Gain Accuracy and Defensibility with a Repeatable, Documented Process

The Challenge

Defensible legal hold is central to eDiscovery risk management. However, growth in data volume and variety makes legal hold harder to plan, enforce, and verify. Gaps in policies, procedures, and technology reduce defensibility, while manual processes increase the risk of error and spoliation.

How Lighthouse Can Help

Our legal hold services cover enterprise compliance and eDiscovery needs, from strategy to operations to ongoing measurement and improvement.

Planning

- Policy and procedure assessment, development, and training

- Preservation strategies, including repositories and process mapping/tracking for matters

- Operating model development, including governance, controls, and audits

- Technology assessment, selection, and implementation, including purpose-built legal hold solutions

- Specialized consulting for processing activities and cross-border transfers

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Target Accurately

Avoid "blanket holds" with proper scoping.

Prevent Errors

Adopt digital notification and tracking to simplify workflows and verify results.

Demonstrate Defensibility

Document policies and processes so you can quickly respond to challenges.

Increase Efficiency

Integrate and streamline your operating model end to end, reducing manual work.

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Legal Hold Remediation

- Compilation and migration of legal hold list
- Re-scoping of holds
- Custodian identification and mapping
- Legacy data preservation
- Data recovery and restoration

Services

- Hosted legal hold technology solutions
- Logging/tracking of legal holds
- Implementation and management of legal holds
- Controls/audits
- Training
- Expert witness services

Gain Confidence in Your Legal Hold Program

Mitigate the risks of manual holds, incomplete program design, and over-retention when you develop a repeatable, documented, and defensible process. Reach out to a Lighthouse expert to learn more.

Contact us to find out what Lighthouse can do for your business.

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