Field Manager

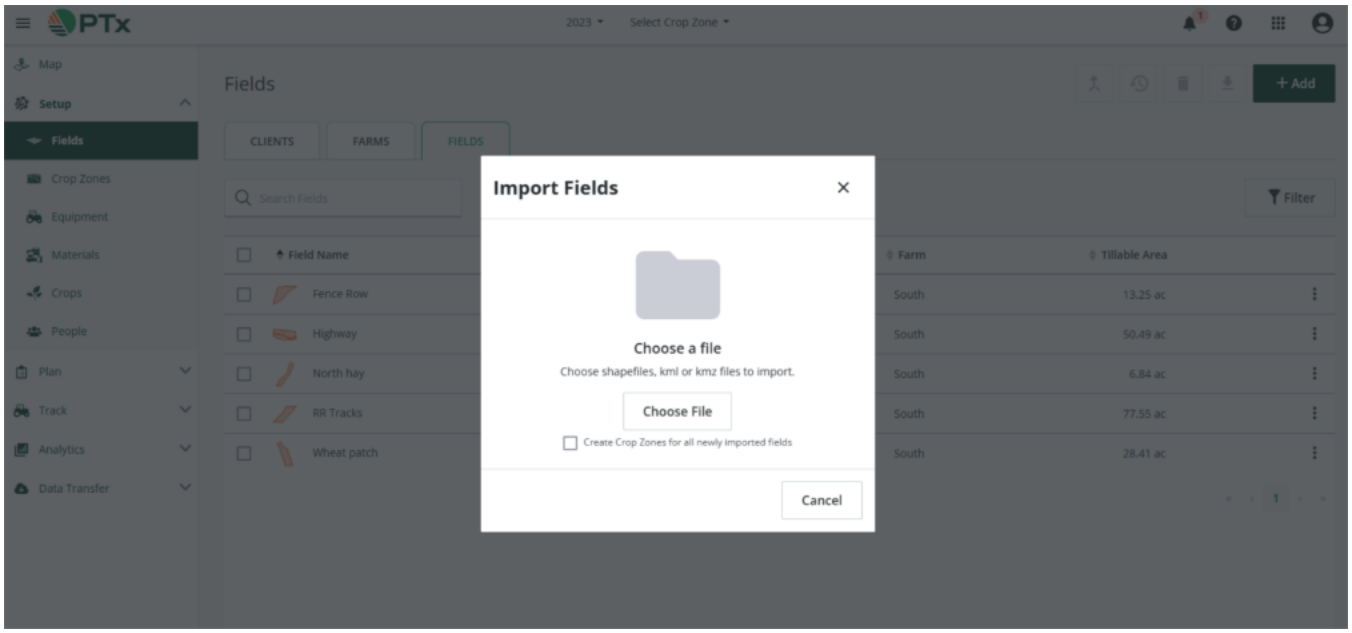
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Fields

How to Import Clients, Farms and Fields

1. Navigate to Setup > Fields
2. Click on the “+ Add” dropdown
3. Select “Import”
4. Select “Choose File”
    a. Optional: Select “Create Crop Zones for all newly imported fields” if you want the system to automatically create one for each field imported
5. Select shapefiles (requires three file types: .dbf, .shp, and .shx, a .prj is also recommended)
6. Use drop downs to select the Field Name column in your data and Import
    a. Optional: Use drop downs to select Client Name, Farm Name, Tillable Area and Tillable Area Unit columns in your data if available
7. Navigate to the Map to confirm the data is being displayed correctly



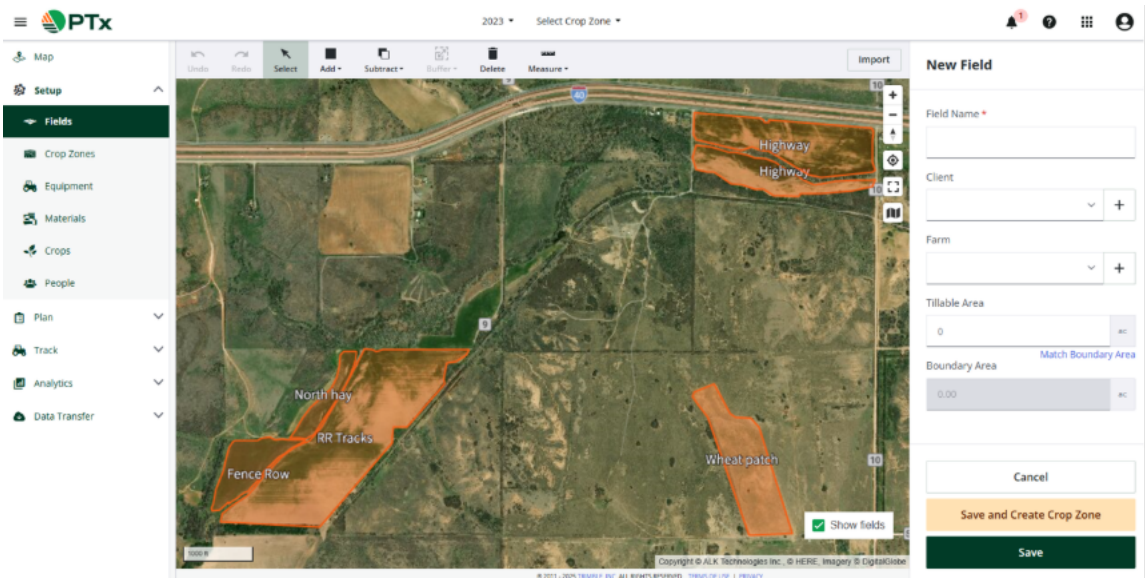
PTx Trimble

How to Create a Field

1. Navigate to Setup > Fields
2. Click on the + Add dropdown
3. Select “Create New”
4. Use the map to zoom in on your field
5. Use the Add function in the top toolbar to draw your field on the map

a. Rectangle - allows you to draw an exact rectangle on the map
b. Circle - allows you to draw an exact circle on the map
c. Polygon - allows you to place point anywhere on the map to create the field

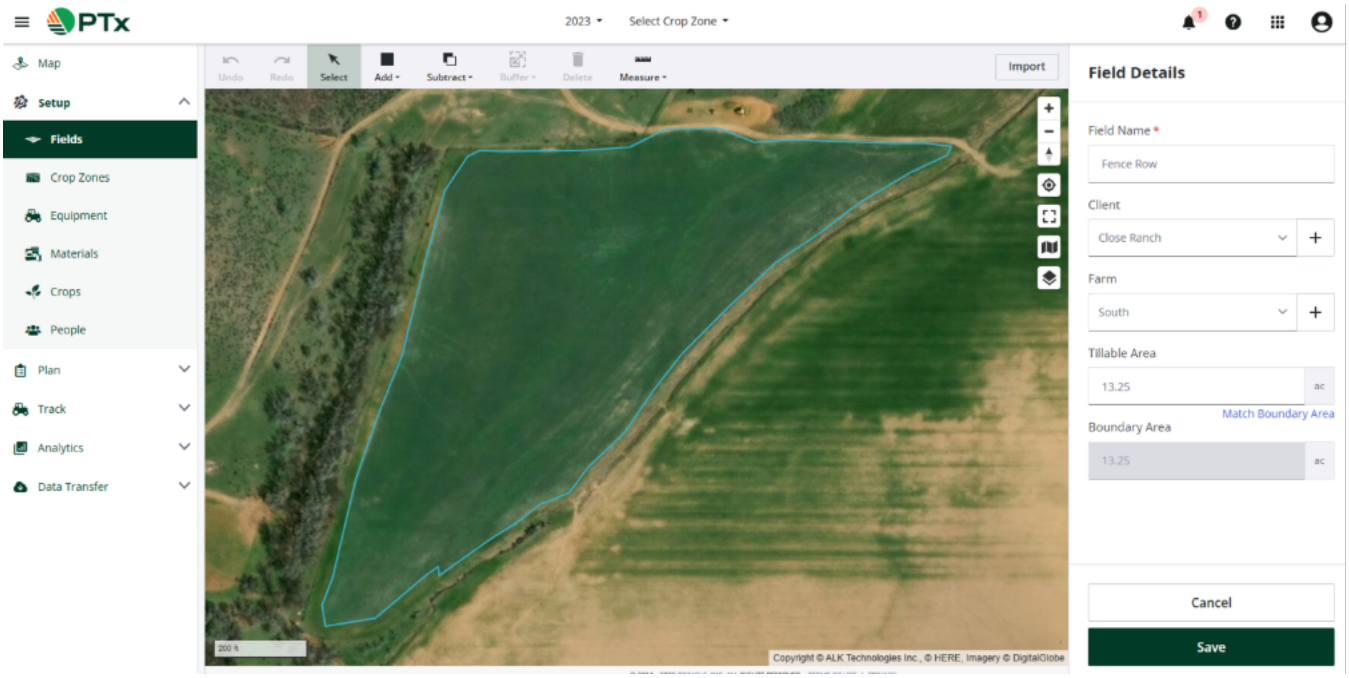
6. Fill in your field details in the “New Field” Panel
7. Click “Save” to save your field as shown on the map
8. Click “Save and Create Crop Zone” to save your field as shown on the map and be brought into the Crop Zone creation screen for the field



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How to Edit a Field

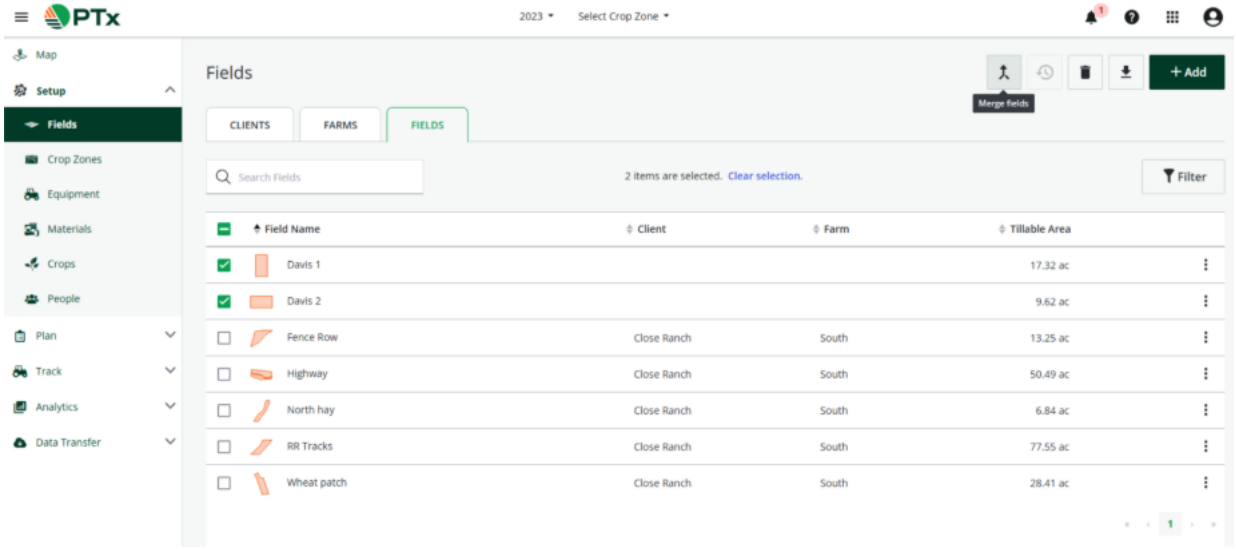
1. Navigate to Setup > Fields
2. Click the three dots icon on the right of the field you want to edit and then select ‘edit’.
3. Make any required changes
4. Select “Save”



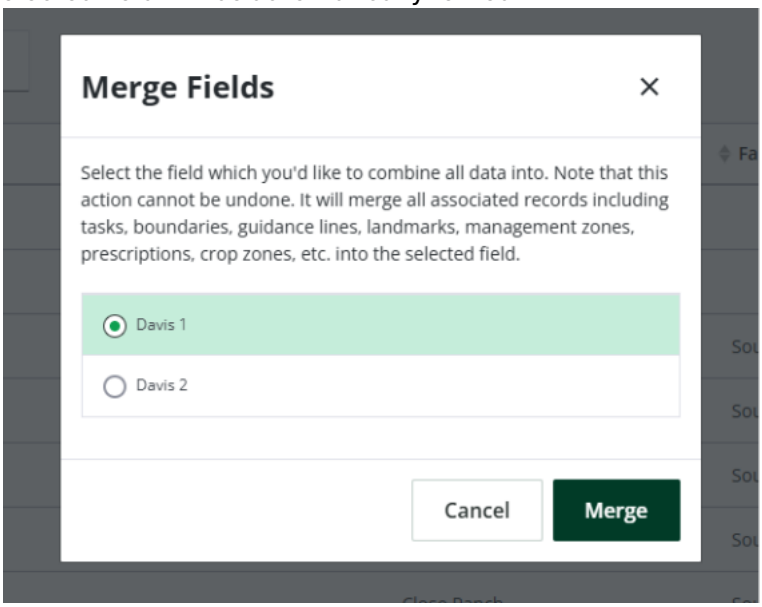
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How to Merge Fields

1. Navigate to Setup > Fields
2. Select the fields you want to merge and click the merge symbol in the top right corner



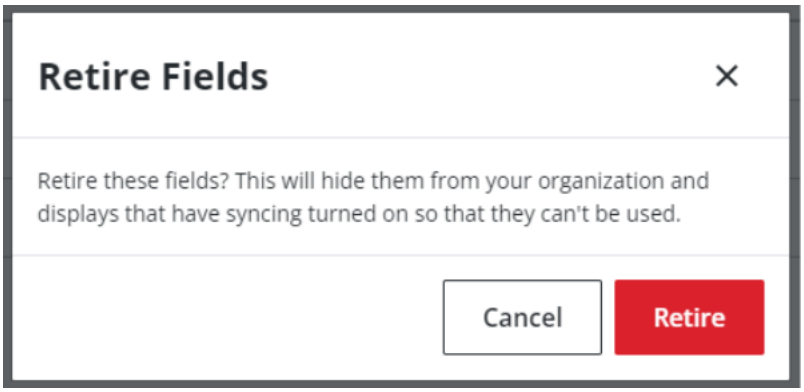
3. Select the field which you'd like to combine all data into.
    a. Note – this cannot be undone.
    b. Note – only 2 fields can be merged together at once.
    c. The unselected field will be automatically retired.



4. Select merge
5. All data from the unselected field is now merged into the selected field

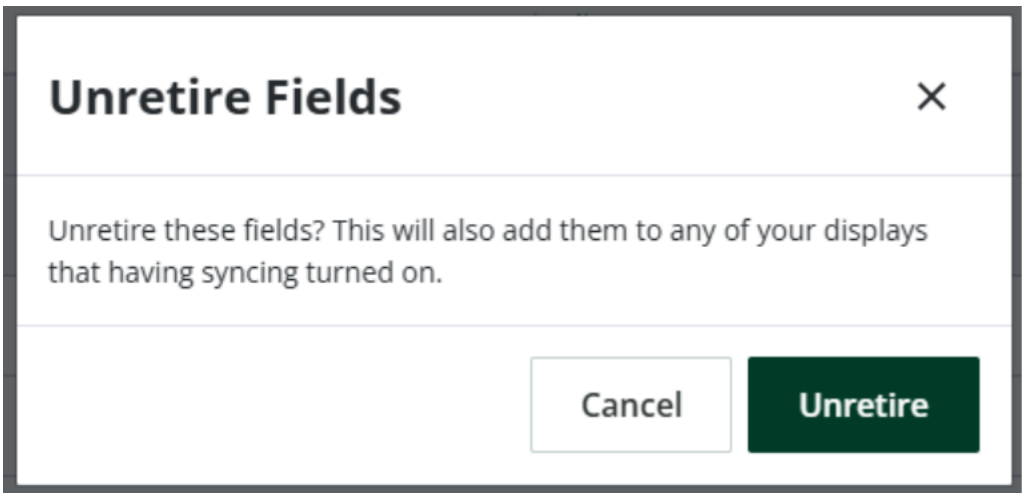
How to Retire a Field

1. Navigate to Setup > Fields
2. Click the three dots icon on the right of the field you want to edit and then select ‘retire’.



