* workflow provides a high-level framework for presenting a project, which you can use to guide your write up: **Build > Clean > Analyze**.

Questions you might consider addressing at each stage include:

- **Build** – Which texts did you choose to analyze? How were they chosen? What search methodology did you use? How did you refine the results list? Were there texts you could have chosen, but discarded? Did you upload external content and why? What did you learn from examining the Optical Character Recognition (OCR) text for your documents?
- **Clean** – Did you apply the Cleaning tool when analyzing your texts? How did you configure it? What made you choose those cleaning options, and could you have chosen other ones? How did cleaning your texts change or improve your analysis?
- **Analyze** – Which tools did you choose to apply to your data, and why did you choose them? What choices did you make when configuring the tools and why? How did the OCR quality of the documents affect your analytical tool configurations? What does the analysis tell you about your research question? Did the visualizations give you insight into your subject? Did you use the analytical data you generated in tools outside the *Lab*?
- **Analytical data, content set data, and visualizations**, with accompanying narrative. (NB. It is good practice to label your visualizations, figures and data, for clarity).
- **Reflections on your methodology** – Did your project answer your research question? What would you change if you were to run your project again?
- **Conclusion** – What have you learned about your topic or question from running this project?
- **Next Steps**
- **Citations**
- **Bibliography**

This isn't an exhaustive list! Digital scholarship emphasizes creativity, including in output, and Gale welcomes the submission of projects which use a variety of formats and structures.

8. Is there a word limit for submissions?

No – Gale accepts submissions of varying lengths.

A good project should clearly present and explain the research methodology employed in the project. You may have a word limit as part of your module or course assignment, but Gale does not stipulate a word limit.

However, a project that does not fully explain and contextualize its methodology may require revision to be included in Gale Research Showcase.

9. What languages can a project be submitted in?

All projects submitted for peer-review should be written in English.

Although *Gale Primary Sources* contains many non-English documents, *Gale Digital Scholar Lab* is primarily designed to analyse English language texts. Some of the analytical tools in the Lab will analyse some non-English data, so you can submit a project which analyses non-English texts, but the methodology and project narrative should be in English.

10. What if my research didn't generate good results?

No problem! You should definitely consider submitting a project to Gale Research Showcase which didn't generate the results you were expecting. We can often learn as much from unsuccessful methodologies as we can from those which are successful in providing an answer to their research question. The peer review process can also offer suggestions on how to improve your methodology.

Submission

11. How do I submit a project to Gale Research Showcase?

Projects are submitted through *Gale Digital Scholar Lab*. Once a project has been created in the *Lab* using the 'Projects' tool, a user or group of users can submit it for review and consideration for inclusion in the Showcase.

If your project does not fit the *Gale Digital Scholar Lab* Projects workflow, please contact GaleDSL@engage.com.

12. What comprises a 'Project' in *Gale Digital Scholar Lab*?

Projects in Gale Research Showcase are write-ups of individual or group research which makes use of *Gale Digital Scholar Lab*. In the 'My Research' tab in *Gale Digital Scholar Lab*, users can collect all aspects of their research into a 'Project'. This might include (but isn't limited to) information about how they built their Content Sets, cleaning configurations, analytical and visualization outputs from the Lab tools, and associated notes from the Notebook.

13. What if my submission doesn't fit the 'Projects' tool in the *Lab*?

Digital Humanities projects come in many different forms. *Gale Digital Scholar Lab* has been designed with text mining *Gale Primary Sources* and other text documents in mind, which the *Lab*'s Project workflow reflects.

If you find that the *Lab* Projects workflow doesn't match your research, do [let us know](#). Gale are always keen to engage with researchers on potential product enhancements. If you have any questions about any aspect of Gale Research Showcase and the submission process, please email GaleDSL@engage.com.

The Review Process

14. What can I expect from the review process?

To make this as useful as possible to students, Gale has developed a simple review process for projects submitted in *Gale Digital Scholar Lab*. It will give student researchers experience of the peer review process that underpins most academic publishing and help them improve their work.

Feedback will focus on the project methodology and be given with the aim of helping students improve their research in *Gale Digital Scholar Lab*.

The *Gale Digital Scholar Lab* review process:

1. A project is submitted through the Project workflow in *Gale Digital Scholar Lab*.
2. The *Gale Digital Scholar Lab* team review the project and identify a suitable peer reviewer.
3. The project is sent to the peer reviewer for feedback (with identifying personal details removed, to ensure fairness).
4. The peer reviewer returns their feedback to Gale.
5. The *Gale Digital Scholar Lab* team collate the peer reviewer's comments and their own feedback and forward it to the email address of the researcher(s).
6. The researcher(s) edit their project in the *Lab* to reflect the feedback.
7. The project is resubmitted using the same process, ticking the box to indicate that 'this project is being resubmitted following review'.
8. The resubmitted project will be considered for inclusion in the Showcase.
9. The researcher(s) will be alerted when the project has been published or rejected.

