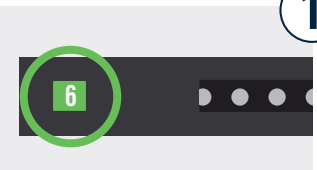
Need a loaner device?

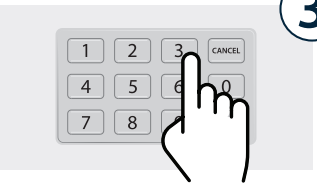
Check one out here using your Student ID or Assigned PIN number!

Check Out a Loaner Device:

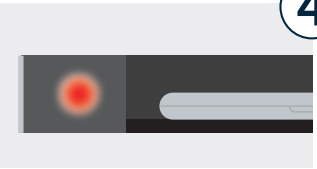


1. Choose any bay that's lit up **green**. A green light indicates that the device inside is **available**.

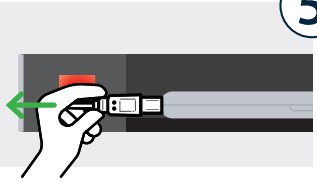
2. Enter the **bay number** and press **OK**. **Remember your bay number!**



3. When asked for a PIN, enter your **student ID** or **assigned PIN** number and press **OK**.



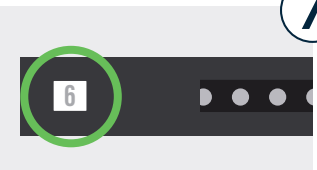
4. If correct credentials were entered, door will **automatically open**.



5. **Unplug** the loaner device and **take it out** of the bay.

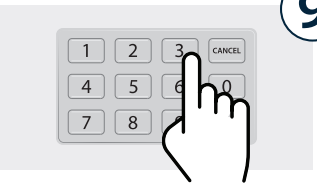
6. **Firmly close the door.** The light will turn **white**, indicating bay has been **reserved** for a return.

Return a Loaner Device:



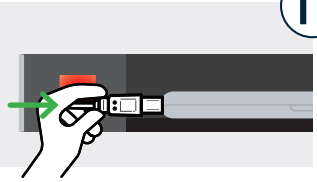
7. **Recall the bay number** that you originally accessed your device from in Step 2.

8. Enter the **bay number** and press **OK**.



9. When asked for a PIN, enter your **student ID** or **assigned PIN** number and press **OK**.

10. If correct credentials were entered, door will **automatically open**.



11. **Place the loaner inside** and **plug it in** to the cable inside the bay.

12. **Firmly close the door.** The light will turn **green**, indicating "**good to go!**".

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Cloud Setup Cheat Sheet

Assign group(s) to all the bays.

Assigned group members can then access any available (green) bay.