How to Unretire a Field

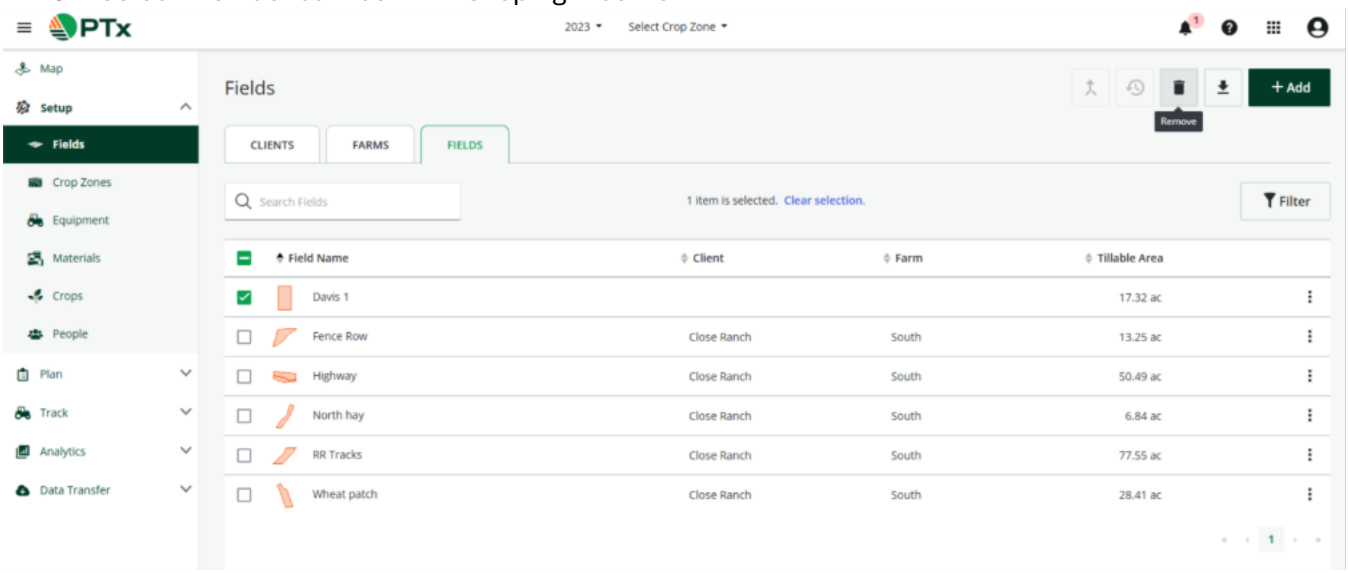
1. Navigate to Setup > Fields
2. Click the ‘Filter’ button and check the ‘Retired’ box. This will show retired fields in your list.
3. Click the three dots icon on the right of the field you want to edit and then select ‘Unretire’



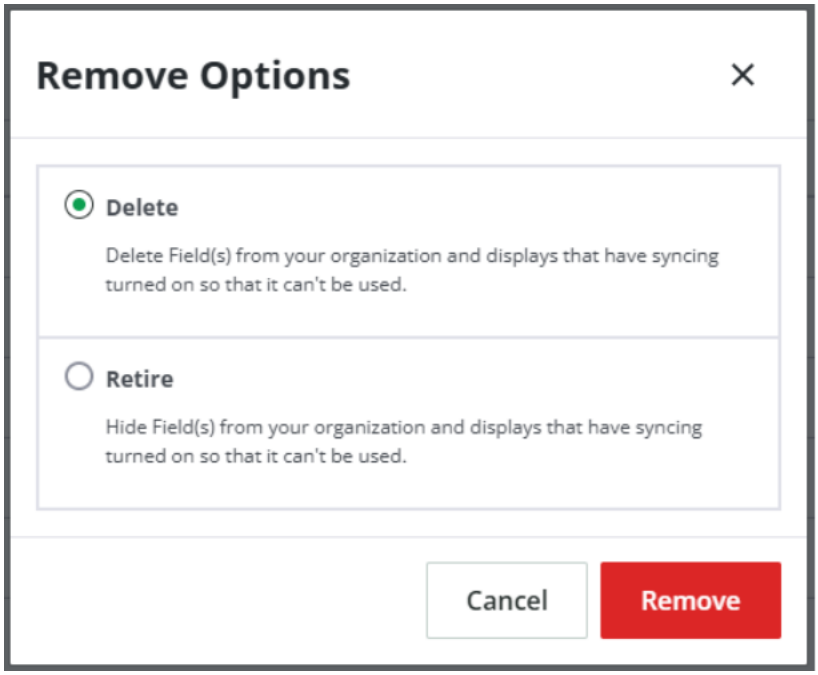
PTx Trimble

How to Delete a Field

1. Navigate to Setup > Fields
2. Select the field you would like to delete
3. Select the trashcan icon in the top right corner



4. Select delete to delete field(s) from your organization and displays that have syncing turned on so that it can't be used
5. Select Remove to delete the field
6. Select Confirm to delete the field and its data
    a. Note – this cannot be undone



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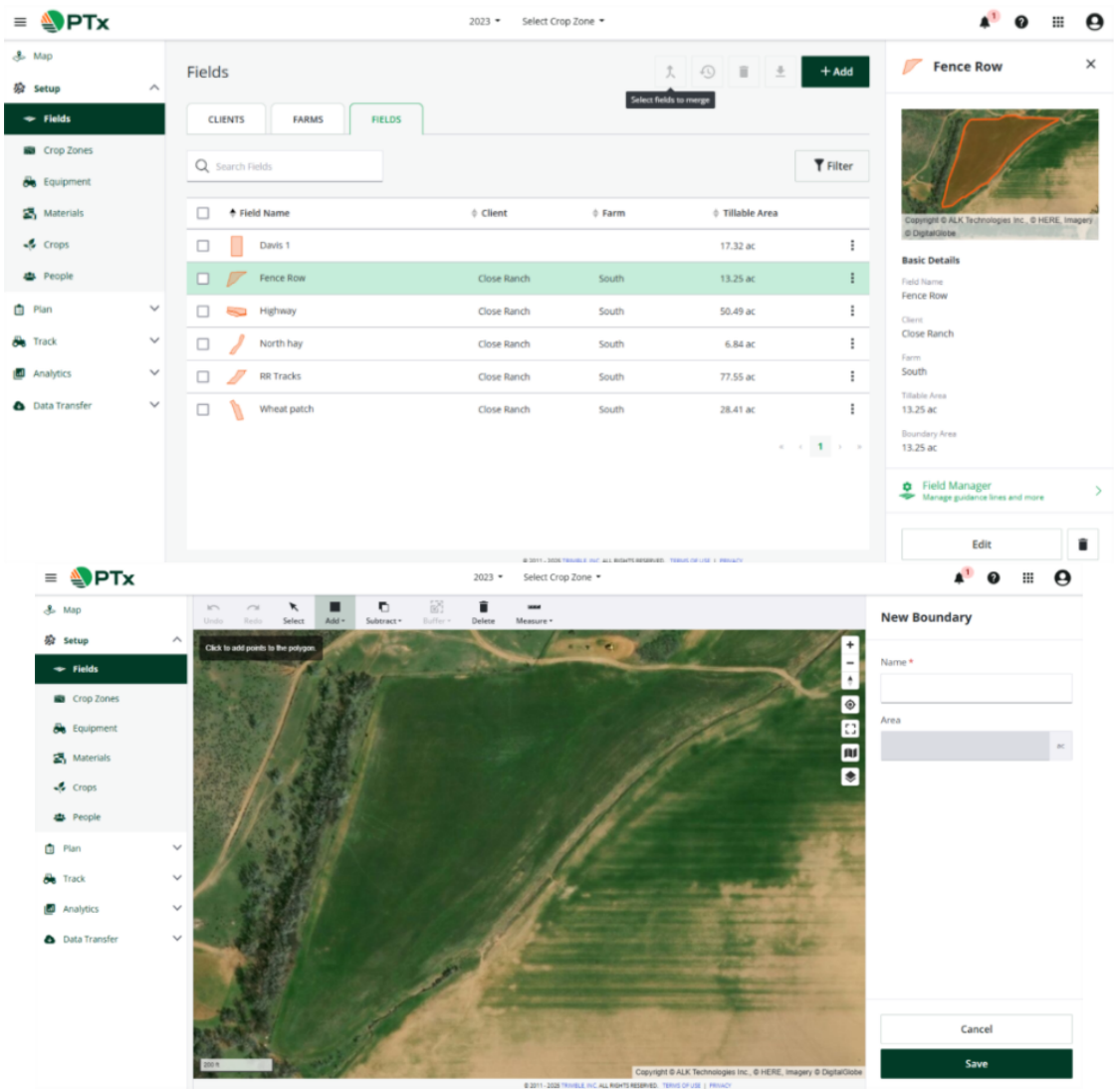
Boundaries

How to Create Boundaries

1. Navigate to Setup -> Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select “+ Add New” in the Boundaries category of the resources list

OR

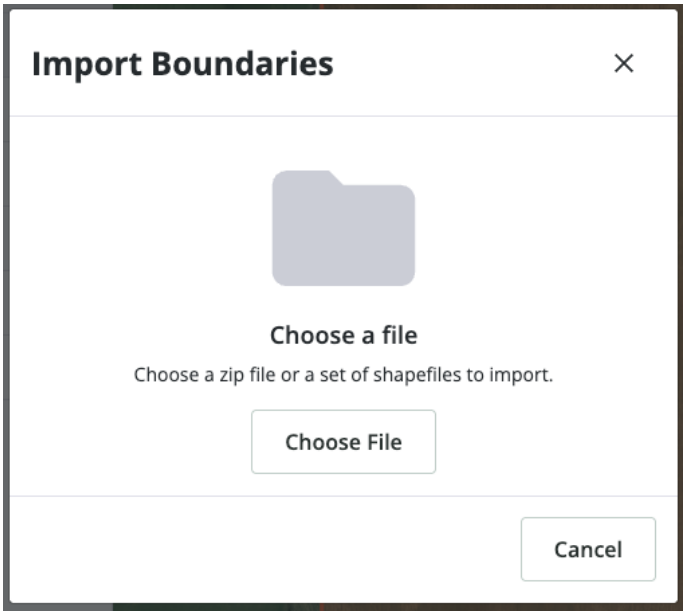
5. Click the ‘+’ button on the map > Create New > Boundary Area
6. Use the toolbar on the top of the screen to add a boundary on the map
7. Fill in your boundary details in the “New Boundary” Panel
8. Click “Save” to create the boundary

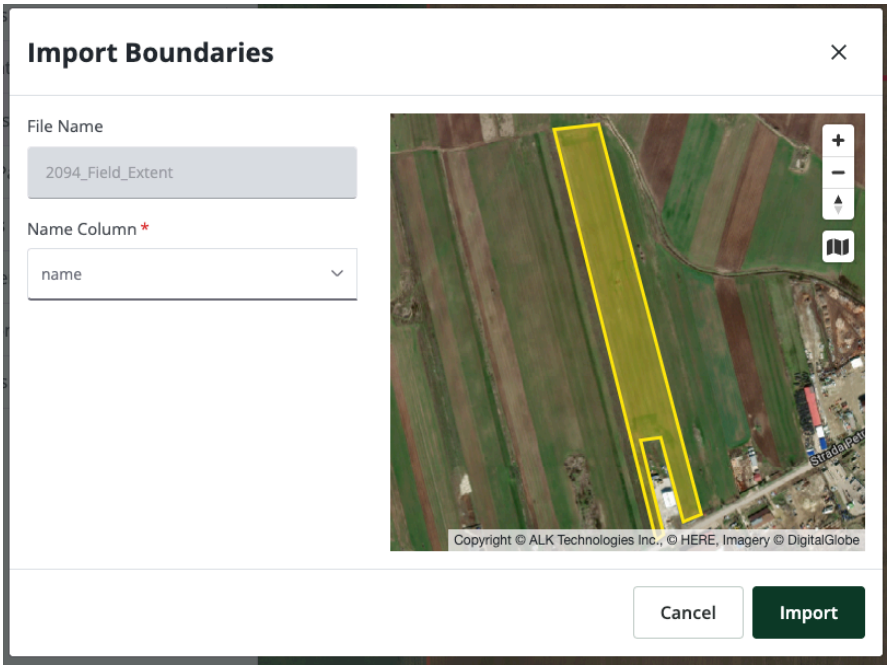


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How to Import Boundaries

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click on the green ‘+’ button on bottom right of map
5. Select Import > Boundary Area
6. Choose a zip file or shapefiles to be imported
7. Verify the imported boundary and select the Name
8. Click “Import”

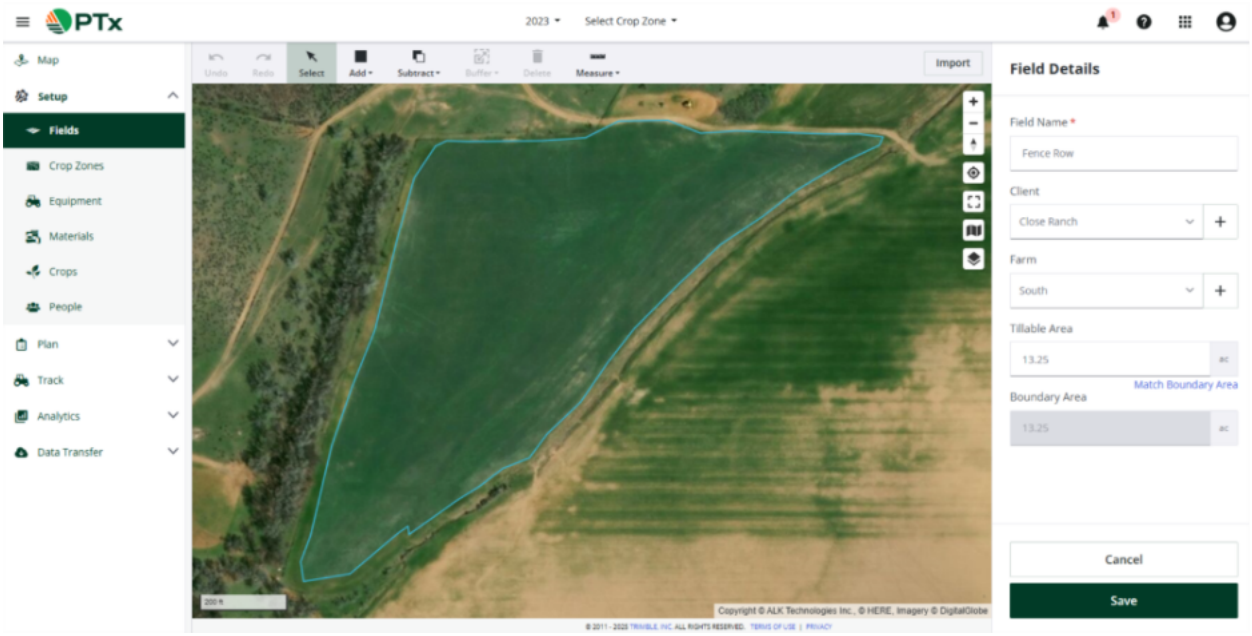




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How to Edit Boundaries

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the boundary category and click ‘Edit’ in the right hand menu
5. Perform your edits
6. Click “save”



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Guidance Lines

How to Create Guidance Lines

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Expand “Guidance Patterns” category in the resources list > Click on ‘AB Guidance’ > + Add

OR

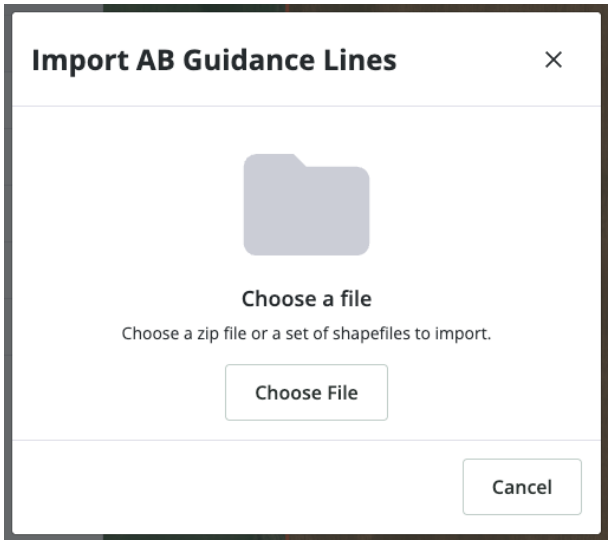
5. Click the ‘+’ button on the map > Create New > Guidance (AB, A+ or Curve)
6. Choose which field boundary you would like to add the guidance line to
7. Add points to the map or enter Latitude/Longitude where you would like the guidance line
8. Fill in additional guidance line details in the “New Line” Panel
9. Click “Save” to create the guidance line

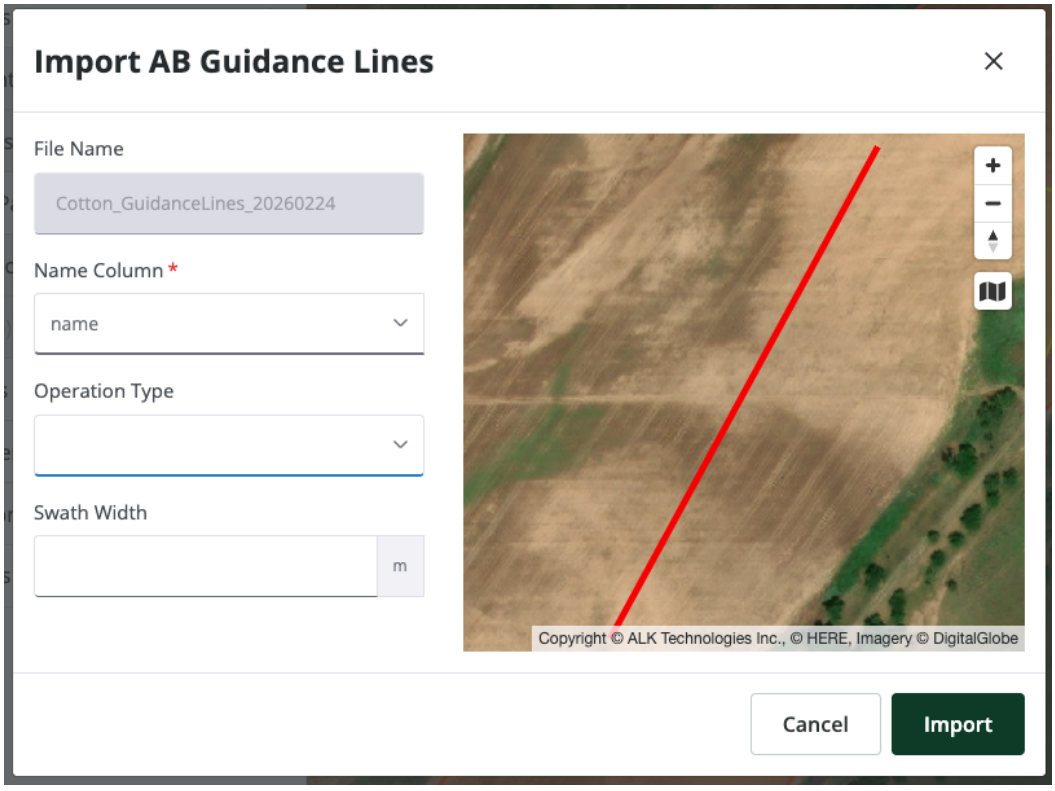


PTx Trimble

How to Import Guidance Lines

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click on the green ‘+’ button on bottom right of map
5. Select Import > Guidance AB or Curve
6. Choose a zip file or shapefiles to be imported
7. Verify the imported guidance line and select the Name, Operation Type, and Swath Width
8. Click “Import”



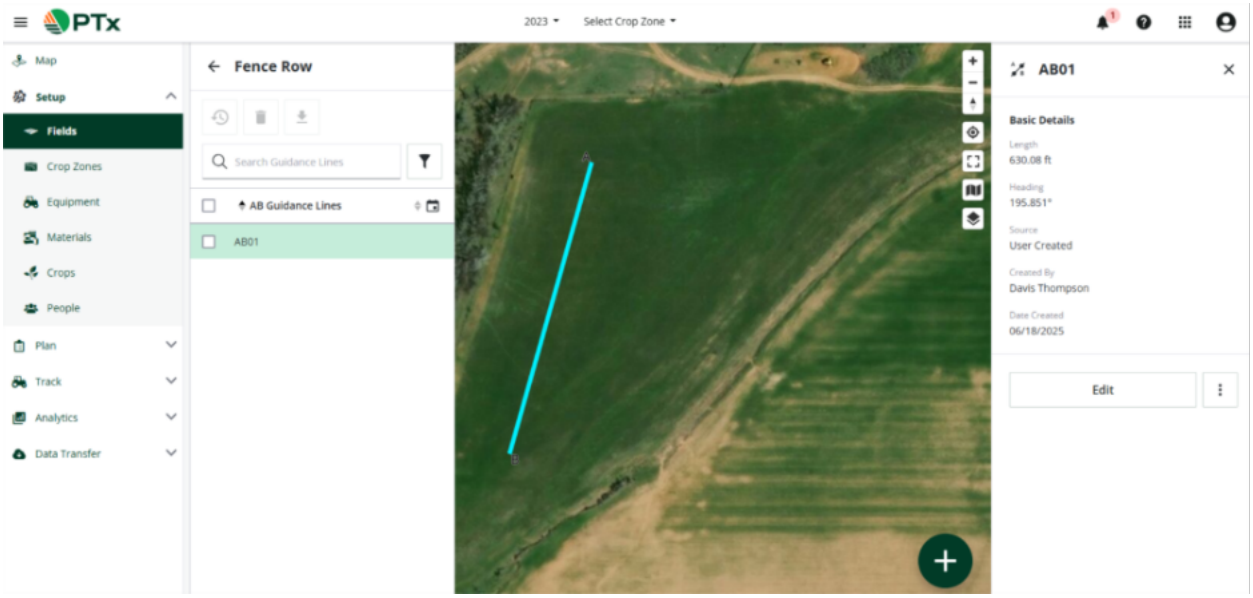


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How to Edit Guidance Lines

When editing a guidance line you can edit the Name, Operation Type and Swath Width of the line. If you would like to edit the position of the line, you will need to create a new line.

