

# Deceased close account



## Deceased personal details

Surname

Given names

Customer number

Last address

Postcode

## Account closure

I request that all accounts opened in the deceased name be closed and the credit balance be paid as follows:

Transferred to Bank Australia account number

OR provide bank transfer details

BSB

Account number

Title

Reference number

I acknowledge that all access to products and services linked to the account will cease upon closure of this account.

Account numbers to be closed

## Declaration

I/We acknowledge that the deceased accounts will be closed only on completion of the above important items.

I/We also acknowledge that I/we remain responsible for all transactions I/we have authorised to be debited against this account even though the transaction may not be debited as at the date the deceased account is closed.

Please indicate your reason for closing your account/s by ticking a box below, and/or providing more information in the space provided below.

Deceased customer personal account

Deceased joint customer

Additional comments

Signature

Date

Signature

Date

Please be aware that we require a physical signature on this form, once completed print off and sign before sending.

**Office use only**

**Close account worksheet**

Closure tasks	Date actioned	N/A	Operator # and initials
Signature verified	<input type="text" value="/ /"/>		
Card returned/Letter completed	<input type="text" value="/ /"/>		
Services cancelled (IB)	<input type="text" value="/ /"/>		
Insurance policy cancelled	<input type="text" value="/ /"/>		
Direct entry authority cancelled	<input type="text" value="/ /"/>		
Periodical payment authority cancelled	<input type="text" value="/ /"/>		
Merchant facility returned	<input type="text" value="/ /"/>		
Overdraft cancelled	<input type="text" value="/ /"/>		
Close signatory RIM	<input type="text" value="/ /"/>		
Outstanding loan security cancelled/released	<input type="text" value="/ /"/>		

**Exit worksheet**

Balance payable	\$
Date closure processed	<input type="text" value="/ /"/>
Transfer to account	
Account closure letter sent	<input type="text" value="/ /"/>
Actioned by Op # and initials	
Checked by Op # and initials	

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**Mailing something?**  
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