NEVADA AGENT FAQ

Your guide to everything eXp NV!*

Press CTRL + F to search keywords
Mac: Press Command + F

*This is a living document that we update as we need to. Only **bookmark** this guide so you do not miss updates - please do not download.

State Information & Contacts

How do I find the State Broker Room?

Our State Broker Room is located in exp.World, click **HERE**. Simply click on the GO TO menu in the top left of the screen. Then click US Broker Rooms >Nevada Broker Room.

Or use the direct link **HERE** to bypass the welcome area!

IMPORTANT: DO NOT leave the web page if you are in queue to speak to someone, this will remove you from the waitlist.

Who is my State team and how do I contact them?

Broker Team

 **Spencer Walden** *Designated Managing Broker* spencer.walden@exprealty.net B.0144881 702-430-7824	 **Paul May** *Managing Broker* paul.may@exprealty.net (702) 727-1215	 **Chris Raynor** *Managing Broker* chris.raynor@exprealty.net

Administrative Support Analysts

An Administrative Support Analyst (ASA) is responsible for assisting the Broker Team with day-to-day operations.

- ➔ **Hannah Coomes & Ciara LaRoach -** nv.admin@exprealty.net

Contract Compliance Analysts

Our Contract Compliance Analysts (CCA) review your files in Skyslope and make sure that the required documents are submitted in a timely manner for each transaction. They will let you know if you are missing something or if something is incorrect.

- **Brooke Christensen** - brooke.christensen@exprealty.net
- **Cynthia Pirelli** - cynthia.pirelli@exprealty.net
- **Alex Bacon** - alex.bacon@exprealty.net

Transaction Settlement Analysts

Our Transaction Settlement are amazing behind-the-scenes people who work diligently to get the Commission Disbursement Agreements created for each transaction. They also settle each transaction and make sure your transaction info is recorded in Enterprise.
They help get you paid!

- nv.transactions@exprealty.net

Expert Care Concierge

The eXp Expert Care Desk is THE place to ensure your questions are answered and your problems are solved. Their goal is to provide you, our eXp agents, with quick responses to information and decisions so you can focus on your business.

Phone: (833)303-0610
Email: ExpertCare@exprealty.net
eXp.World: **HERE**
Assistance in multiple languages available!

State Resources, Trainings

When are the state meetings and trainings?

Click **HERE** to find our next state training. They will be listed in the right hand column of the calendar.

Where can I find past state meetings and trainings?

HERE

Where else can I find state resources, updates, and information?

Since eXp is a cloud brokerage we have created several avenues for you to get connected and stay up to date. Below are just some of the ways to stay connected!

Workplace:
Workplace is our communication hub. This is where all state updates, news, and alerts will be shared. Check here daily for the most up to date knowledge.

- **Nevada South Workplace Group**
- **Nevada North Workplace Group**

*****Getting a TON of notifications from Workplace? Click HERE to learn how to update your settings.***

Nevada Self Help Room: **HERE**
Nevada State Website: **HERE**
Nevada Resource Guide: **HERE**

Is there training for an agent new to eXp?

Yes, there is! eXp has a National Training that covers everything from transaction management to getting paid. Get the schedule **HERE**! These classes cover everything an agent needs to know to get started. You can find the National Training Auditorium **HERE**. You can also access on demand National Training through the My eXp app on the Getting Started tab.

Click **HERE** to find the next class. *¡También los tenemos en español!*

For state specific training our state Orientation is held every **SECOND MONDAY OF THE MONTH AT 1PM.**

What are the state policies and procedures?

HERE

Licensing

Please go to the **Nevada Real Estate Division** for any state licensing questions you may have.

Marketing

Do I need advertising approval?

Yes! Please send all advertising and marketing materials for approval ***prior to printing*** to nv.broker@exprealty.net **AND** marketing@exprealty.net

Can I use an alias? *(For example, middle name or a nickname)*

We do allow nicknames so long as it complies with State law

MLS/Associations

What MLS/Associations is eXp a part of in Nevada?