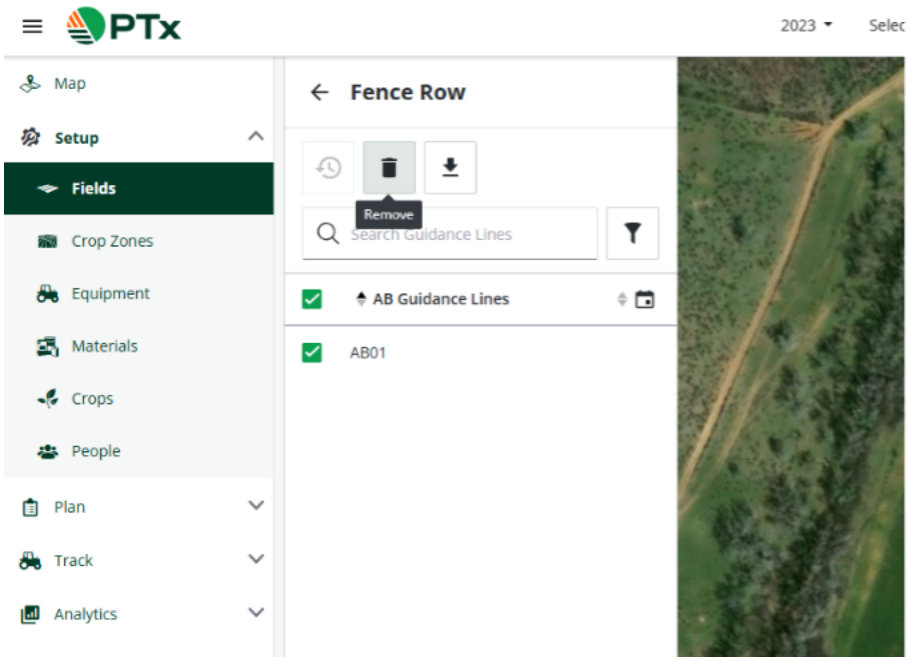
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Expand “Guidance Patterns” category in the resources list > Click on ‘AB Guidance’ and select the guidance line you want to edit (Click on the name of the line not on the checkbox)
5. Click edit in the panel menu on the right
6. Make required changes to the line’s details
7. Click ‘Save’



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How to Remove Guidance Lines

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the "Field Manager" link in the Field Details Panel
4. Select the "Guidance Patterns" category in the resources list > Click on 'AB Guidance' and select the checkbox next to the guidance line you want to delete
5. Click the trashcan icon  to remove the guidance line. Select Delete if you want to delete the line permanently or Retire if you want to hide the guidance line from users (it can later be unretired if required).

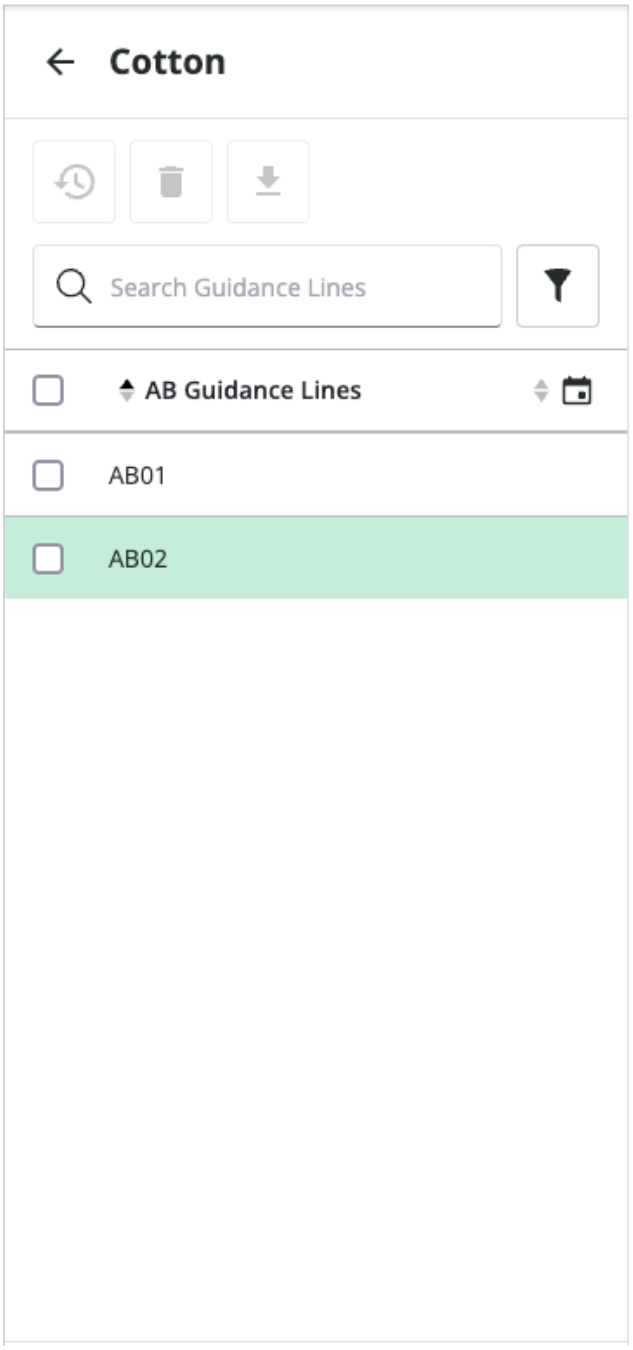


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How to Sort Guidance Line List

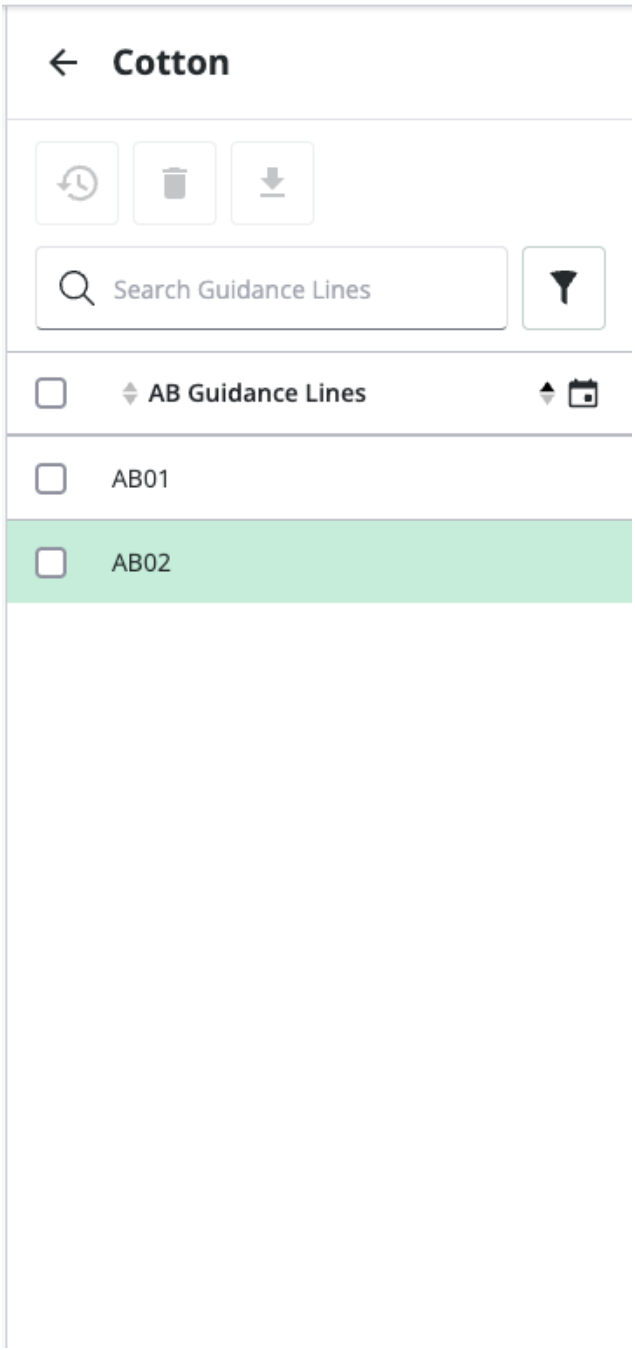
Alphabetically

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Guidance Patterns” category in the resources list
5. Click on the header to sort alphabetically
6. Click on the header again to sort backwards alphabetically



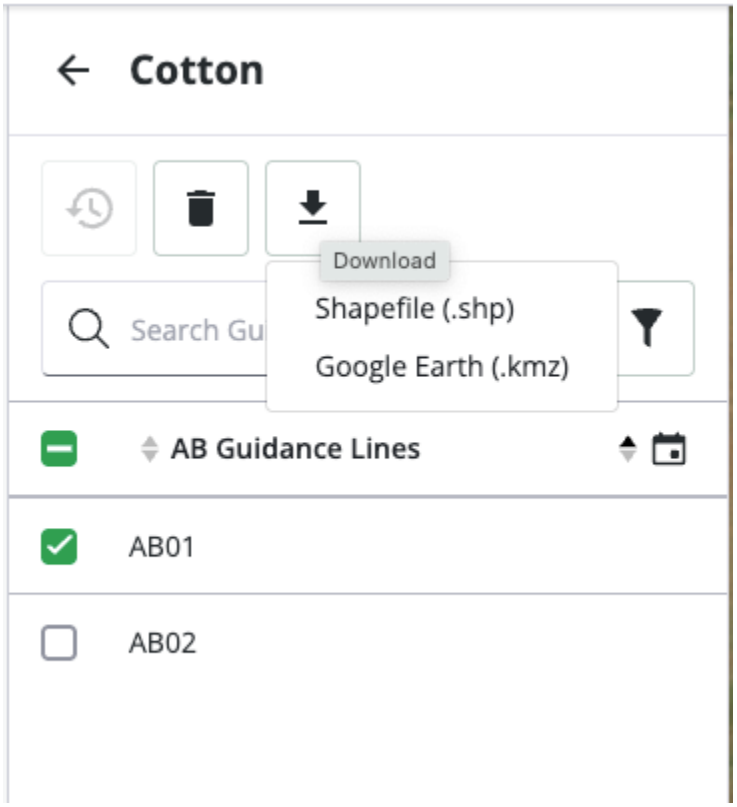
Date Created

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Guidance Patterns” category in the resources list
5. Click on the calendar icon in the header to sort by date created with most recent at top



How to Download Guidance Lines

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Guidance Patterns” category in the resources list
5. Check one or more guidance lines in the list
6. Click the download button and select Shapefile or .kmz
7. Download will automatically begin



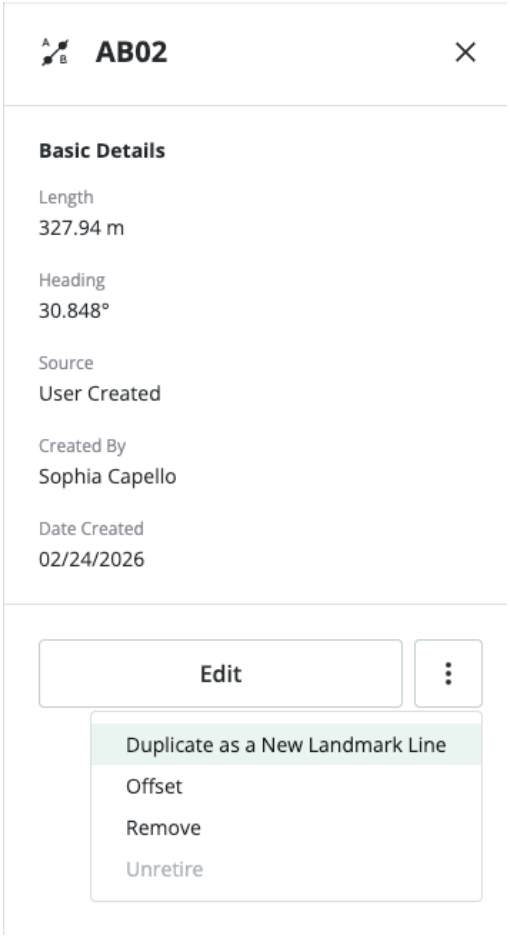
How to View Additional Details

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Guidance Patterns” category in the resources list
5. Click on a guidance line in the list
6. A detail panel will open on the right side of the screen
7. View additional detail such as:
    a. Line length
    b. Heading
    c. Source
    d. Created By
    e. Created Date
    f. Operation Type
    g. Swath Width



How to Convert Guidance Lines to Additional Types

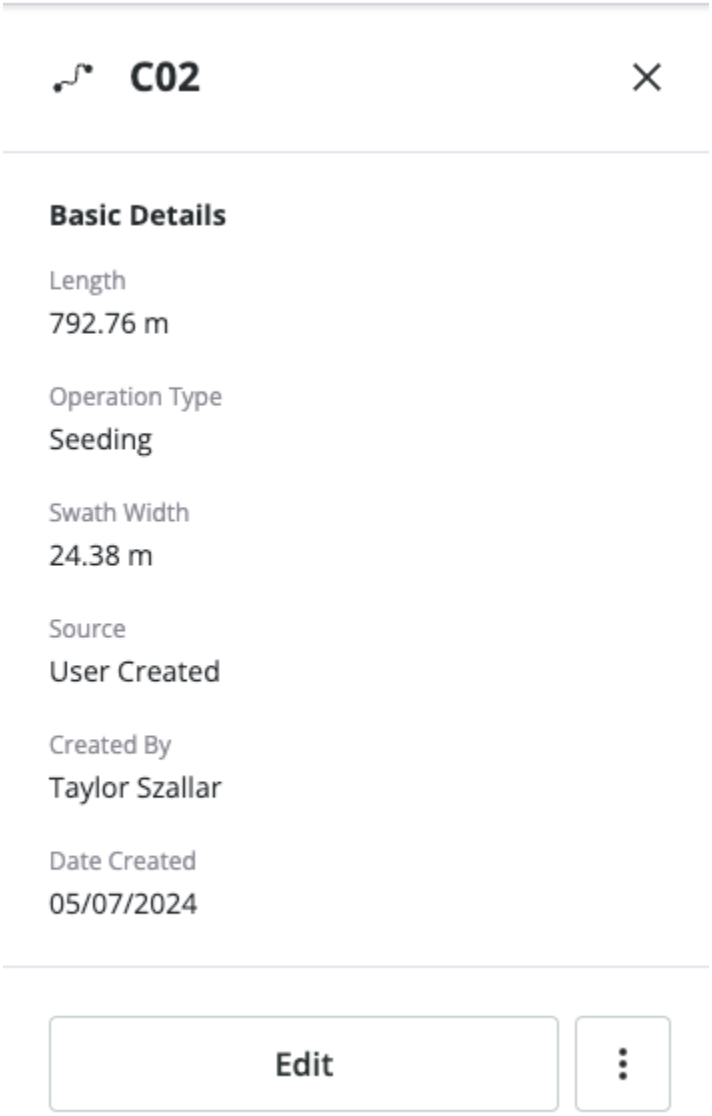
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Guidance Patterns” category in the resources list
5. Click on a guidance line in the list
6. A detail panel will open on the right side of the screen
7. Click on the 3 dot button next to Edit
8. Select Duplicate as New Landmark Line to create a copy of the guidance line as a landmark type



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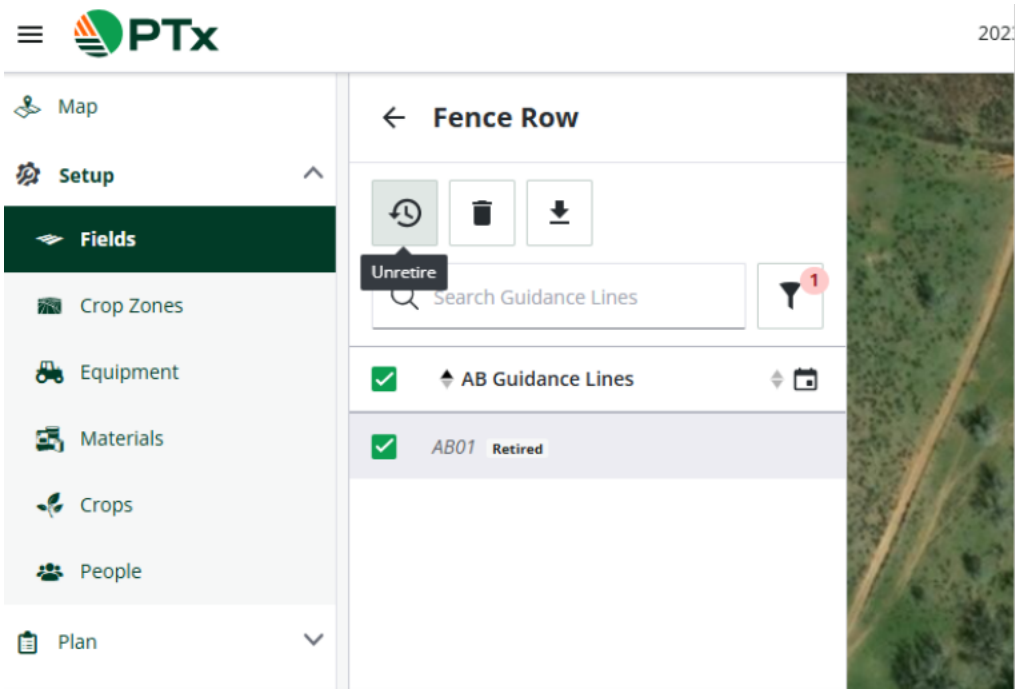
How to View How/Who created the Guidance Line

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Guidance Patterns” category in the resources list
5. Click on a guidance line in the list
6. A detail panel will open on the right side of the screen
7. View additional detail such as:
    a. Source
        i. User Created = Created on the FarmENGAGE site
        ii. Autosync = Created by a PiQ display
    b. Created By



How to Unretire a Guidance Line

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Expand “Guidance Patterns” category in the resources list > Click on ‘AB Guidance’
5. Click the filter icon  and check the ‘Retired’ tickbox
6. select the guidance line you want to unretire (Click on the name of the line not on the checkbox)
7. Click the three dot icon  on the right hand side and select ‘unretire’, click ‘unretire’ on the pop-up.