To maximize reviewer time, projects will be sent to reviewers in June and December each year.

Gale only commits to one round of review and revision before a decision is made whether to include the project in the Showcase.

15. Will Gale publish every project received in Gale Research Showcase?

With Gale Research Showcase, Gale is committed to fostering a vibrant and inclusive platform that presents a wide array of student-created materials. Our goal is to publish as many projects as possible to reflect the diverse interests, perspectives, and academic endeavors of our student community.

However, it is important to note that not all submissions will be published. Gale's commitment to making Gale Research Showcase useful to researchers means that projects should meet basic quality standards in order to contribute positively to the Showcase's educational and scholarly objectives.

In cases where a project does not meet these standards, it may not be published in the Showcase. All contributors are encouraged to review this FAQ and *Gale Digital Scholar Lab's* Learning Center to learn what comprises a successful project.

Additionally, if a project includes narrative, conclusions or a thesis that the editors of Gale Research Showcase consider to be prejudiced or offensive, Gale reserves the right to not publish it in Gale Research Showcase.

Publication Information

16. Are projects published in Gale Research Showcase open access?

Yes. When you submit a project, you give Gale permission to publish it on the Showcase, which can be viewed by anyone.

Details of the license under which Showcase projects are published is below. This license ensures that any third party seeking to quote, cite, copy or otherwise use or refer to your work may do so, but must give the authors appropriate credit.

Projects in the Showcase are published under a Creative Commons license, CC BY-NC-SA 4.0 DEED (<https://creativecommons.org/licenses/by-nc-sa/4.0/>), which includes the following terms that third parties seeking to use your project agree to:

- **Attribution** — They must give [appropriate credit](#), provide a link to the license, and [indicate if changes were made](#). They may do so in any reasonable manner, but not in any way that suggests the licensor endorses them or their use.
- **NonCommercial** — They may not use the material for [commercial purposes](#).
- **ShareAlike** — If they remix, transform, or build upon the material, they must distribute their contributions under the [same license](#) as the original.
- **No additional restrictions** — They may not apply legal terms or [technological measures](#) that legally restrict others from doing anything the license permits.

17. Can I publish my project elsewhere too (e.g. in a journal or other website)?

Absolutely. Gale makes no intellectual property claim on the projects it publishes in Gale Research Showcase, which is an open repository for amplifying the research of early-career researchers. This means that copyright ownership remains with you as the author(s), and you can repurpose the project as you wish. Gale does reserve the right to use images of the Showcase and projects within it for the purposes of marketing the Showcase.

18. Can I get my project removed from Gale Research Showcase?

Yes. Some journals might not accept an article as an original piece of work if it is already published on an open-access platform like Gale Research Showcase. In this case, contact Gale at GaleDSL@engage.com and we will remove your project from the Showcase.

19. What if a project includes research material that might be considered offensive?

Gale databases contain visual and textual material representing various historical viewpoints related to race, gender, sexuality, terrorism, and other subjects, including terminology and concepts that may be considered offensive or problematic by modern standards. These materials are provided for academic research and teaching purposes. Gale's expert editorial staff includes this content at the recommendation of our source library partners and scholarly advisors and does not endorse any specific views contained within the content.

Gale archives contain primary sources created by groups and movements considered to be extreme, unorthodox or outside of the mainstream politics of that period. Users may come across content that they find upsetting such as journals, newsletters, publications, propaganda, or cartoons intended to induce hatred or violence towards a particular group due to their race, sexuality, beliefs, or other characteristics.

The nature and value of *Gale Primary Sources* archives is that they present artifacts as they existed, without manipulation by our editors. Gale resources don't take a specific position on an issue or topic. We develop content with the guidance of scholars, subject matter specialists, and the academic community. Studying the historical context of a topic, including the potential prejudices or biases imposed by society or authors, allows students and researchers to engage in critical conversations, make important comparisons and connections, and enable greater understanding to inspire change and cross-cultural awareness.

Considering the potential sensitivity of the source material, projects in Gale Research Showcase may therefore contain content that users find upsetting.

However, if a project includes narrative, conclusions or a thesis that the editors of Gale Research Showcase consider to be prejudiced or offensive, Gale reserves the right to not publish it.

20. What if I have additional questions?

Please email GaleDSL@engage.com.