- ➔ Las Vegas Association of Realtors
- ➔ Sierra Nevada Realtors
- ➔ Northern Nevada Regional MLS
- ➔ Elko County Association of Realtors
- ➔ Incline Village Realtors
- ➔ Mesquite Real Estate Association
- ➔ Nye County MLS

Nevada Realtors Legal Hotline

800.748.6999

Offboarding

***Agents must provide notice in writing of their intention to offboard with eXp or agent billing may, and likely will, continue for a limited period of time following agent's offboard date. Please see eXp realty Independent Contract Agreement (Page 3, Section 6)*

Who do I notify if I intend to leave eXp?

- Send an email to nv.admin@exprealty.net with your name, and official offboard date.

Your state team will reach out via email with an Exit Survey that will need to be completed in order for the offboard process to be finalized.

Onboarding

How do I transfer my license to eXp Nevada?

HERE

I just got licensed! What are my next steps?

HERE

Who can I contact to check on my onboarding status?

nv.admin@exprealty.net

Are there any state-specific resources for an onboarding agent?

HERE

For anything not covered in this state-specific section, please see below.

US Agent Center Onboarding Website HERE

ALMOST everything you need to know about onboarding with eXp.
See below for state specific information and instructions.

State Agent Advisory Council

What is the State Agent Advisory Council (SAAC)?

Being heard and having a voice in a company is a valuable asset. With eXp Realty's commitment to being the most agent-centric real estate company in the world, it has an Agent Advisory Council (AAC), which was installed in 2019 to provide eXp's agents with a direct liaison with eXp's leadership team.

The Agent Advisory Council serves as a conduit of communication in support of the agent voice and overarching company initiatives.

Who is on the Nevada AAC?

Where can I find more information on this program?

State /Province Agent Advisory Council Overview HERE
State/Province AAC Agent FAQ HERE

Transactions, Contracts & Forms (Oh, my!)

Where do I have my commission checks mailed to?

Mail To:
eXp Realty LLC
PO Box 840585
Los Angeles, CA 90084-0585

Overnight/FedEx:
Lockbox Services 840585
ATTN: eXp Realty LLC
3440 Flair Drive
El Monte, CA 91731

Where do I send documents that need the Broker's signature?

Please send via electronic signature program to nv.broker@exprealty.net

Who do I reach out to about my Commission Disbursement Authorization (CDA)?

This is what your Transaction Team Analysts handle. Click **HERE** to be taken up to their contact information.

Where do I find contracts and forms?

Checklists and forms can be found in SkySlope.

Where do I find eXp Forms?

eXp forms are the company documents we have created - you will find them in Skyslope, our Transaction Management System. Skyslope Forms> Browse Library> All Libraries> eXp Realty USA- Broker Library

The following eXp forms are housed in Skyslope:

- Wire Fraud Advisory
- Agent Owned Listing/Selling of Personal Property
- Associated Business Agreement
- Lead Based Paint Disclosure
- eXp W9
- E&O

What required documents do I need to have in my files?

Checklists and required items can be found in SkySlope.

Where do I send rejected offers?

- ➔ North Agents - nevadanorthoffice@skyslope.com
- ➔ South Agents - nevadasouthoffice@skyslope.com

Can my commission be paid to my LLC?

Yes, but the LLC must be approved by the Nevada Real Estate Division as a DBA. Please contact our broker team for LLC approval and for more information.

What does it mean to be a split check state?

Split Check: *The title company or closing attorney can pay the agent directly. The closing company will create 2 checks, one for eXp and one for the agent or agents involved. Once the transaction has closed the title company or closing attorney will provide you with your commission check. This is state specific and if you are not sure about your state - please check with your state broker team.*

For anything not covered in this state-specific section, please go to our National Training classes or see below.

eXp's Transaction Quick Reference Guide HERE

The Transaction Quick Reference Guide is…

National Questions & Resources

For anything not covered in our State-Specific FAQ, please see below.

The US Agent Center HERE

Step into the US Agent Center, where all Agent essential tools and information are just a click away.

eXp Realty FAQ HERE

Get answers to eXp's most frequently asked questions.