EASY START GUIDE



Creating an account is simple! We'll walk you through a few steps to get you set up.

GETTING STARTED

Establishing your online profile is key in managing your annuity on a regular basis. Our convenient and secure website provides the 24/7 access you need.

CREATE ACCOUNT

- 2. Click Andividual
- 3. Click Annuities
- 4. Starting on the Create Your Account Page, follow these steps:
 - Enter your Social Security number with no dashes.
 - To help us protect your information, please enter the CAPTCHA code in the space provided.
 - Click SUBMIT
 - Enter the required information: username, password, re-enter password, first and last name, date of birth, primary email address, re-enter primary email address.
 Optional fields include: mobile phone number (and re-entering mobile phone number).
 - Click SUBMIT
 - Verify your identity by answering questions about yourself.
 - Choose whether you want the Security Validation Code to go to your email or as a text to your mobile phone.
 - Enter the Security Validation Code from your text message or email and submit.
 - Enter an alternate email address, if desired. Then set up 3 security questions. Each answer needs to be unique.
 - Click SUBMIT
 - Check the boxes agreeing with the Terms and Conditions as well as the Consent to Do Business Electronically.
 - Click FINISH AND GO TO MY ACCOUNT

RETURNING VISITORS

After you create an account, the shorter login process will let you monitor activity in just a few clicks. You'll be in control. It's that easy to stay connected to your annuity's daily performance.

LOG IN

Log in faster by going directly through our annuity portal.

- 1. Go to <u>secure.transamerica.com</u>
- 2. On the Login page, enter your username and password.
- 3. Click LOGIN
- 4. Find the policy you want to review and select

DETAILS

YOU'RE ONLINE

Now that you've logged in, you will see the **My Products** page. Scroll down the **Account Details** page to review important information such as **Policy Value** and **Death Benefits**. To review Beneficiaries, go to the **Policy Overview** page.

Looking for something specific? To access your Transaction History click **Transaction History**. To locate **Fund Performance** and **Subaccount Values**, click the drop down menu titled **Manage Allocations**.

Website Technical Support

Monday through Friday, 9 a.m. - 7 p.m. ET



CALL 1-877-717-8858

