

Program Start-Up Checklist for Sedation-Free TNE

- ☐ Meet with business team to develop program structure, growth plans, and marketing
- ☐ Have health policy expert meet with the coding team to build CPT codes
- ☐ Have health policy expert meet with facility chargemaster to develop facility charge for use of endoscopy equipment, staff, supplies, and facilities
- ☐ Fill out EvoEndo® System Integration Questionnaire at evoendo.com/siteprep
- ☐ Build the clinical TNE team
- ☐ Identify patients for first cases and the following two months of cases. Schedule TNE cases at a recommended minimum 2-week interval for provider proficiency
- ☐ Complete TNE physician and nurse credentialing per hospital guidelines
- ☐ Develop process for TNE referrals, ordering, prior-authorization, and scheduling
- ☐ Create TNE patient clinical preparation plan (pre-procedural instructions)
- ☐ Develop patient/family informational materials
- ☐ Identify pre-procedure and procedure rooms
- ☐ Source supplies and medications
- ☐ Finalize TNE procedural documentation
- ☐ Check with Bio-Engineering (hardware) and IT (software) for system integration at medical center
- ☐ Complete recommended EvoEndo® Endoscopy System device training
- ☐ Complete team training and workflow walkthrough
- ☐ Perform first cases
- ☐ Repeat cases every two weeks