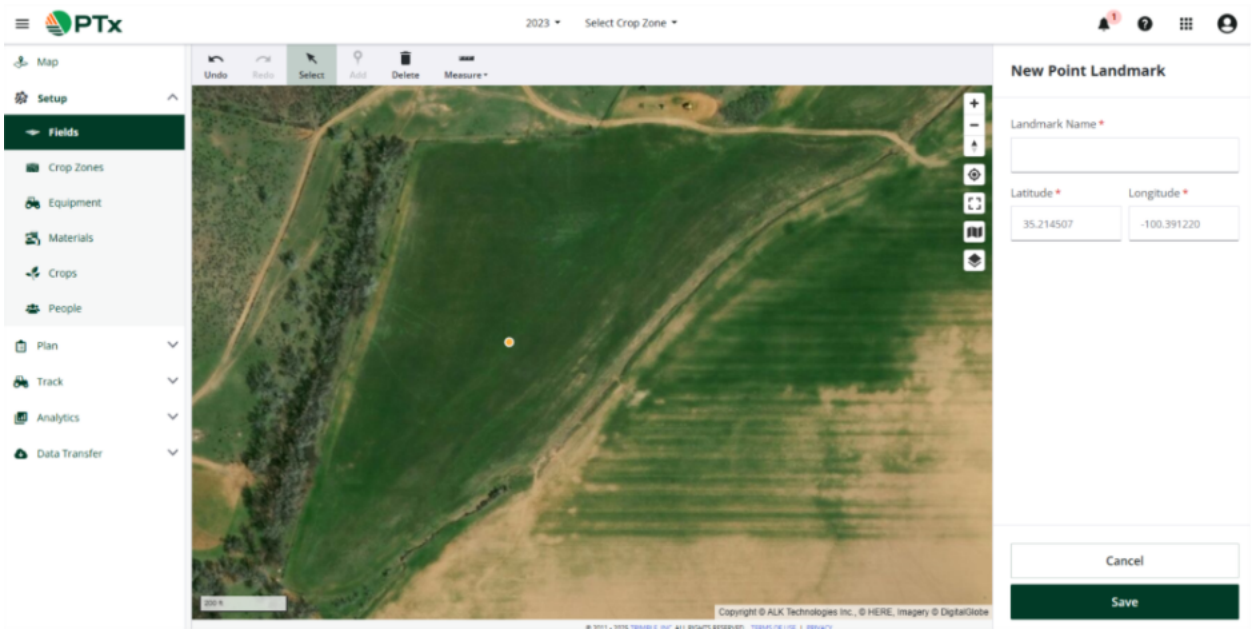
Landmarks

How to Create Landmarks

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Expand the “Landmarks” category in the resources list > click Points, Lines, or Areas > + Add

OR

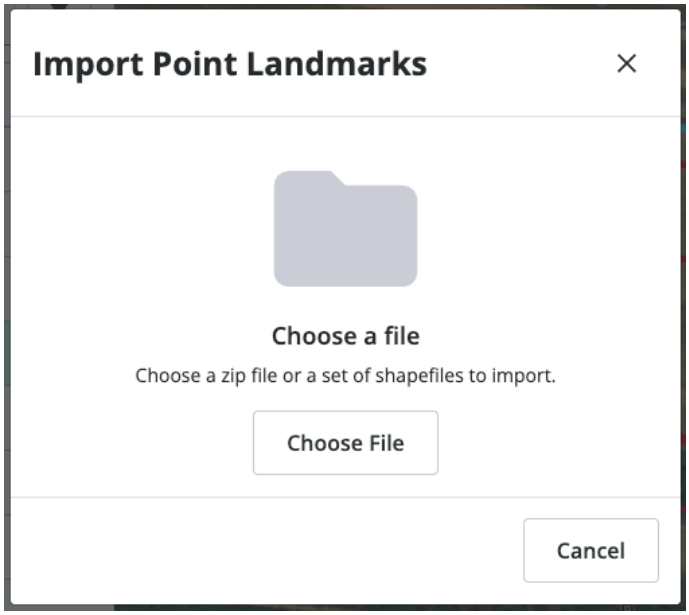
5. Click the ‘+’ button on the map > Create New > Landmark
6. Use the toolbar on the top of the screen to add the landmark on the map
7. Fill in your landmark details in the “New Landmark” Panel
8. Click “Save” to create the landmark

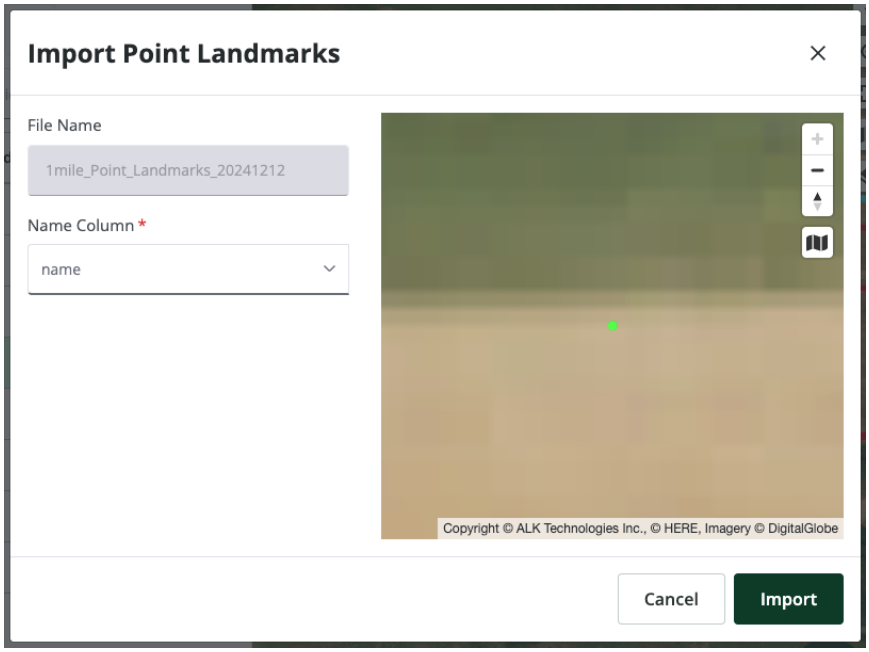


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How to Import Landmarks

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click on the green ‘+’ button on bottom right of map
5. Select Import > Landmarks Point, Line or Area
6. Choose a zip file or shapefiles to be imported
7. Verify the imported landmarks and select the Name
8. Click “Import”

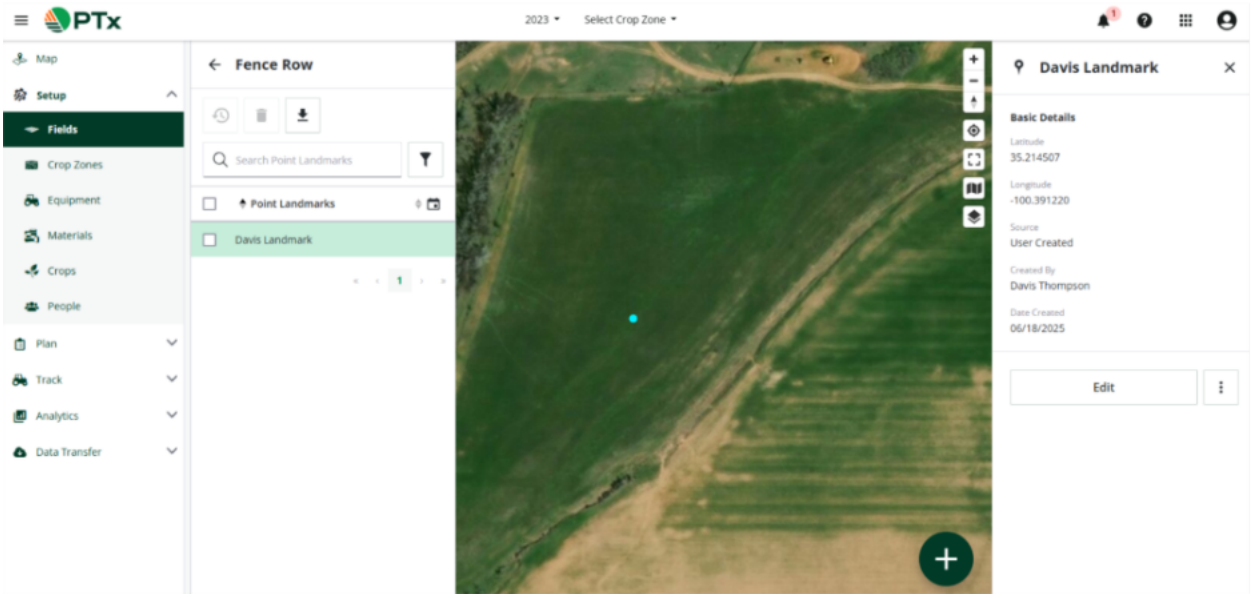




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How to Edit Landmarks

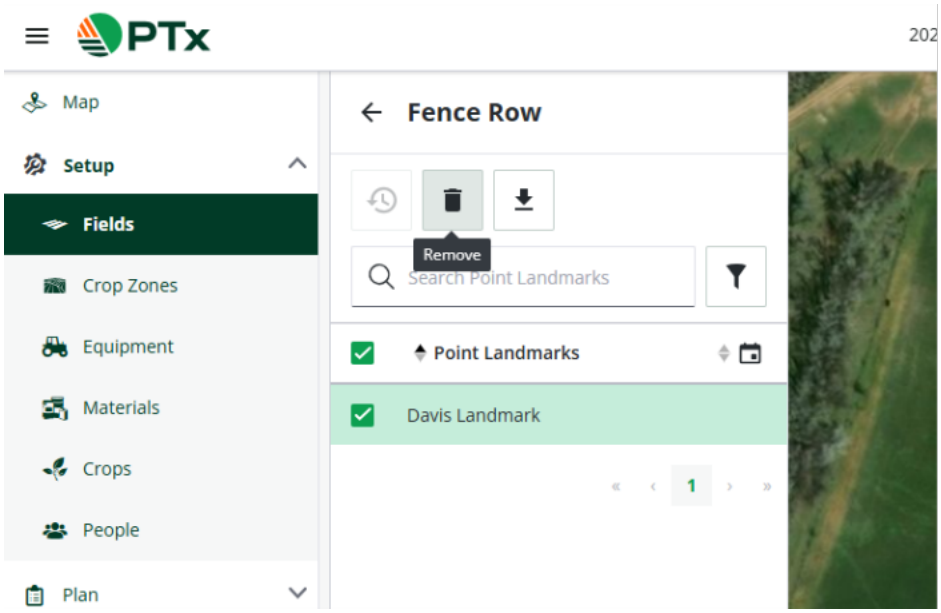
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select Point, Lines or Areas to find the landmark you are wanting to edit, click on the landmark (by clicking on the name and not the checkbox)
5. Click Edit on the flyout menu on the right hand side
6. Edit the landmark and click ‘Save’ when done



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How to Remove Landmarks

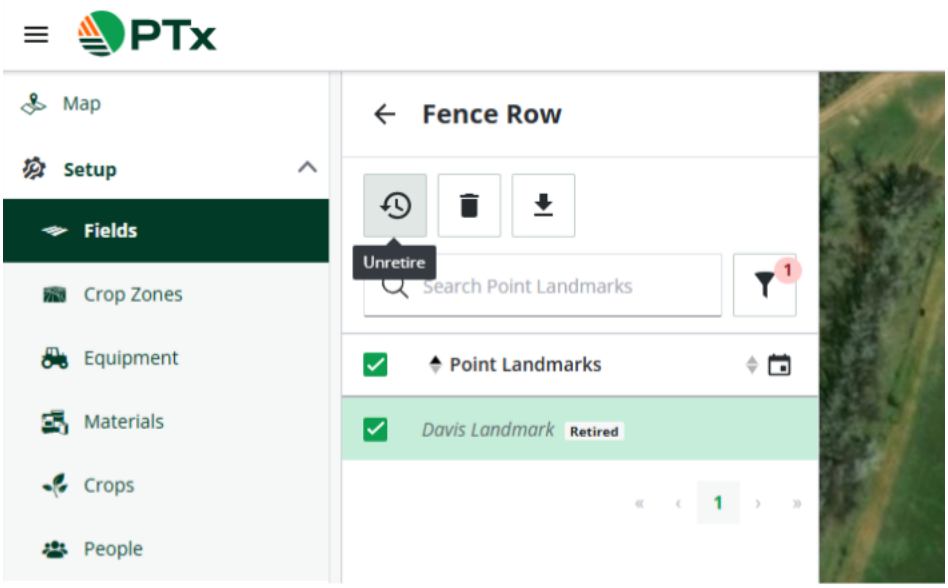
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the "Field Manager" link in the Field Details Panel
4. Select Point, Lines or Areas to find the landmark you are wanting to edit, click on the landmark (by clicking on the name and not the checkbox)
5. Click the trashcan icon  to remove the landmarks. Select Delete if you want to delete the line permanently or Retire if you want to hide the landmark from users (it can later be unretired if required).



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How to Unretire a Landmark

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the "Field Manager" link in the Field Details Panel
4. Select Point, Lines or Areas to find the landmark you are wanting to edit, click on the landmark (by clicking on the name and not the checkbox)
5. Click the filter icon  and check the 'Retired' tickbox
6. Select the landmark you want to unretire (Click on the name of the line not on the checkbox)
7. Click the three dot icon  on the right hand side and select 'unretire', click 'unretire' on the pop-up.



Management Zones

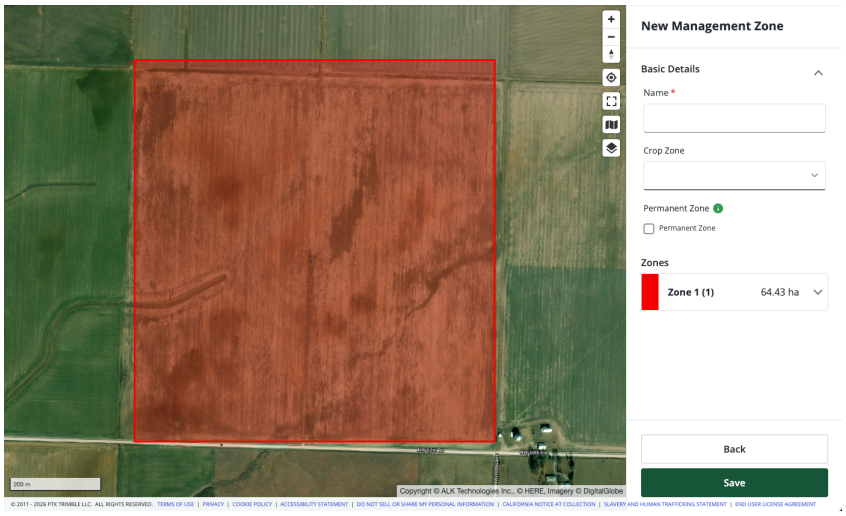
How to Create Management Zones

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Expand the “Management Zone” category in the resources list > + Add

OR

9. Click the ‘+’ button on the map > Create New > Management Zone
10. Use the toolbar on the top of the screen to add the landmark on the map
11. Fill in your Management Zone details in the “New Management Zone” Panel
12. Click “Save” to create the Management Zone





How to Import Management Zones

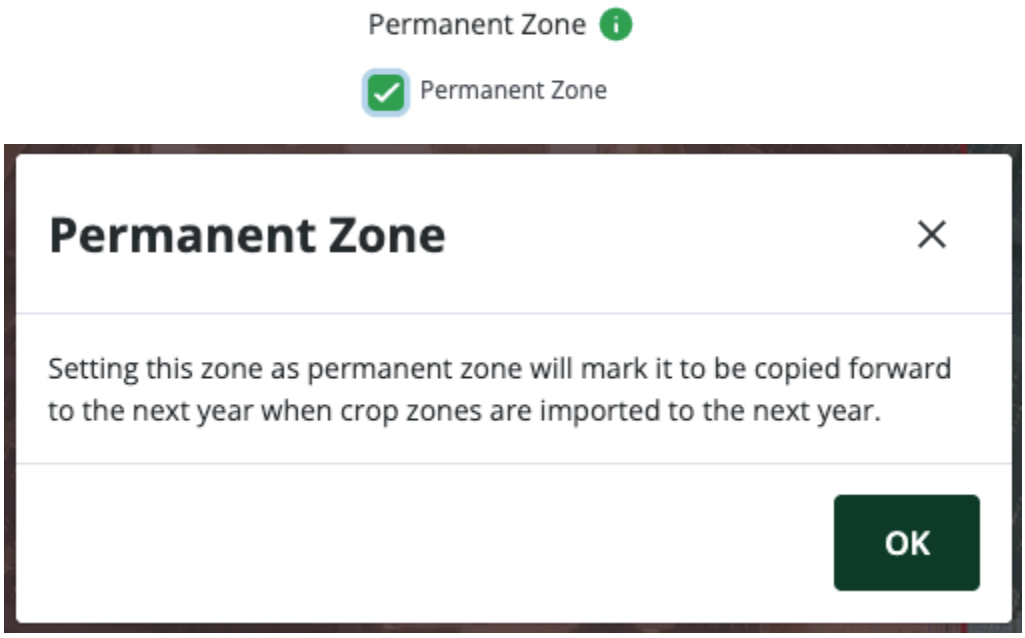
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click the ‘+’ button on the map > Import > Management Zone
5. Choose a zip file or shapefiles to be imported
6. Verify the imported Zone and select the Zone ID, Name, and color
7. Click “Import”
8. Edit the imported zone
9. Click “Save” button



