

Checklist for Clinical Coaching Skills

Place an "S" in case box if task/activity is performed **satisfactorily**, an "✖" if it is **not** performed **satisfactorily**, or "N/O" if not observed.

Satisfactory: Performs the step or task according to the standard procedure or guidelines

Unsatisfactory: Unable to perform the step or task according to the standard procedure or guidelines

Not Observed: Step, task or skill not performed by learner during evaluation by trainer

Skilled delivery of coaching: If you, as a qualified trainer, believe that the learner has skills needed for practice in the service delivery site, place your **initials (e.g., "PJ")** in the corresponding column.

Learner: _____ Date Observed: _____

CHECKLIST FOR CLINICAL COACHING SKILLS					
STEP/TASK	OBSERVATIONS				
BEFORE PRACTICE SESSION					
1. Greets learner and reviews previous performance when applicable.					
2. Works with the learner to set specific goals for the practice session.					
DURING PRACTICE SESSION					
1. Observes the learner, providing positive reinforcement or constructive feedback (when necessary for client comfort or safety) as s/he practices the procedure.					
2. Refers to the checklist or performance standards during observation.					
3. Records notes about learners' performance during the observation.					
4. Is sensitive to the client when providing feedback to the learner during a clinical session with clients.					
AFTER PRACTICE FEEDBACK SESSION					
1. Reviews notes taken during the practice session.					
2. Greets the learner and asks to share perception of the practice session.					
3. Asks the learner to identify those steps performed well.					
4. Asks the learner to identify those steps where performance could be improved.					
5. Provides positive reinforcement and corrective feedback.					
6. Works with the learner to establish goals for the next practice session.					
Skilled delivery of coaching					