



IMPORT INVOICE REQUIREMENTS

EFFECTIVE: SEPTEMBER 15, 2025

Applicable PLP Destinations: Rogers, Arkansas; Albemarle, North Carolina; Mayfield Village, Ohio; Peninsula, Ohio

Import Documentation Requirements

Basic Invoice Requirements

- 1) Name of Seller / Manufacturer – Complete address
- 2) Name of Buyer / Importer – Complete address
- 3) Invoice #
- 4) PLP Purchase Order #
- 5) Detailed Description of Good – Line-Item Level
- 6) PLP Part #
- 7) Units/Pieces
- 8) Weight of Items
- 9) Shipping Units
- 10) Dimensions of Shipping Units
- 11) HTS – to a minimum of 8 digits

Any invoice item subject to 232 Tariffs – (Aluminum, Steel, Copper)

232 Documentation is required for all commodities in Chapters:

- 72 Iron and Steel
- 73 Articles of Iron and Steel
- 74 Copper and Articles of Copper
- 76 Aluminum and Articles of Aluminum
- 79 Zinc and Articles of Zinc and Zinc Alloys
- 83 Misc Articles of Base Metals
- 84 - Injection mold products in 8480.71

Occasionally, PLP will import Miscellaneous Items subject to 232 Derivative Articles, where additional information will be required. In these cases, our expectation is that the seller will work to provide requests for information in a timely manner.



232 Requirements at the Invoice Line-Item Level

Aluminum and Aluminum Derivatives

- a. Country of 1st Smelt
- b. Country of 2nd Smelt (If applicable)
- c. Country of Cast
- d. % of Aluminum Content
- e. Net Weight of Aluminum Content
- f. Value of Aluminum Content (If 100% Aluminum = 100% Content)
- g. If less than 100% - the % of the Value of the Item that is Aluminum

Steel and Steel Derivatives

- a. Country of Melt
- b. Country of Pour
- c. % of Steel Content
- d. Net Weight of Steel Content
- e. Value of Steel Content (If 100% Steel = 100% Content)
- f. If less than 100% the % of the Value of the Item that is Steel

Copper and Copper Derivatives

- a. % of Copper Content
- b. Value of Copper Content
- c. Net Weight of Copper Content
- d. Certain Zinc Alloys may contain (0% Copper). Content must be reported

Articles of Mixed Material require the Content to be reported as per the above guidelines.