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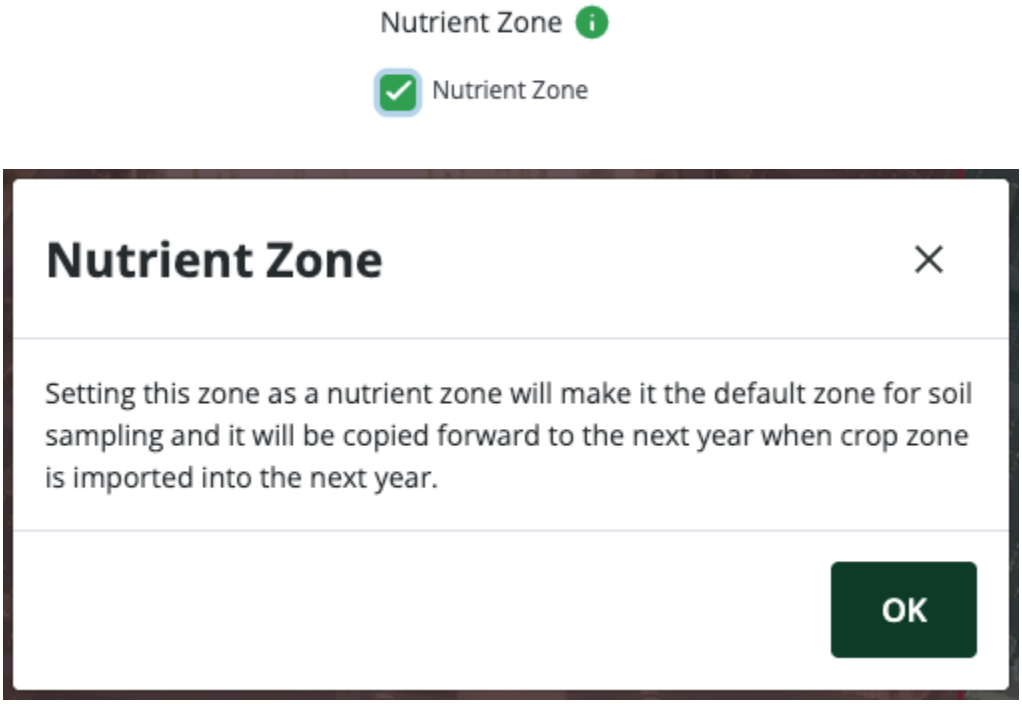
How to Set Permanent Zones

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click the ‘+’ button on the map > Create New> Management Zone
5. Create a new Management Zone with the map tools
6. Before Clicking ‘Save’ check the Permanent Zone check box to designate as a Permanent Zone



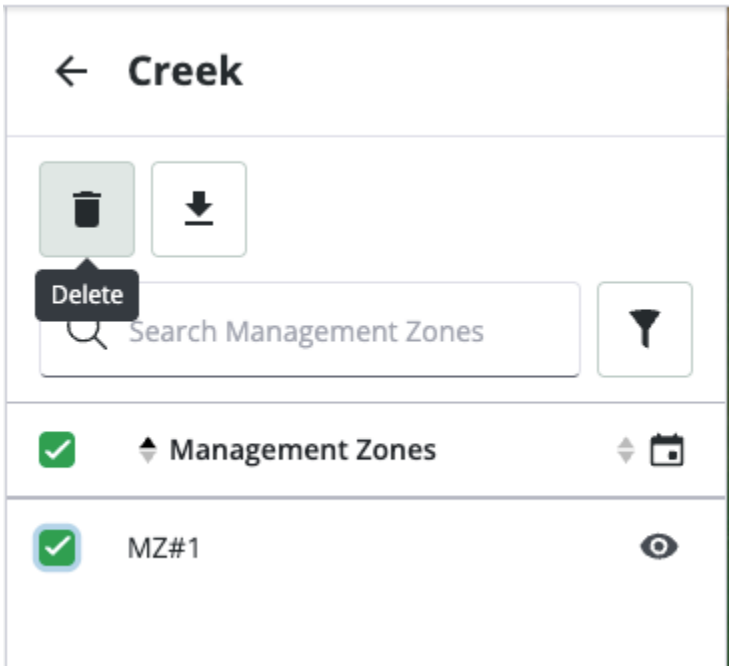
How to Set Nutrient Zones

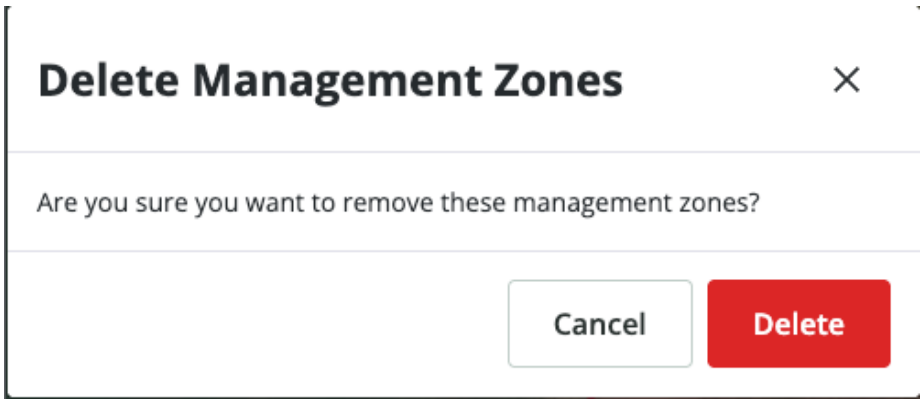
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click the ‘+’ button on the map > Create New> Management Zone
5. Create a new Management Zone with the map tools
6. Before Clicking ‘Save’ check the Nutrient Zone check box to designate as a Nutrient Zone



How to Delete Management Zones

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Management Zones” category in the resources list > select the checkbox next to the Management Zone(s) you want to delete
5. Click the trashcan icon  to remove the Management Zone and confirm by clicking ‘Delete’

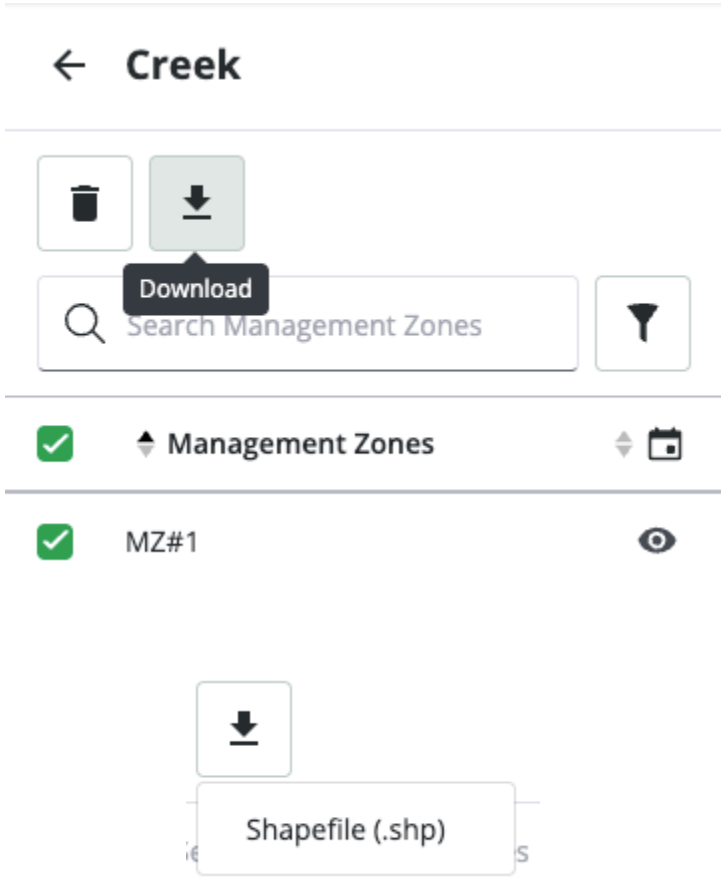




PTx Trimble

How to Download Management Zones

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Management Zones” category in the resources list > select the checkbox next to the Management Zone(s) you want to download
5. Click the download icon and select Shapefile
6. Download will automatically begin



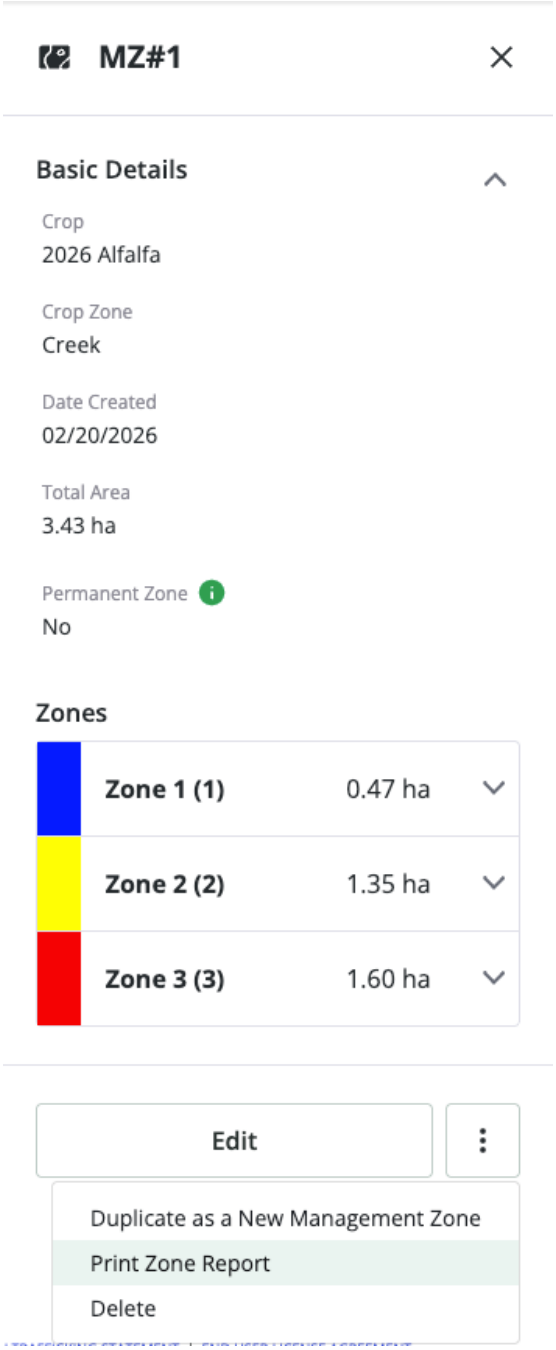
How to Duplicate as a New Management Zone

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Management Zones” category in the resources list
5. Click on a management zone and a panel will open on the right side of the screen
6. Select the 3 dot button and click “Duplicate as a New Management Zone”
7. Use map tools to edit and update the new zone being created
8. Click ‘Save’



How to Print Zone Report

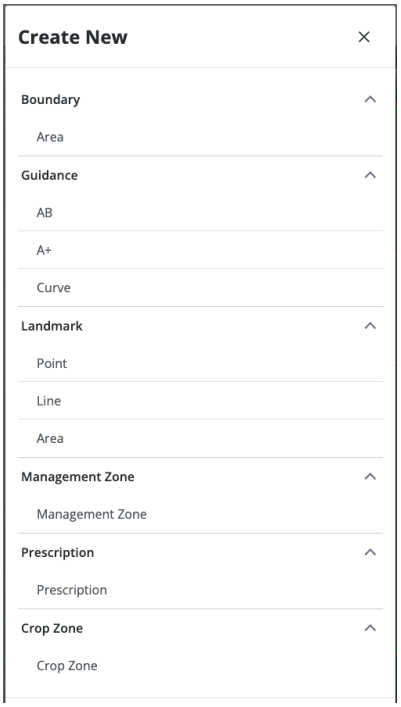
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Management Zones” category in the resources list
5. Click on a management zone and a panel will open on the right side of the screen
6. Select the 3 dot button and click “Print Zone Report”
7. A report will be automatically generated in a new tab for printing

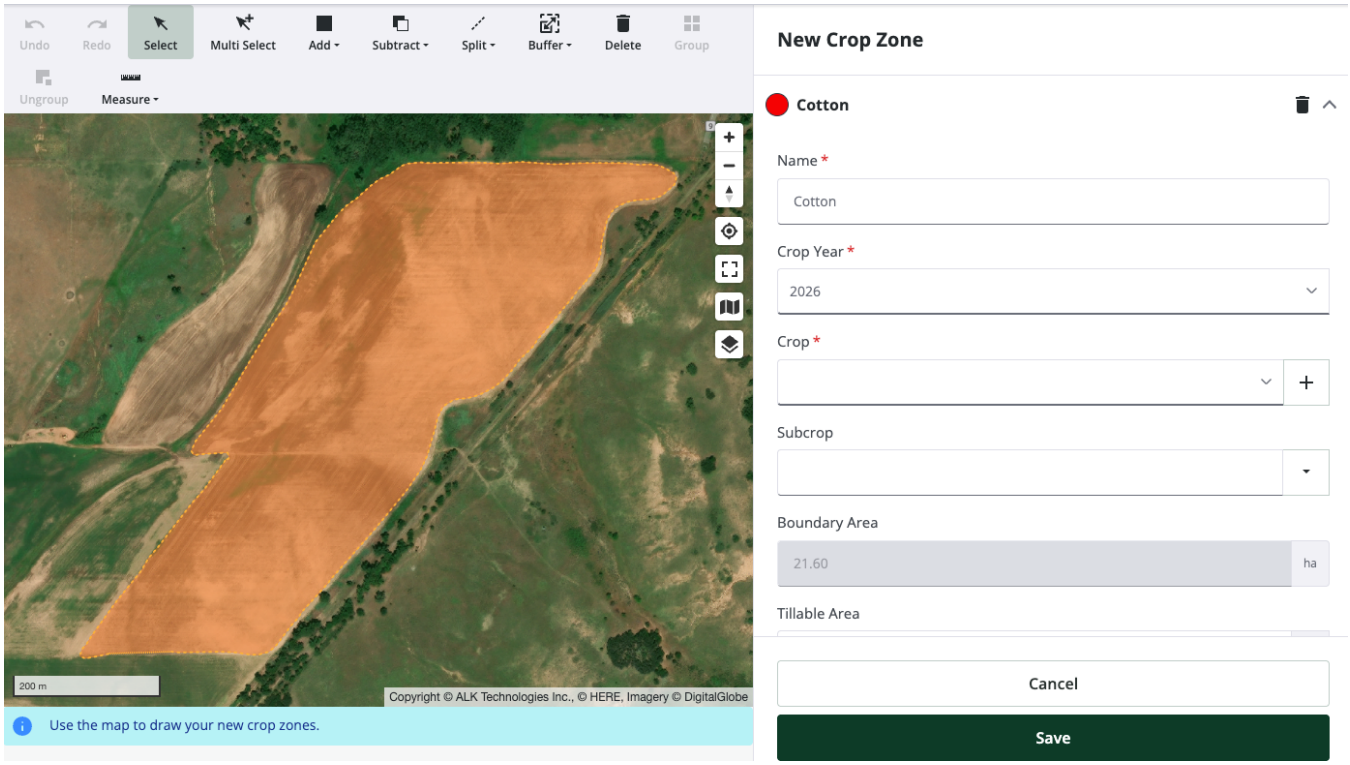


Crop Zones

How to Create Crop Zones

1. Navigate to Setup -> Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click the ‘+’ button on the map > Create New > Crop Zone
5. Use the toolbar on the top of the screen to edit and create a Crop Zone boundary on the map
6. Enter information into the New Crop Zone panel
    a. Required Information
        i. Name
        ii. Crop Year
        iii. Crop
    b. Non-Required Information
        i. Sub Crop
        ii. Tillable Area
        iii. Sequence
7. Select Save Button
8. User is returned to Field Manager with the new Crop Zone Created and details shown

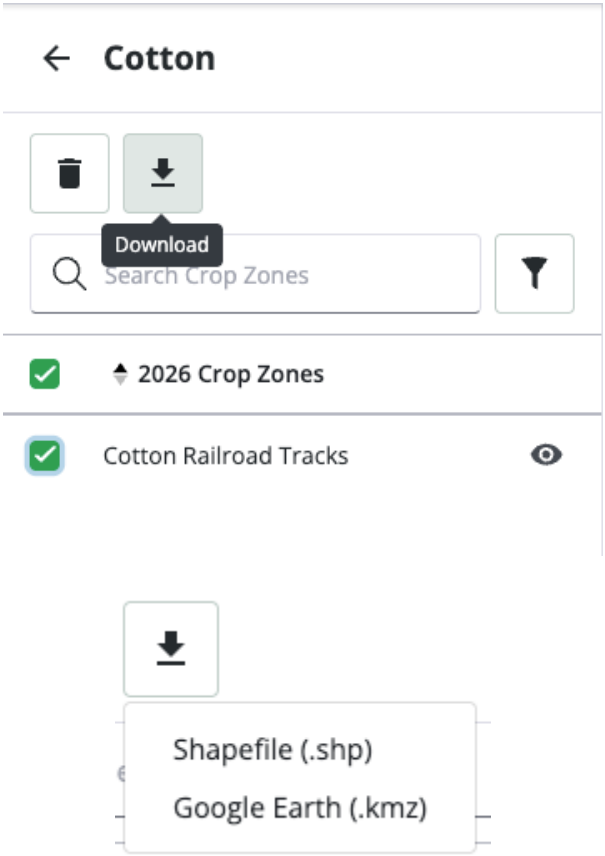



Undo
Redo
Select
Multi Select
Add
Subtract
Split
Buffer
Delete
Group
Ungroup
Measure
200 m
Copyright © ALK Technologies Inc., © HERE, Imagery © DigitalGlobe
Use the map to draw your new crop zones.
New Crop Zone
Cotton
Name *
Cotton
Crop Year *
2026
Crop *
Subcrop
Boundary Area
21.60
ha
Tillable Area
Cancel
Save

