# Switch of regular payment arrangements



## Customer request and authority to disclose regular payments list

I/We consent to Bank Australia obtaining a Regular Payments List from

showing regular payments to and from my/our account(s) held with

described in the Schedule. I/we consent to

compiling a Regular Payments List for the account(s) described in the Schedule, and disclosing the list to Bank Australia.

I/We understand and acknowledge that:

- 1. The Regular Payments List contains my/our personal information;
- 2. I am/we are authorised to operate the accounts described in the Schedule; and
- 3. The accounts listed are personal accounts held in my/our name(s).

#### **Schedule**

Write down the details of your old bank account(s) here.

Name of old financial institution

BSB and account number

Account name

Account authority(ies)

## **Customer's personal information**

If joint account, all signatures may be required.

Customer 1 name (print)

Customer 2 name (print)

Signature

Signature

Please be aware that we require a physical signature on this form, once completed print off and sign before sending.

Customer number

Email

Telephone



## **Guidance notes**

- 1. This customer request and consent form is to be used by an Incoming FI (Financial Institution) to obtain a Regular Payments List on the customer's behalf.
- 2. The customer should be advised that a Regular Payments List will include regular debits and credits to and from listed personal accounts, and may also include periodical payments, recurring payments and 'pay anyone' payments using internet banking services which the customer may wish to set up again from his or her new account. These customer-initiated payments cannot be re-established using the Account Switch facility.
- 3. The customer should also be advised that once the Regular Payments List is provided by the Outgoing FI, the Incoming FI will ask the customer to review that list, and will help the customer establish new regular debit and credit payments arrangements.

## **PROMPT ACTION REQUIRED**

## Notice of variation of account details

For recurring payments only

## CONFIDENTIAL COMMUNICATION:

This document is confidential and intended only for the use of the addressee. If you have received this communication in error, please notify the financial institution from which you have received it to arrange disposal. Unauthorised use of the information in this message may result in legal proceedings against the user.

## **Details of variation**

This Notice of Variation of Account Details authorises Bank Australia to notify Debit Users and Credit Users of changed account details on the Customer's behalf. Bank Australia must send each Debit User and Credit User, through its Sponsor or User FI (as the case may be), a copy of this signed Notice, together with the particular Schedule relevant to that User. Debit Users and Credit Users are required to verify (by signature comparison or other means) that this form has been properly authorised by the Customer before making any changes to the Customer's Direct Debit or Direct Credit arrangements. Debit Users and Credit Users must action this request promptly and contact the Customer if there is any doubt as to the Customer's authorisation. The Customer's instruction takes effect from the date of receipt by the User, subject to the expiry of any notice period which may apply to amendments to the terms of the Customer's arrangement with the User.

I/We have switched financial institutions, and as a result, my/our account details, for the purposes of Direct Debits and Direct Credits, have changed.

I/We authorise Bank Australia to notify each Debit User and Credit User listed in the attached schedules, through its Sponsor or User FI, as the case may be, of my/our changed account details on my/our behalf.

I/We acknowledge that provision of this Notice, together with the relevant Schedule attached, to each such Debit User or Credit User will change the account details set out in my/our direct debit arrangements and direct credit arrangements with them. The other terms of my/our original Direct Debit Request and Direct Credit arrangements are not affected.

I/We instruct each such Debit User and Credit User, with immediate effect, to use the new account details provided below for my/our Direct Debits/Direct Credits.

## My/Our OLD account details:

Financial institution	Account name			
BSB	Account number			
My/Our NEW account details:				
Financial institution	Account name			
BSB	Account number			
I/We confirm that I am/we are authorised to operate the account represented by the BSB and Account Number shown immediately above (My/Our New account details).				
Customer's name(s) (please print)				

Signature(s) (in terms of the account authority)

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Please be aware that we require a physical signature on this form, once completed print off and sign before sending.

Date		Date	
Home phone	Business phone		Mobile
Email address			

Bank Australia use only	
To sponsor/user institution (user financial institution name)	Date

Visit us at your nearest branch bankaust.com.au/support/branches Mailing something? 50 Moore Street, Moe VIC 3825 Email us mail@bankaust.com.au Talk to someone 132 888

Bank Australia Limited ABN 21 087 651 607 AFSL/Australian Credit Licence Number 238431