PTx Trimble

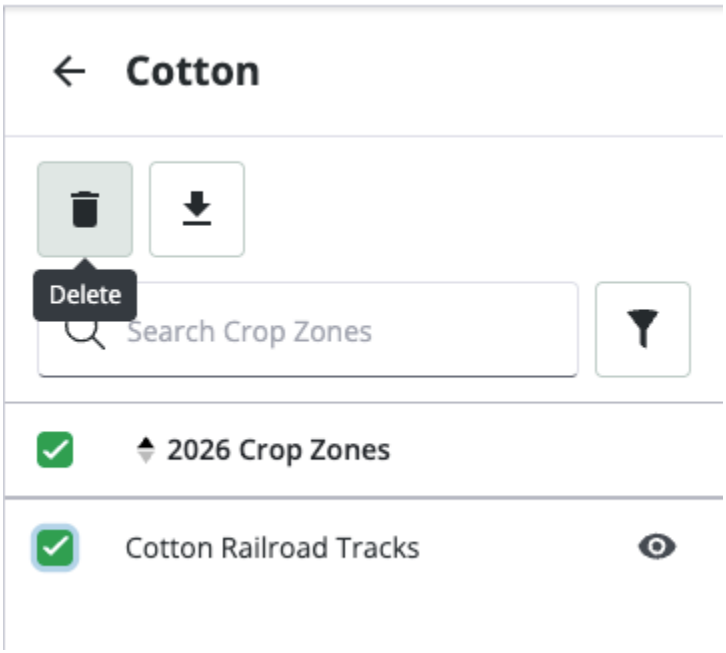
How to Download Crop Zones

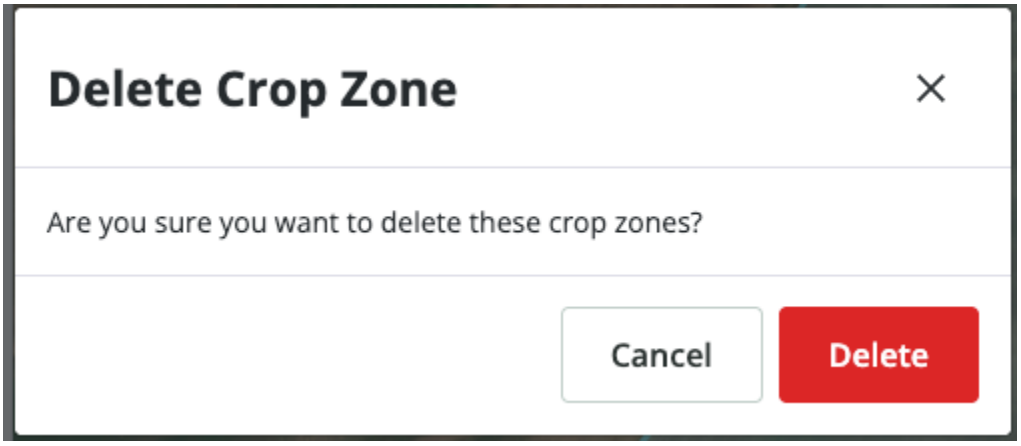
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Crop Zone” category in the resources list
5. Check one or more crop zones in the list
6. Click the download button and select Shapefile or .kmz
7. Download will automatically begin

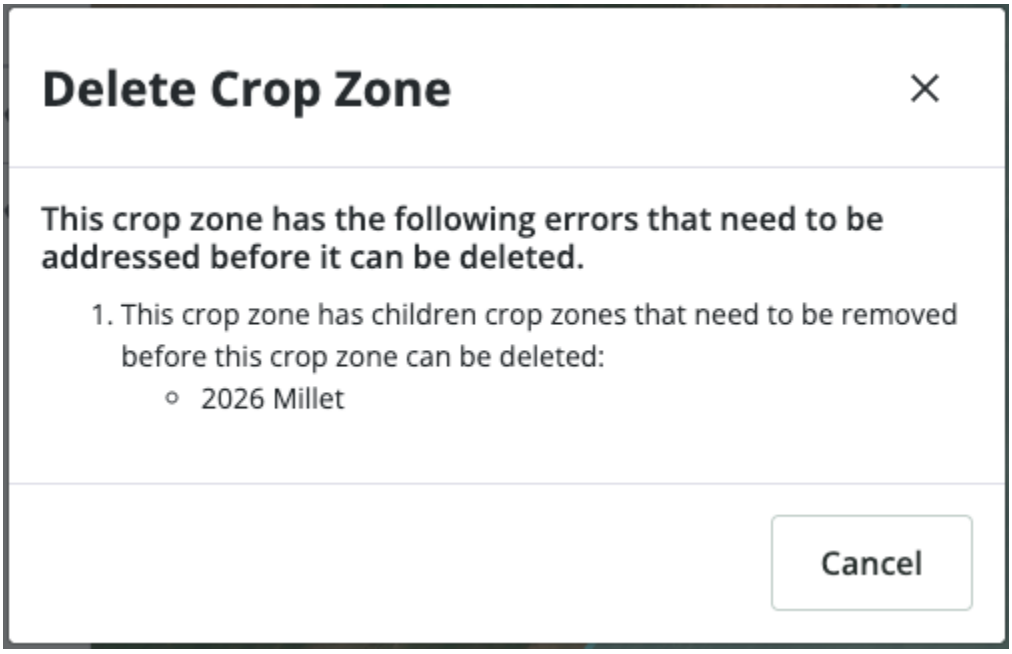


How to Delete Crop Zones

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Crop Zones” category in the resources list
5. Select the checkbox next to the Crop Zones you want to delete
6. Click the trashcan icon  to remove the crop zones.
7. If a Crop Zone has associated information, it will not be deleted and a message informing the user what to address will be shown



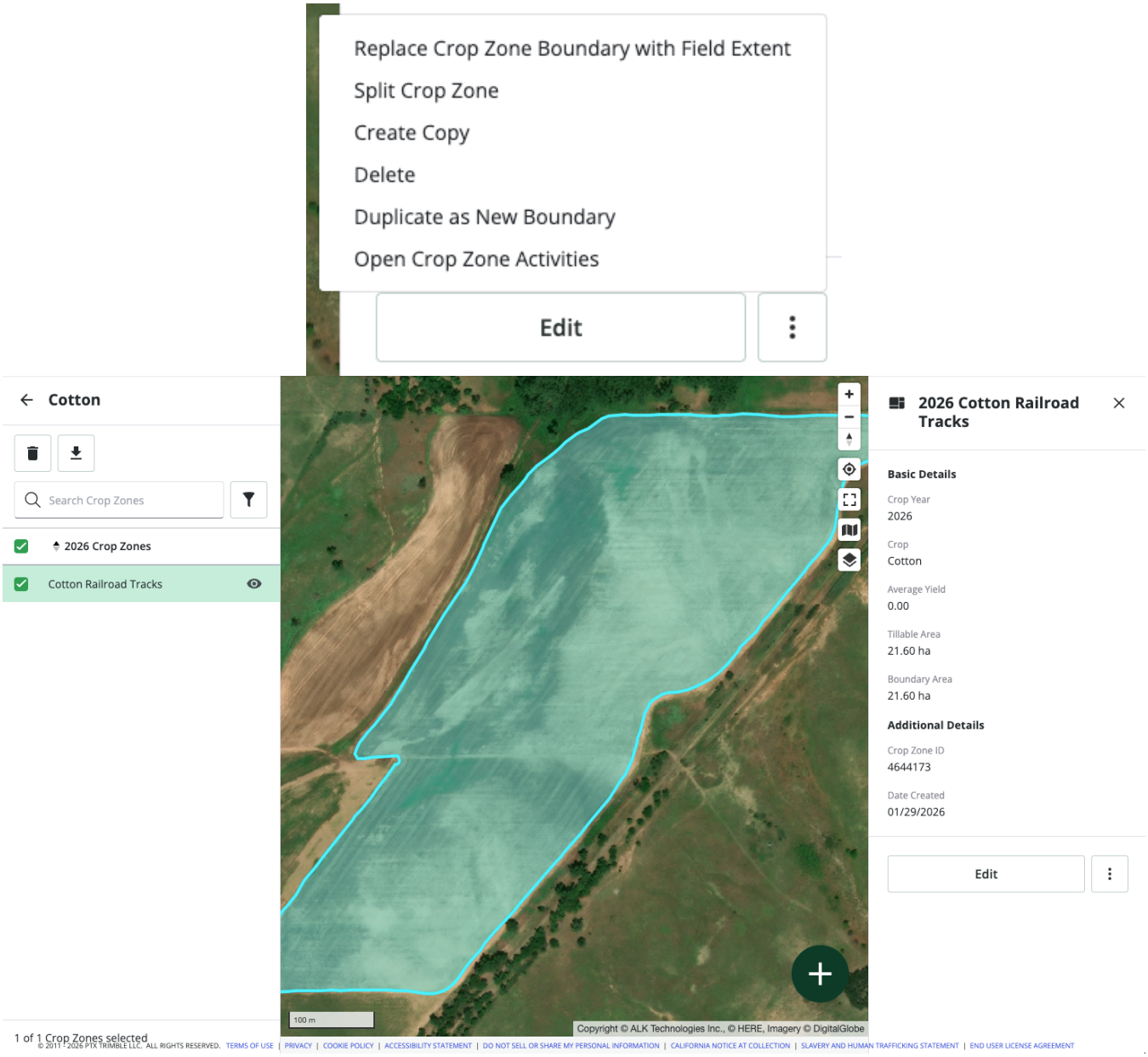


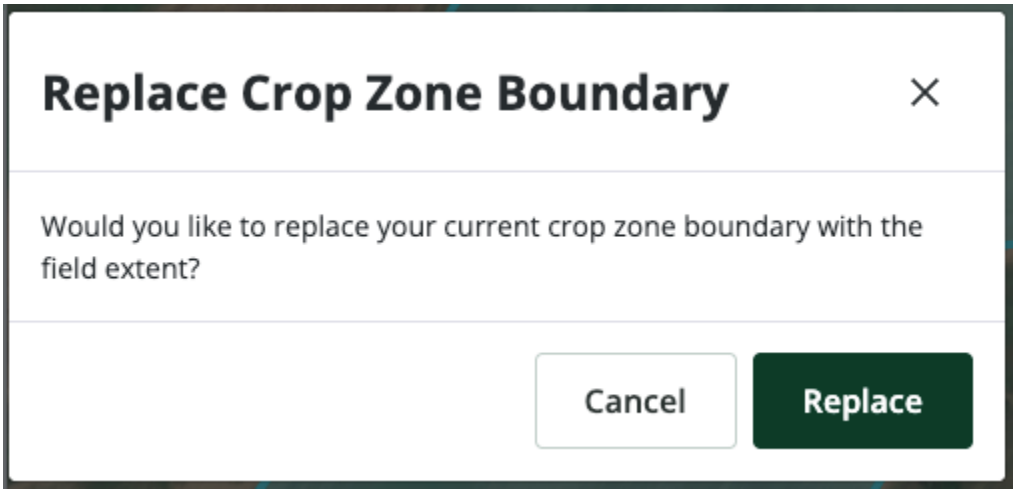

Delete Crop Zone
This crop zone has the following errors that need to be addressed before it can be deleted.
1. This crop zone has children crop zones that need to be removed before this crop zone can be deleted:
2026 Millet
Cancel

PTx Trimble

How to Replace Crop Zone Boundary with Field Extent

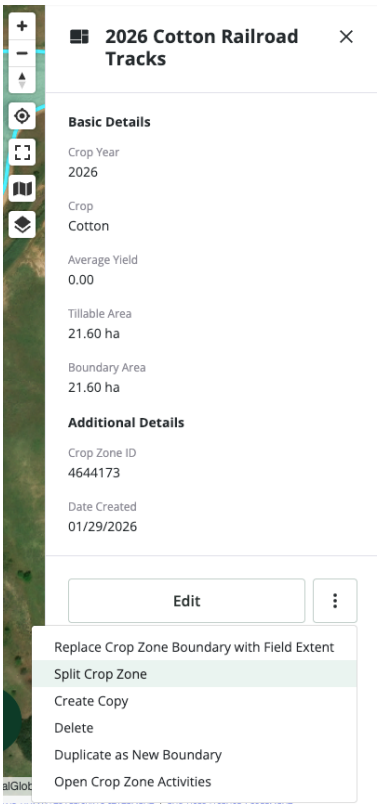
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Crop Zones” category in the resources list
5. Click on the desired Crop Zone > a details panel will expand from the right side of the screen
6. Select the 3 dot button
7. Click ‘Replace Crop Zone Boundary with Field Extent’
8. Click Replace button in the Replace Crop Zone Boundary dialog
9. The Crop Zone boundary will be updated



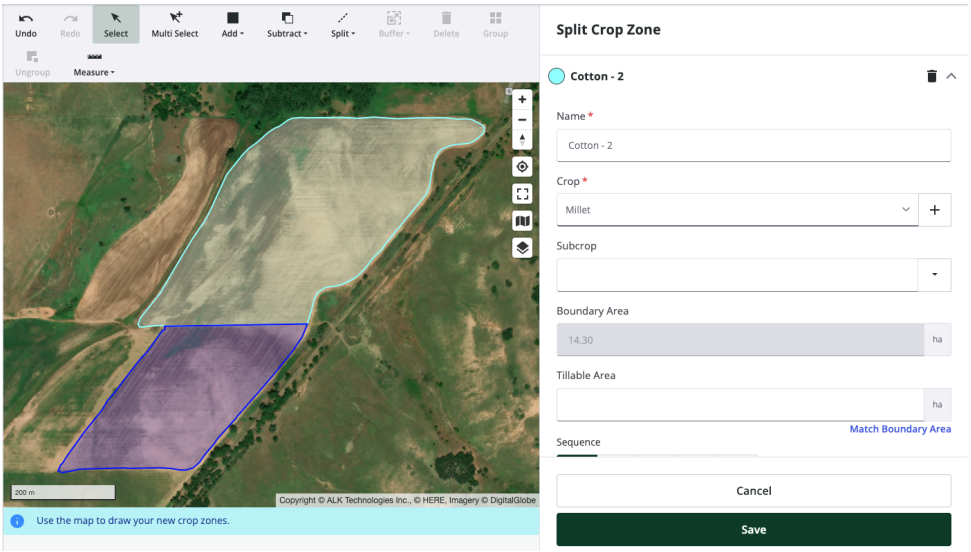

Replace Crop Zone Boundary
Would you like to replace your current crop zone boundary with the field extent?
Cancel
Replace

How to Split a Crop Zone

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Crop Zones” category in the resources list
5. Click on the desired Crop Zone > a details panel will expand from the right side of the screen
6. Select the 3 dot button
7. Click ‘Split Crop Zone’
8. Use the map toolbar to split the crop zone
9. Click Save
10. The newly split Crop Zone will show in the list as separate crop zone boundaries



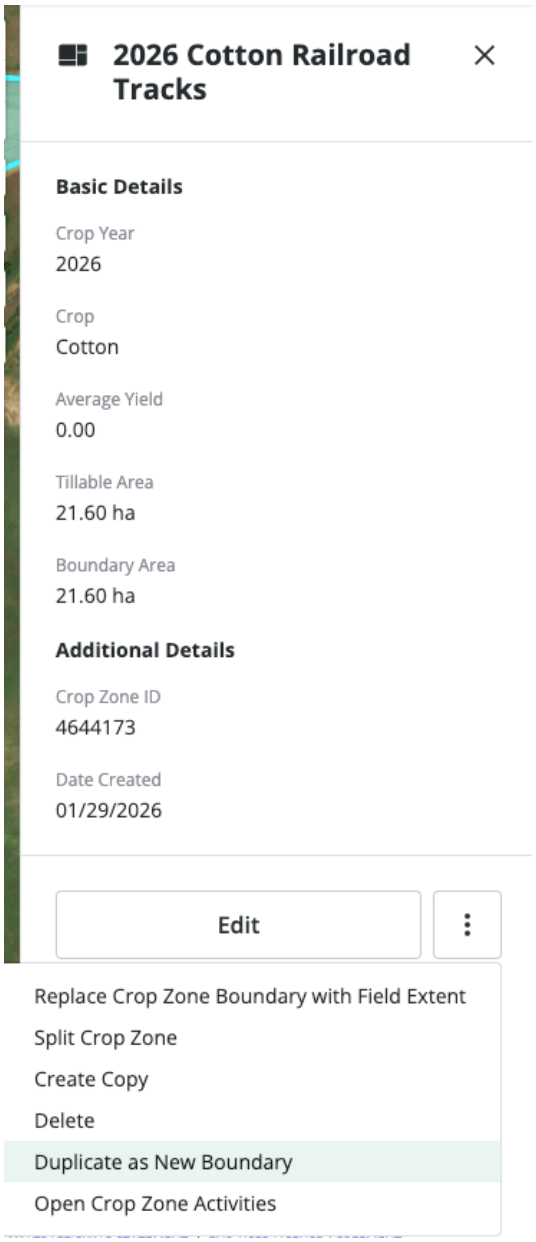
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Undo
Redo
Select
Multi Select
Add
Subtract
Split
Buffer
Delete
Group
Ungroup
Measure
200 m
Copyright © ALK Technologies Inc., © HERE, Imagery © DigitalGlobe
Use the map to draw your new crop zones.
Split Crop Zone
Cotton - 2
Name *
Cotton - 2
Crop *
Millet
Subcrop
Boundary Area
14.30
ha
Tillable Area
ha
Match Boundary Area
Sequence
Cancel
Save

PTx Trimble

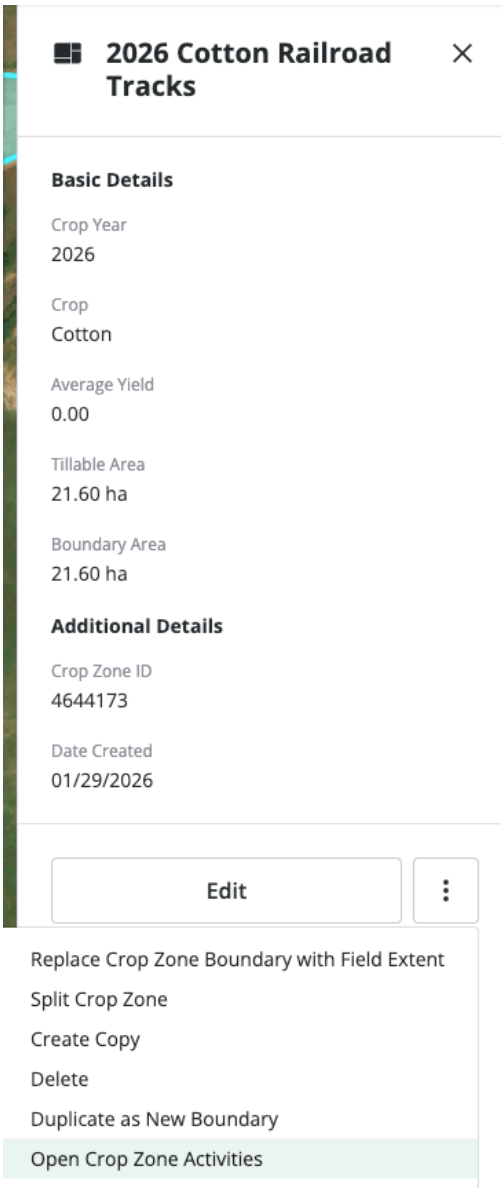
How to Duplicate as a New Boundary

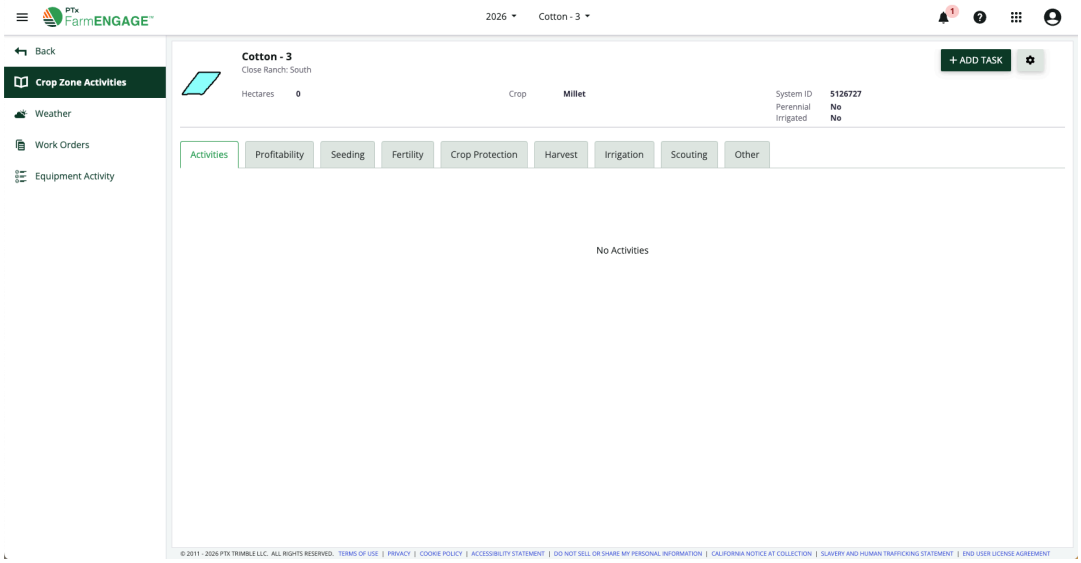
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Crop Zones” category in the resources list
5. Click on the desired Crop Zone > a details panel will expand from the right side of the screen
6. Select the 3 dot button
7. Click ‘Duplicate as New Boundary’
8. Click ‘Save’
9. The new boundary will be added to the Boundary resource list and user is automatically shown the new boundary and details



How to Access Crop Zone Activities

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Crop Zones” category in the resources list
5. Click on the desired Crop Zone > a details panel will expand from the right side of the screen
6. Select the 3 dot button
7. Click ‘Open Crop Zone Activities’
8. User is redirected to the Crop Zone Activities page

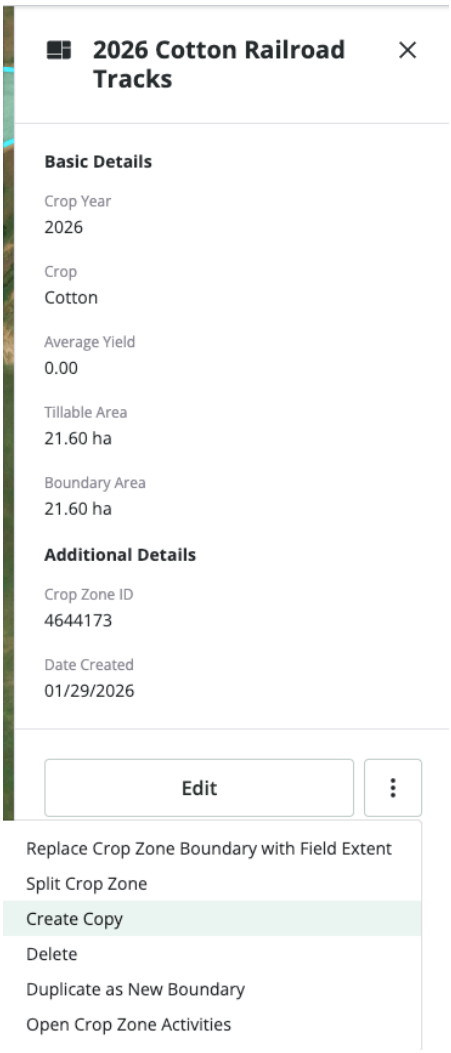


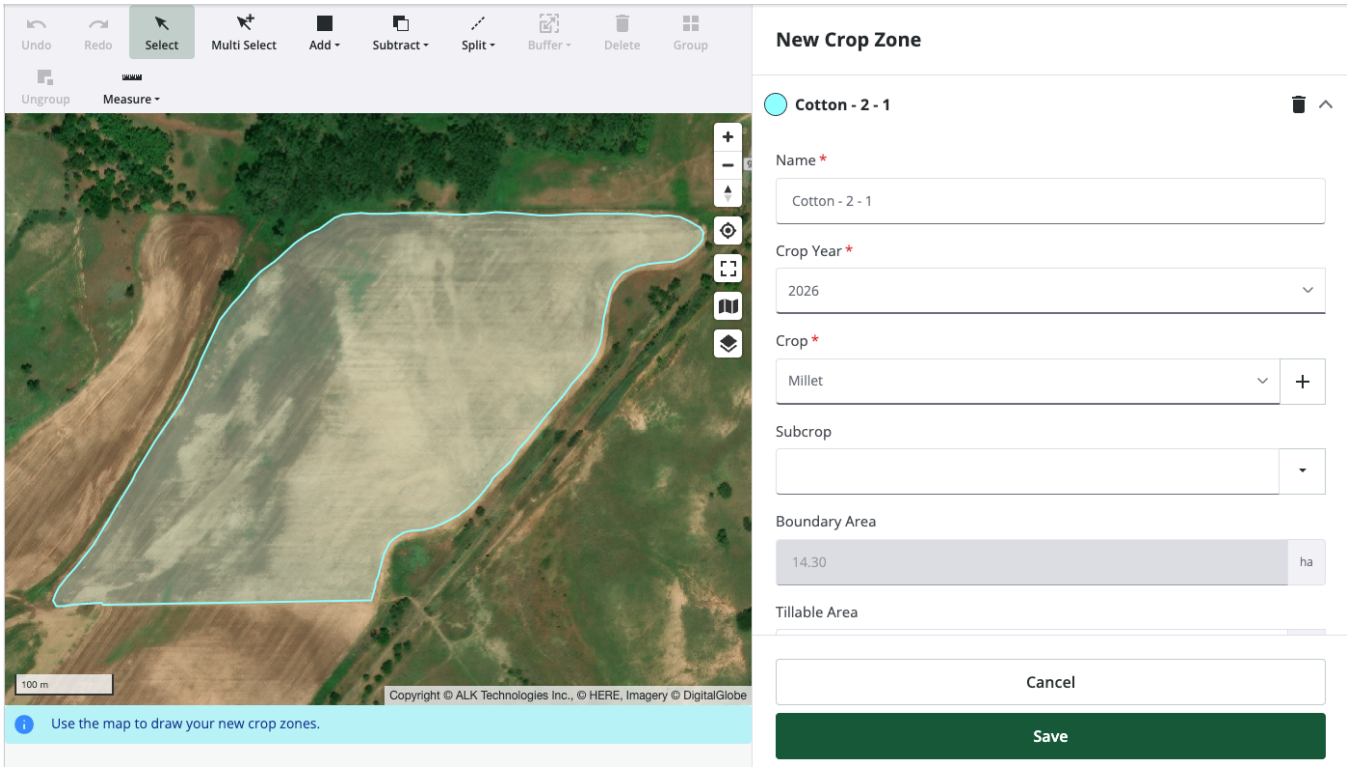

PTx FarmENGAGE
2026
Cotton - 3
Back
Crop Zone Activities
Weather
Work Orders
Equipment Activity
Cotton - 3
Close Ranch: South
+ ADD TASK
Hectares 0
Crop Millet
System ID 5126727
Perennial No
Irrigated No
Activities
Profitability
Seeding
Fertility
Crop Protection
Harvest
Irrigation
Scouting
Other
No Activities
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How to Create a Copy

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Crop Zones” category in the resources list
5. Click on the desired Crop Zone > a details panel will expand from the right side of the screen
6. Select the 3 dot button
7. Click ‘Create Copy’
8. User is redirected to the ‘New Crop Zone’ workflow with the boundary already created and the name reflected as the original crop zone name + ‘- 1’
9. Edit the copy boundary or details
10. Select Save Button



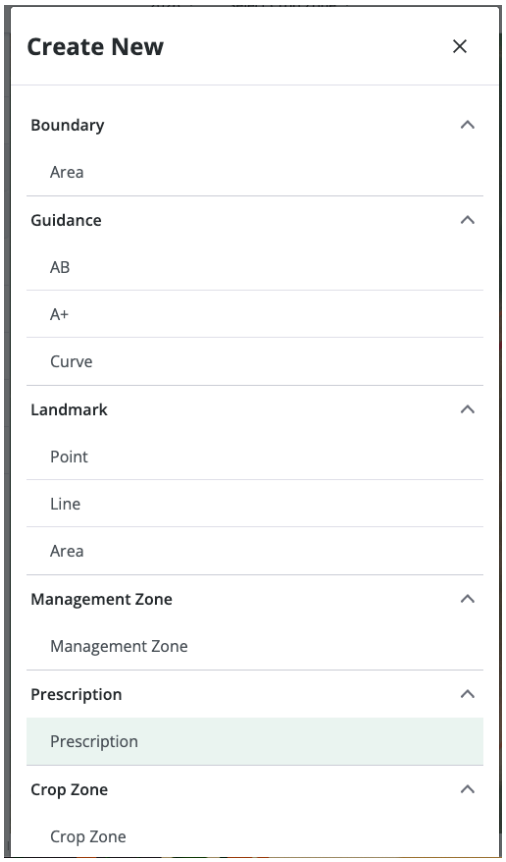

Undo
Redo
Select
Multi Select
Add
Subtract
Split
Buffer
Delete
Group
Ungroup
Measure
100 m
Copyright © ALK Technologies Inc., © HERE, Imagery © DigitalGlobe
Use the map to draw your new crop zones.
New Crop Zone
Cotton - 2 - 1
Name *
Cotton - 2 - 1
Crop Year *
2026
Crop *
Millet
Subcrop
Boundary Area
14.30
ha
Tillable Area
Cancel
Save

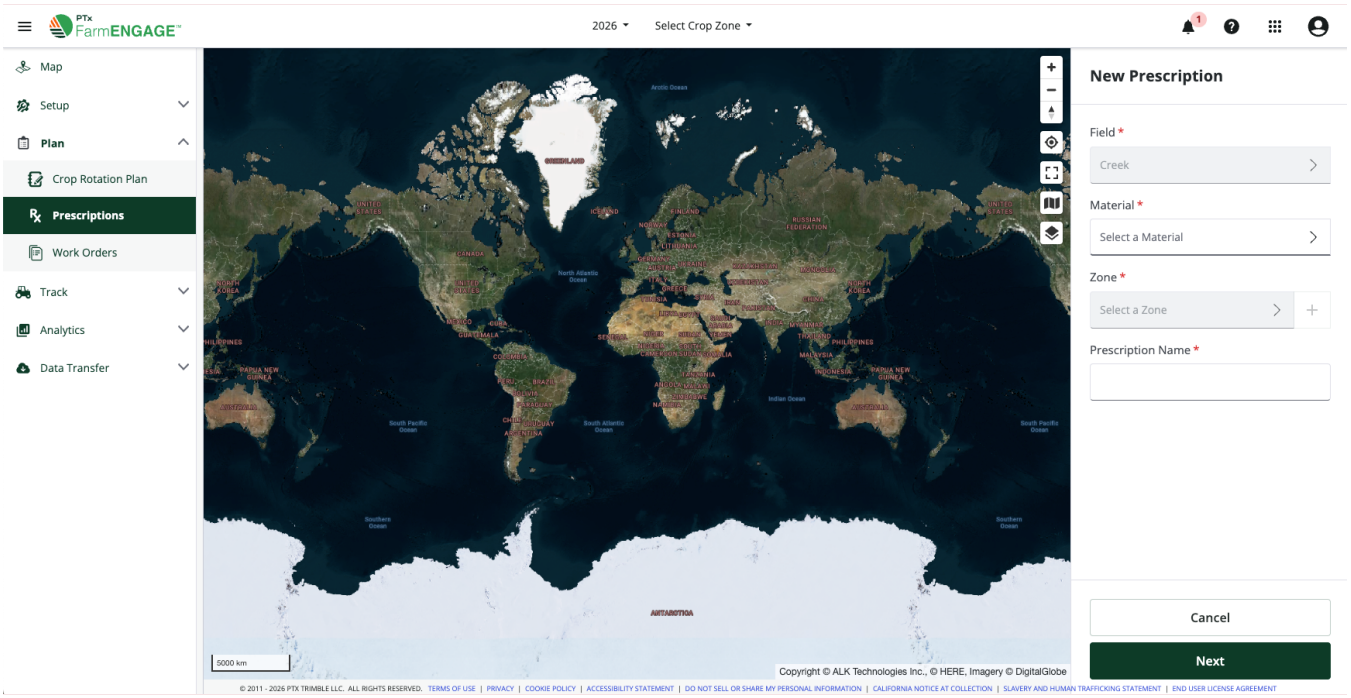
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Prescriptions

How to Create a Prescription

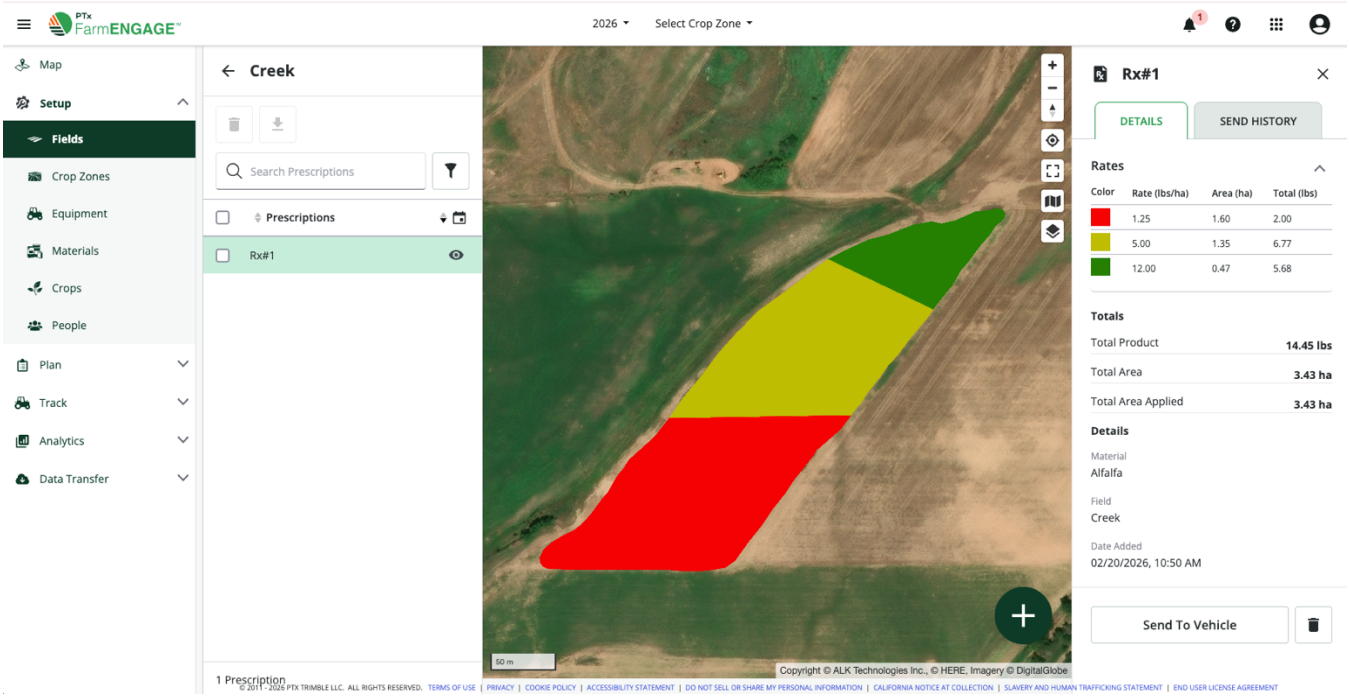
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click the ‘+’ button on the map > Create New > Prescription
5. Select and enter required information and click ‘Next’
    a. Material
    b. Zone
    c. Prescription Name
6. Update the Rate for each zone
7. Total Product, Total Area, and Total Area Applied will be automatically calculated based on the rate for each zone and the zone area
8. Click ‘Save’
9. User is redirected to the newly created prescription in field manager with detail panel viewable




PTx FarmENGAGE
2026
Select Crop Zone
Map
Setup
Plan
Crop Rotation Plan
Prescriptions
Work Orders
Track
Analytics
Data Transfer
New Prescription
Field *
Creek
Material *
Select a Material
Zone *
Select a Zone
Prescription Name *
Cancel
Next
5000 km
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PTx FarmENGAGE
2026
Select Crop Zone
Map
Setup
Plan
Crop Rotation Plan
Prescriptions
Work Orders
Track
Analytics
Data Transfer
Prescription Rates
ID Name Rate Units Area
1 Zone 1 0.00 lbs/ha 0.47 ha
2 Zone 2 0.00 lbs/ha 1.35 ha
3 Zone 3 0.00 lbs/ha 1.60 ha
Total Product Edit 0 lbs
Total Area 3.43 ha
Total Area Applied 0 ha
Back
Save
50 m
Copyright © ALK Technologies Inc., © HERE, Imagery © DigitalGlobe

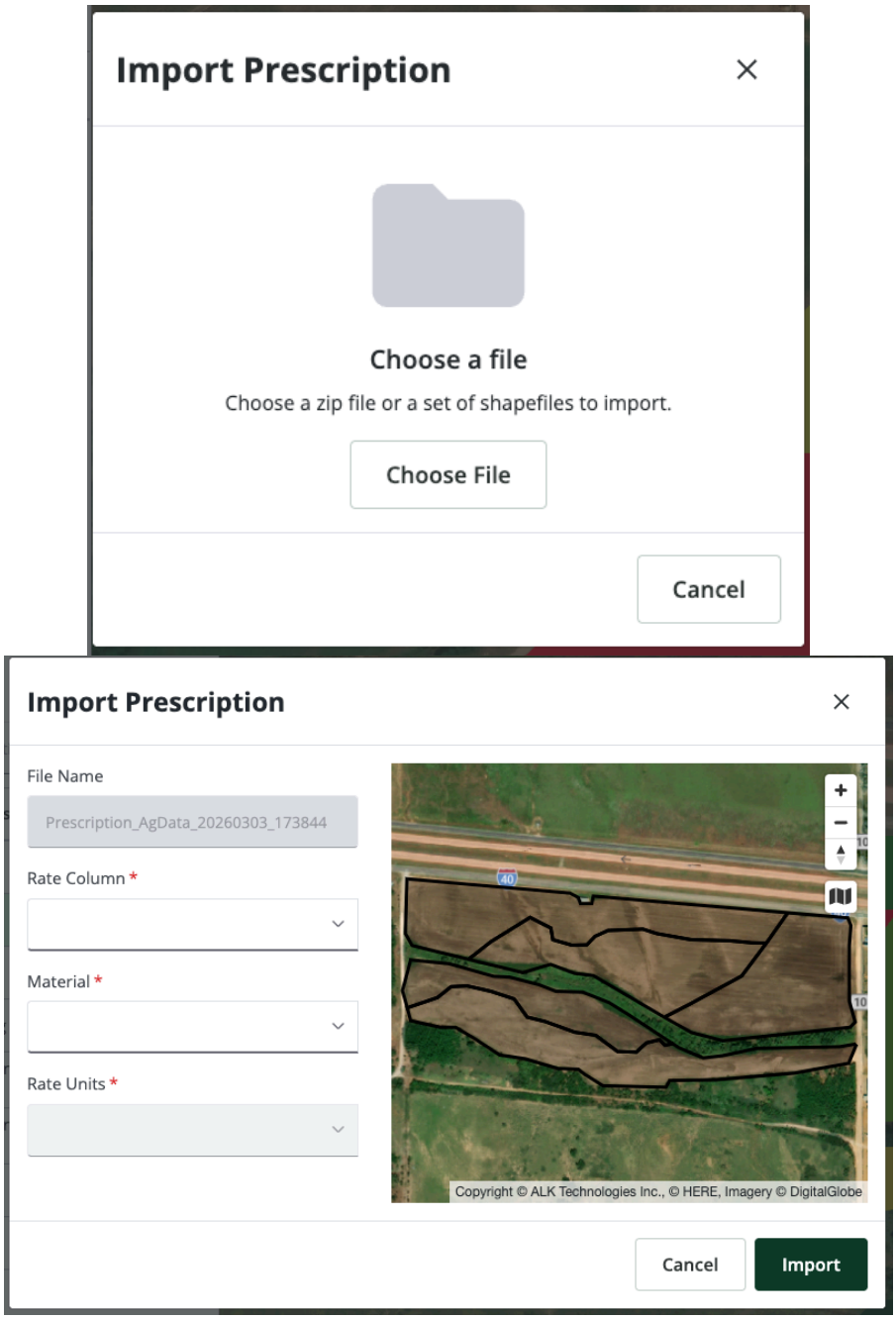
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PTx FarmENGAGE
2026
Select Crop Zone
Map
Setup
Fields
Crop Zones
Equipment
Materials
Crops
People
Plan
Track
Analytics
Data Transfer
Creek
Search Prescriptions
Prescriptions
Rx#1
1 Prescription
Rx#1
DETAILS
SEND HISTORY
Rates
Color
Rate (lbs/ha)
Area (ha)
Total (lbs)
1.25
1.60
2.00
5.00
1.35
6.77
12.00
0.47
5.68
Totals
Total Product
14.45 lbs
Total Area
3.43 ha
Total Area Applied
3.43 ha
Details
Material
Alfalfa
Field
Creek
Date Added
02/20/2026, 10:50 AM
Send To Vehicle
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How to Import a Prescription

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Click the ‘+’ button on the map > Import > Prescription
5. Choose a zip file or a set of shapefiles to import
6. Choose the Rate Column, Material, and Rate Units to be used on import
7. Click ‘Import’
8. Enter the prescription name and Save
9. The new prescription will be imported and available in the Prescription resource list

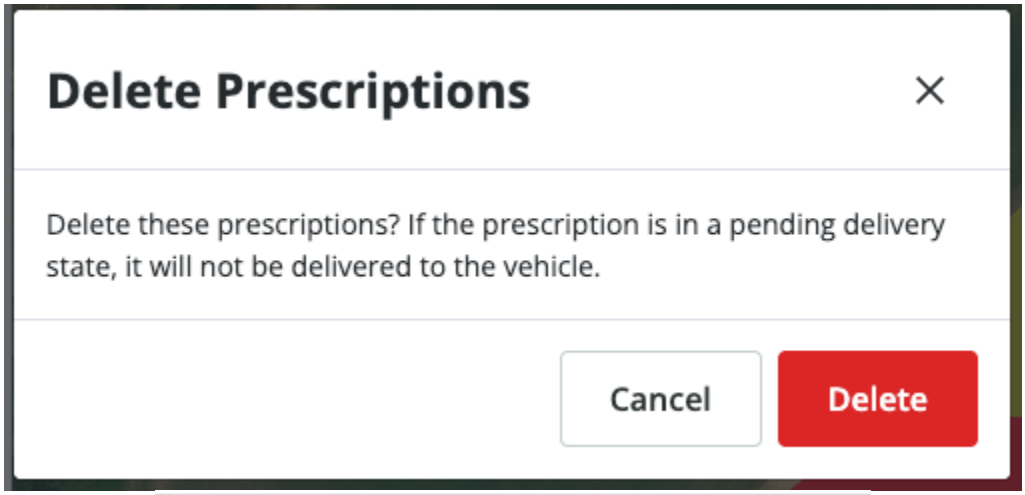


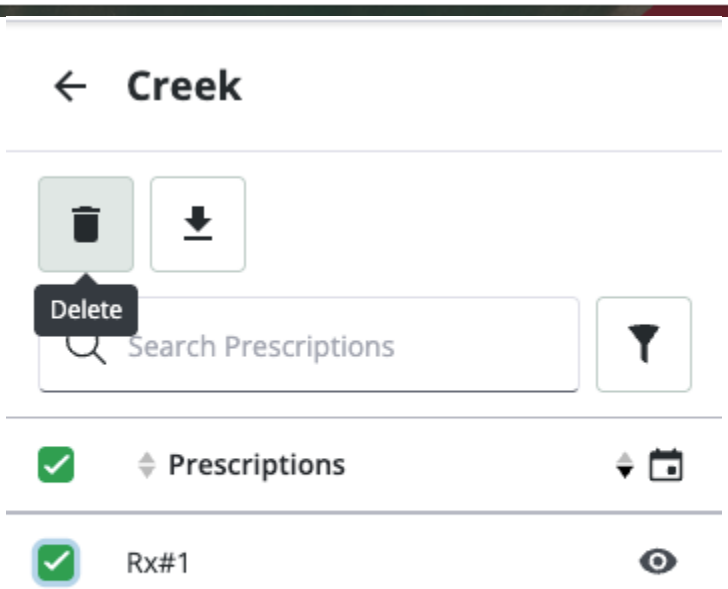
PTx Trimble

How to Delete Prescriptions

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Prescriptions” category in the resources list
5. Select the checkbox next to the Prescription you want to delete
6. Click the trashcan icon  to remove the prescription

Note: if the prescription in in the pending state when deleted, it will not be delivered to the vehicle

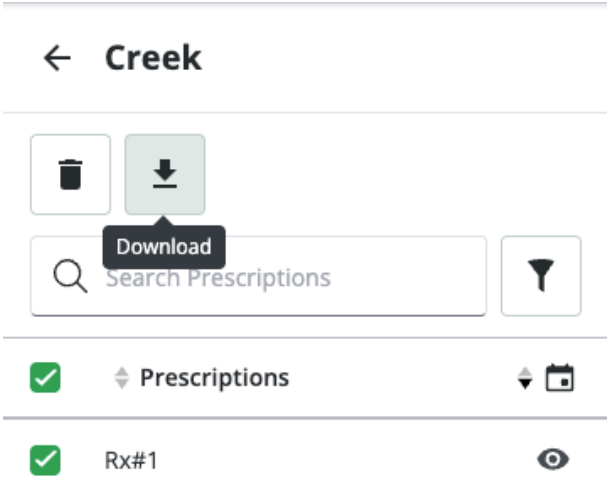


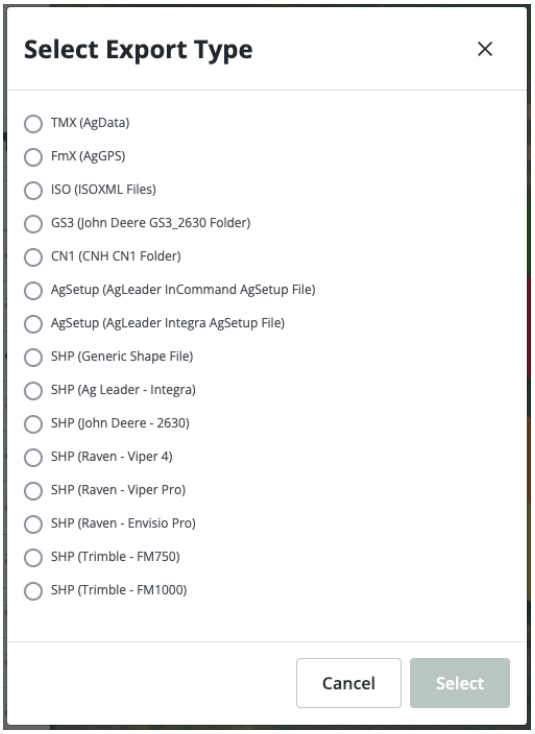


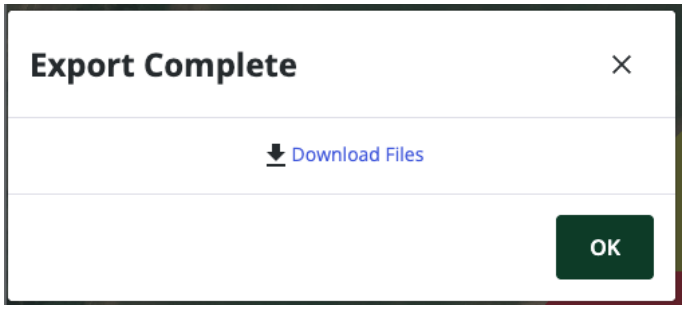
PTx Trimble

How to Download Prescriptions

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Prescriptions” category in the resources list
5. Select the checkbox next to the prescription(s) you want to download
6. Click the Download icon
7. Select the export type and click ‘Select’
8. The file will be created > when the export is complete click on the ‘download files’ link to download



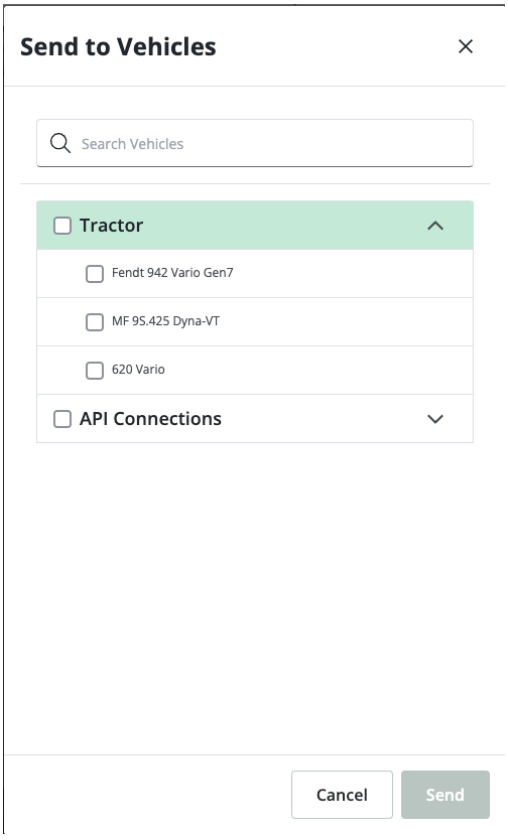



Export Complete
Download Files
OK

How to Send to Vehicle

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Prescriptions” category in the resources list
5. Click on the prescription you wish to send
6. Click the ‘Send to Vehicle’ button
7. Select which vehicle the prescription should be sent to and click ‘Send’

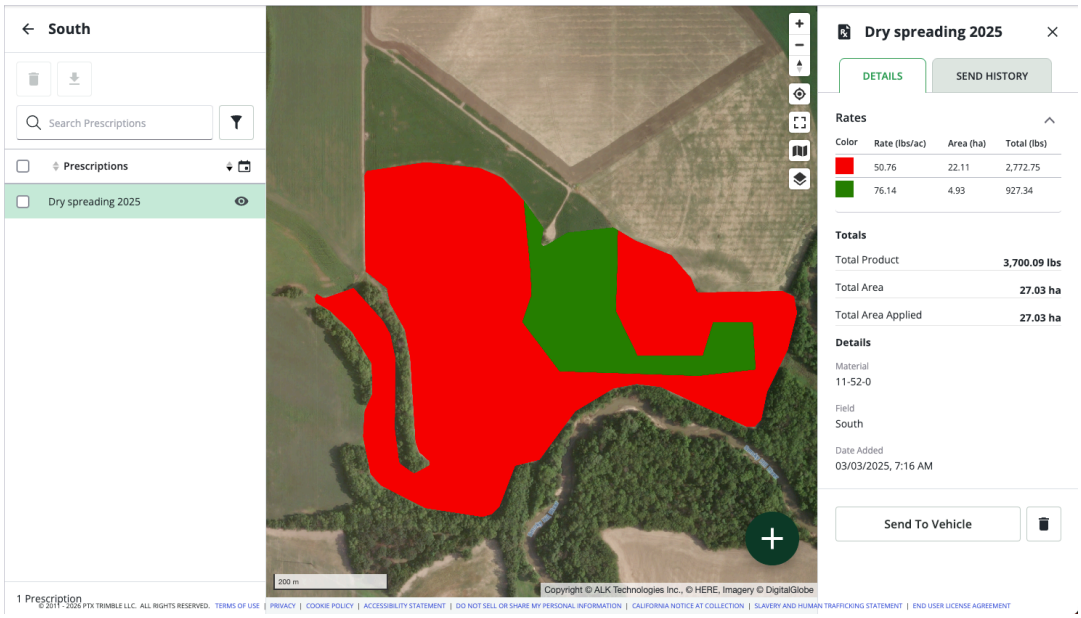




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How to View Details

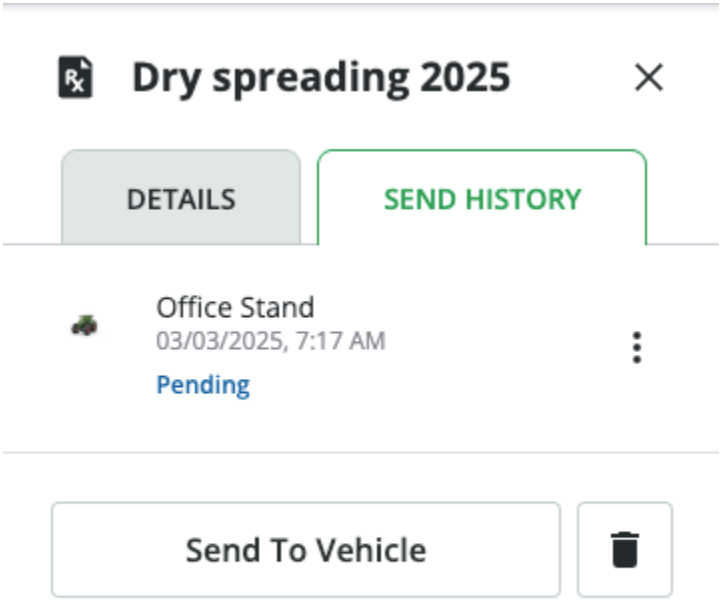
1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Prescriptions” category in the resources list
5. Click on the Prescription you would like to view additional details for
6. A details panel will expand on the right side of the screen with:
    a. Rates
    b. Colors
    c. Totals
    d. Material
    e. Field
    f. Date Added



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How to View Send History

1. Navigate to Setup > Fields
2. Select a field from the list
3. Click on the “Field Manager” link in the Field Details Panel
4. Select the “Prescriptions” category in the resources list
5. Click on the Prescription you would like to view send history for
6. A details panel will expand on the right side of the screen
7. Click the Send History Tab to view send history and the status of the sent prescriptions



View Layers

How to Customize View Layers

1. Navigate to Setup > Fields
2. Click on the Field that you want to view
3. On the pop-out on the right, click “Field Manager”
4. Click the view layer button 
5. If you see “No Layers Added” in the Layers menu, click “Manage Layers”
    a. Note: Clicking “Manage” in the Layers menu will allow you to import layers at any time
6. Use the checkboxes to select any layers to be added onto the map then click “Save”
7. Use the eye icon to toggle the visibility on/off for any required layers
8. Click the layer to see more details and legends on the bottom panel
9. Use the trash can to remove the layer from the list on the left
10. Drag and drop the layers as needed to change their order on the map



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